

# President's Leadership Team Report July 29 and 31, 2020

**FeRita Carter**  
*Vice President, Student Services*

**Carol Farrar**  
*Vice President, Academic Affairs*

**Kristine Di Memmo**  
*Interim Vice President, Planning & Development*

**Chip West**  
*Vice President, Business Services*

**Gregory Anderson**  
*President*



## PLT reviewed the following information items:

**Guests: Executive Assistant Heidi Gonsier, Administrative Assistant IVs Jennifer Bielman, Melinda Miles, Elena Santa Cruz, and Vevesi Save**

Heidi Gonsier, Jennifer Bielman, Melinda Miles, Elena Santa Cruz, and Vevesi Save discussed ways to improve efficiency and maintain accountability in document and contract processes. Topics covered included:

- The benefits of electronic signatures using Adobe Sign.
- College wide training for relevant staff over the coming weeks.
- Other opportunities to create efficiency and maintain accountability.

**Guest: Public Affairs Officer Peggy Lomas**

Peggy Lomas strategized with PLT on a variety of efforts to strengthen communication with students and the community, including:

- President's Panel - August 6, 2020
- Giving Week - November 30 - December 4, 2020
- Virtual office hours
- Video messages
- Maximizing social media, website, email, and the RCC newsletter.

### **President's Panel**

"Civic Engagement in a Pandemic and Beyond" is the topic of the next President's Panel to be held on Thursday, August 6 at 6pm. An [announcement](#) was sent to RIV-All on July 31st and social media messaging commenced the same day. Panelists include:

- Camille Bruce, RCC student
- Dr. Parissa Clarke, assistant professor, Political Science
- Paloma Montes, assistant to Ward 1 Riverside City Councilmember

### **A2MEND Webinar**

PLT discussed the [attendees](#) for the A2MEND webinar scheduled on Saturday, August 1. Fifty-two individuals representing the College's faculty, staff, and administration will be developing a deeper understanding of the history of anti-black racism and its impact on US society.

### **RCC Space Inventory**

RCC Facilities, Maintenance and Operations updated and submitted RCC's space [inventory](#) to the District earlier this week. This report, required to be submitted to the California Community Colleges Chancellor's Office every October, highlights changes to the College's space inventories.

### **Call to Action task force**

The Call to Action task force is a District-wide effort. President Anderson has been meeting with representatives from faculty, classified professionals, students, and administrative groups. Together they are forming a structure with functional areas to be rolled out in the fall term. Once the structure is defined and functional leads are identified by the task force, everyone in the District will have the opportunity to participate. This work is focused on dismantling structural racism and strengthening the District's collective effort to improve equitable access.

### **Altura Credit Union Partnership**

RCC continues to partner with Altura Credit Union. This partnership supports financial fitness workshops (virtual and face-to-face); support of the Feeding Hungry Tigers Grab and Go/Food Pantry; support of the Homeless and Housing Insecure students in regards to move-in items and limited monetary assistance. Altura will also sponsor for RCC Welcome Week and provide an end-of-the week grand prize for one lucky, incoming Tiger.

### **Schools First Credit Union Partnership**

RCC also continues to partner with Schools First Credit Union. PLT is grateful for their financial contribution in support of flex week activities. This funding enables the College to offer a comprehensive development program to faculty.

# PLT considered the following policy items:

## Year-to-Year enrollment comparison

Vice President Farrar provided PLT an overview of the year-to-year enrollment comparison reflecting the enrollment trends based on the same number of registration days as in the previous fall semesters. Analysis of these trends suggests similar enrollment levels to fall 2019. Academic deans, along with Dr. Farrar, continue to monitor and respond to daily enrollment activity, working closely with departmental chairs and Enrollment Services.

## Giving Week

RCC will be hosting Giving Week November 30 - December 4, 2020 in partnership with the RCCD Foundation, replacing the successful President's Dinner.

- This exciting virtual event will feature daily videos highlighting our amazing faculty, staff, students and successful alumni.
- Funds raised will directly support students.
- Although the event is virtual everyone is encouraged to participate.
- If you are interested in sharing your story or participating in Giving Week, contact Vice President West.

## Budget

PLT continues to monitor budget updates from the state. Business Services staff are finalizing information for DBAC and DBAC subgroup meetings to include plans for the college's carryover funds, holding accounts, and capital projects funding.

## Website Redesign

The website redesign project started in Fall 2018.

- Redesign goals include creating a more robust and responsive website, improving overall accessibility, and developing a site that enables web editors to create and maintain web pages.
- The web team is progressing on schedule and collaborating with College representatives on development.
- VP West engaged in a discussion about external websites and assured PLT that the new website would be able to offer the same and better web hosting services to these departments.
- The goal is to launch the new website in October 2020.

## Bookstore Operations

The RCC bookstore will reopen to the public on Monday, August 17 through Friday, September 18 in order to serve students. Store hours will be 8am-5pm, Monday through Friday.

- In compliance with COVID-19 safe operating guidelines, the bookstore will limit occupancy to 30 people at a time.
- Beginning Monday, September 21 through the remainder of the Fall semester, services will return to the Curbside Kiosk in The Tiger's Den.
- With long lines and overflow expected, it is strongly encouraged that students place orders online at [www.riversideccshop.com](http://www.riversideccshop.com)

## **PLT took action on the following items:**

### **CCRC and WestEd Study Participation**

Riverside Community College District was selected to participate in a study by the Community College Research Center (CCRC) and WestEd.

- CCRC and WestEd are studying a select group of community colleges that are partnering with local employers, universities, and K-12 schools to strengthen cross-sector educational pathways to good jobs in their communities, building on the on-going guided pathways reforms.
- They will be conducting video interviews with key stakeholders the week of August 3-7.

### **2020 RCC Alumnus of the Year nominations**

PLT was impressed with the nominations received for the 2020 RCC Alumnus of the Year. The team reviewed and discussed each nomination and were delighted with the caliber of the applications representing RCC alumni. PLT extends its gratitude to everyone who submitted nominations and was unanimous in its choice for this year's honoree. An announcement of the illustrious 2020 RCC Alumnus of the Year is forthcoming.