

Riverside City College Academic Senate Minutes

November 16, 2015 • 3:00 - 5:00 p.m., Hall of Fame

I. CALL TO ORDER – 3:05 p.m.

II. ROLL CALL – sign-in

Academic Senators & Representatives

Officers:

President: Mark Sellick

Vice President: Kevin Mayse, Performing Arts

Secretary-Treasurer: Mary Legner

Other:

Associate Faculty Representative: Mark Carpenter

Departments:

Applied Technology: Stephen Kennedy

Art: Dayna Gregg

Behavioral Science: Marc Wolpoff (arrived at 3:58 p.m.)

Business Admin/IST: Mark Lehr

Chemistry: Ellen Kime

Communication Studies: Micherri Wiggs

Cosmetology: Peter Westbrook

Counseling: Mike Barnes

Early Childhood Education: Debbie Cazares

Economics/Geography/Political Science: Mark Sellick

English: Victor Sandoval

History/Humanities/Philosophy: Kristi Woods

Kinesiology: Monica Hayes-Trainer

Library: Linda Braiman

Life Sciences: Virginia (Ginger) White

Mathematics: Mary Legner

Nursing: Lee Nelson (absent)

Physical Science: James Cheney

World Languages: Dorothy Gaylor (absent)

Standing Committees:

Academic Planning Council: Ron Pardee

Academic Standards: Lee Nelson

Accreditation Steering Committee: Tom Allen

Assessment-RCC: Hayley Ashby, Chair

Associate Faculty Committee: Kim Salyer

Curriculum: Greg Burchett

PG & SL: Cyn-D Gobatie

Planning & Budget: Ward Schinke, Chair

Program Review: Rita Chenoweth

RCCDFA/CCA/CTA/NEA: Rhonda Taube (left at 3:38 p.m.)

Other Committees:

Faculty Development Representative

Student Success Representative

Administrative Representatives:

City College President: Wolde-Ab Isaac (absent)

Acting Vice President - Academic Affairs: Virginia McKee-Leone

Deans of Instruction: Fabienne Chauderlot (absent)/Tammy Kearn/Scott Bauer

ASRCC Representative:

Rahkee Uma

Recorder of the Minutes:

Fröke D. Blessum, Administrative Assistant

Guests:

Jude Whitton, Communication Studies

III. APPROVAL OF THE AGENDA:

- Won't be voting on bylaws this meeting, but constitutional changes.
- Vote on senate bylaws and the SPC bylaws at the next meeting.
- It is hoped that we can vote on the constitutional changes this week and get that going.
- Email was sent on Friday regarding adding Mark Sanchez to ACTPIS, which is not reflected on this agenda.
- ***Motion to amend the agenda to show adding Mark Sanchez to ACTPIS under New Business, item D, M/S/C Mayse/Gregg, unanimous.***
 - There is a vacancy and Mark Sanchez has shown an interest in being involved.

IV. APPROVAL OF THE MINUTES:

- Postponed to the next meeting.

V. OFFICER REPORTS

A. President Mark Sellick regarding

- Thanked senators for attending last Monday's meeting to deal with the SSSP and Student Equity plans.
- There will be updates on the development of any new plans from the beginning to the end of the process.
- Own actions – Last week he met with SPEC and brought them the most recent iteration of the Strategic Planning Council constitution bylaws and the council and committee structure and received feedback from them.
- There was a long discussion with Kevin Mayse and a number of members of the APC, Curriculum and other committees regarding the structure.

B. Vice President Kevin Mayse regarding

- APC meeting last Thursday, to be covered later in the agenda.

C. Secretary-Treasurer Mary Legner regarding

- Attended plenary where resolutions were discussed.
- Highlights:
 - Resolution that passed was the LGBT data collection and dissemination;
 - Definition of regular effective and substantive contact hours;
 - Revisited Title 5 definition of
 - credit hour;
 - professional guidelines;
 - effective practices for using publisher generated course materials;
 - support local development of curricular pathways;
 - develop descriptors for alternative pre-requisites for statistics.
 - Resolution for credit ESL.
 - Speaker presented on Higher Culturally Aware Faculty.
 - CID descriptors to list on our catalogs and student transcripts.
 - Opposition to compensation for adoption of open education resources.
 - Some grants are available for researching, but don't want faculty to pay to adopt it.
 - Faculty participation and leadership in CTE regional consortia.
 - Adoption of statement on competencies in the natural sciences.
 - Condolences for colleges and universities affected by violence.
 - Link was provided in email to the PowerPoint for many of the presentations.

D. College President – Wolde Ab-Isaac was not present.

- Mark Sellick regarding having received an email that was sent from the California Community Colleges Chancellor's Office.

- Sellick read aloud regarding Board of Governors unanimously directed the state chancellor's office to develop a new model for accrediting the systems colleges and to report back in March 2016 on details, and a timeline for implementing the changes.
 - Board approved a resolution citing the need to raise the professionalism of accreditation in California
 - Stated the ACCJC has lost credibility with its peers and no longer meets the current and anticipated needs of California community colleges.
 - Board also declared that the community college systems establishment of a Bachelor's Degree Program and its strength and transfer pathways, such as the Associate Degree for Transfer Program, required peer review from four-year colleges and universities to ensure top quality for students.
 - The ACCJC does not accredit four-year institutions.
 - Additionally cited quotes regarding
 - The current accreditation process within our system needing significant improvement.
 - Proposal for change early next year.
 - Task force appointed by Chancellor Bryce Harris concluded in a report released in August 2015 that the ACCJC had lost the confidence of a college system, noting disproportionately high and frequent sanctions imposed on California colleges when compared to colleges in other regions of the country.
 - Commentary regarding accreditation process needing significant improvement.
- E. VP Academic Affairs – Virginia McKee-Leone regarding**
- Commended all the faculty who participated in all of the work groups, to integrate everything together.
 - An astounding amount of work has been done, led by significant leadership to get this accomplished;
 - Changing the culture of the college from one where people were not fully understanding what was going on to one where there is full intentionality.
 - Looking at all the contributions and integration reinforces that.
 - Planning and work is all for the students.
 - Addresses the need to engage students in instruction in the classroom.
 - Another incident of a faculty member being injured in the Chemistry Department stockroom.
 - Distributed forms to be brought back to the departments.
 - Reiterated to report any injuries and let her know for a better relay of communication, so that she can go ahead and address what is happening and the details.
 - Send a message over the to the administration building.
 - Contact supervisor and your dean for any injury at the workplace.
 - Also call the college receptionist number to report the injury (951) 328-3759.
 - For a life-threatening injury/emergency call 911.
 - Otherwise, initial call should go to MedCor 1-800-775-5866 (Workers Compensation).
 - Someone there will begin processing the paperwork that will go to Risk Management, Monica Escobera and Michael Simmons.
 - Injured person will be sent to the nearest clinic, where treatment and testing will be performed.
 - Information was requested on whom to contact at night and after hours.

F. RCCD Faculty Association Liaison – Rhonda Taube regarding

- New contract received.
- Working on safety, and drafting student safety policy.
- Will be bringing document to this body and student government later.
 - Will be drawn from already existing board policy that reflects what is in the student contract, so that when students sign up for classes, they have to sign that they have read and are aware of what their responsibilities for decorum are.
- Early retirement incentive presented to the Board of Trustees last Tuesday.
 - No details yet on salary, compensation, years of service, etc.
- Community Education has many courses that are being paralleled
 - It is requested that Community Education delete them.

G. ASRCC Liaison – Rahkee Uma regarding

- Senators signed up for certain departments.
 - List to be created and emailed to everyone.
- General assembly took place over the weekend, will be receiving an update this week, Wednesday, on what resolutions passed on behalf of the students. She will have that for the next report.

VI. UNFINISHED BUSINESS

A. Bylaws Modification, third review (Sellick) – The most recent iteration of the proposed bylaws will be discussed. Mark Sellick regarding

- Precis and strategic plan documents for accreditation purposes was emailed out.
- Some of the changes made as a result of the discussions had by this body the last time.
- Accreditation Steering Committee and Education Program Oversight Committee are the same body.
- Members of the senate indicated they preferred to have nominations rather than have the senate president nominate someone and bring that person here for confirmation. Nominations be brought to senate for deliberation and election. Same for heads of Strategic Planning Leadership Councils;
 - Nominees for council presiding co-chairs shall be brought to this body for deliberation and election.
- Committee chairs should be selected by their peers rather than brought here;
 - Changed back to previous language to reflect the will of the body.
- Curriculum has remained the same.
- Communication studies to be changed due to a duplication on page 2 of the document.
- DLC, not much in terms of changes.
- Departmental disciplinary matters, Prioritization Comprehensive Program Review, best practices is still standard boilerplate for the chairs.
- Subcommittees name change, assessment is now a college-wide process;
 - Differentiated types of assessment;
 - Course and program assessment;
 - Other forms of assessment that are not academic.
 - Added course and program to be in alignment with the name change.
 - Academic Program Review is now called that and will bring all information to the Institutional Effectiveness Leadership Council under which charge it is.

- Faculty Development becomes a subcommittee because it will report directly to Human Resources Committee under ARDAS.
 - Prior to this it was an overall employment development subcommittee which was eradicated due to it being an unnecessary extra level of bureaucracy.
 - It is also a joint committee with ACTPIS.
 - Brought up to speed in terms of what this subcommittee is doing in terms of representation.
- Sellick plans on meeting with Faculty Development subcommittee in their next meeting to discuss these changes.
- No permanent or temporary workgroups under the charge of the Academic Senate.
- Motion can be made to actually vote on it at the next meeting.
- Modifications that are passed can be revised again, it is an ongoing process of monitoring assessment, evaluation, modification.
 - Living documents that will continue to be in front of this body as necessary for our consideration.
- Commentary regarding
 - Faculty development, staff development plans and resources.
 - Department will discuss plan on Thursday, so prefer to delay vote (Schinke).
 - Planning & Budget Committee did meet to talk about this plan and concluded
 - ❖ Present set-up preferred that we are elected;
 - ❖ Less concentrational power which was a concern.
 - Academic Standards Committee (Mayse).
 - Suggested our own Standards Committee for our college of five people from this college of which two participate in district.
 - Could also mirror the division structure (Sellick).
 - Same for PG & SL.
 - Sabbaticals are college driven (Allen).
 - Funds will be coming to the college,
 - Will have to allocate money from our own budget for sabbaticals.
 - Awards have to be done at the college level.
 - Sellick prefers distribution to each college.
 - ❖ College can make determinations whether or not members of our college faculty are going to be given sabbaticals.
 - Whatever is are in the bylaws needs to represent what actually is happening (Wiggs).
 - Cited example on page 4, under section III-C.
 - Same section, III-D, same language still present.
 - Sellick to clarify that it is the administration that it's identifying, not us.
 - Cited on page 8, under Program Review Subcommittee, language needs to represent an approved change that Program Review would have department representations.
 - ❖ Language did not get updated after vote was made.
- ***Motion to consider the bylaws for acceptance in two weeks, M/S/C Legner/Mayse.***
 - Main motion will not be addressed until we meet in two weeks.
 - Needs to go back to respective departments.
 - Sellick will send out updated version of the bylaws of the changes that were made.

- ***Motion to amend Standards, Program Review and PG&SL to represent the division structure at the college level and have two representatives go to the district level meetings, M/S/C Mayse/Sandoval. 5 abstained: Carpenter, Daddona, Westbrook, Schinke, Legner.***
- ***Motion to strike G on page 6, M/S/C Burchett/Mayse, unanimous.***
 - Page 6 under G is incorrect factually, does not reflect actual policy (Burchett).
 - Curriculum Committee under V-A, add “and programs” (Wiggs).
 - Math, Science & Kinesiology change (Dean McKee-Leone).

VII. NEW BUSINESS

A. Constitution and Bylaws of Strategic Planning Councils (Sellick)

- The Constitution and Bylaws of the SPCs will be considered with the proposed RCCAS Bylaw amendments. Item handed over to Mayse.
- Changes being introduced, article 2 leadership council.
 - Division representation in the four leadership councils as much as possible.
 - There are 9 members and a presiding faculty member—the larger divisions would get two representatives and the smaller divisions would get one.
 - CTE, Humanities & Social Sciences, Math would get two representatives;
 - Counseling, Library, Fine Performing Arts would get one representative.
- Majority of faculty on all those committees--10 faculty (9 faculty plus presiding chair), 2 students, 2 administrators, and 5 confidential staff.
 - If the chair is part of the assembly, he can vote, but he cannot vote if there is a tie because then he would have voted twice.
- Need to have 8 administrators serve on these four committees, so composition needs to be changed to one student and one administrator as the co-chairs and kept the faculty. If change is made, faculty would be the majority—10 faculty, 8 members of the other constituency groups.
 - Two basic type of chairs discussed with different understandings. Roberts Rules read aloud for clarity.
- ***Motion to change (under language read aloud, strike that language) the composition of the leadership councils to make faculty the majority by reducing one of the student representatives and one of the administrative representatives. M/S/C Mayse/Westbrook, unanimous.***
 - Change 22 (typo) to 18 members.
 - Division representation rather than 10 people from the college and the voting members would be 18 total—10 faculty, 6 staff, 1 student, 1 administrator.
 - Council and Committee Structure further discussion ensued.
- ***Motion to put clarifying language in terms of election of members to councils, M/S/C Legner/Wiggs, unanimous.***
- 40 different faculty voting members meeting and representing on major committees (four leadership councils).
- ***Motion to amend the language in the constitution bylaws to have pre-conclusionary language to keep people from sitting on more than one leadership council as a voting member, M/S/C Mayse/Legner, unanimous.***
- Will vote on this document with the changes, at next meeting in three weeks.

B. Proposed changes to RCCAS Constitution (Sellick)

- The RCCAS Constitution modifications to align with the Bylaws
- Redundancies in article 2 and 4 were noted and the numeration needs to be fixed.
- Actual changes to the document were regarding the voting membership.
- Ex-officio non-voting members are required to attend senate meetings, but will not be voting.
- Processes and procedure, change the numeration to reflect the numbers.
- Added language about subcommittees and work groups to the language that existed prior.
 - We don't have any more permanent work groups now that Faculty Development has become a subcommittee.
 - Gets rid of language regarding ad hoc committees.
 - Issues not being addressed directly by the senate will be referred to appropriate committee, council, subcommittee.
 - Precludes making random ad hoc committees.
- Academic calendar year's winter and summer sessions were briefly discussed.
- Change to presidency discussed. 3-year term of office (page 2) because of rotation of the District Academic Senate president.
- ***Motion to change all three officers'—president, vice president, and secretary-treasurer--terms of office to three years, M/S/C Legner/Mayse. 3 nays--Gregg Burchett, Micherri Wiggs, and Kristi Woods. Abstention: Michele Daddona.***
 - Discussion ensued regarding
 - Reasoning behind the change;
 - Term limits;
 - District Senate president rotation.
- Changes to the language are to be made that all three officers will have three-year terms.
- Constitution needs to be ratified before changing the bylaws.
- If we don't move on these needed changes to the constitution, we have senate representation that is not in alignment with the bylaws in the constitution.
- Changes to the constitution are minimal, but the changes to the bylaws are significant.
- Noted that Page 9, Article 11 includes faculty votes are needed, not just those of the senate.
- ***Motion to extend meeting by 10 minutes, M/S/C Sellick/Mayse. Unanimous.***
- Recommendations that changes be made are to be put to the electorate for a vote.
- Pros and cons of agendaizing to the next meeting were discussed.
- Request for a motion to accept the modifications to the constitution before this body was unresponsive.
- ***Motion to agendaize this issue to next meeting, M/S/C Mayse/Wiggs. Unanimous.***
- Constitutional changes will be taken up the next time the senate meets. This means that when discussing the bylaws, we have to make clear to the constituency that there will be constitutional changes coming so it is incumbent upon the senators to explain this to their constituency groups in the intervening three weeks.

C. ASCCC White Paper on Counseling (Barnes)

- The Counseling Department would like the senators to read the ASCCC paper's suggestions.
 - State senate position on duties of counselors in terms of their charge and the movement to increasing educational advisors;
 - Paraprofessionals;

- Document needs to be read and considered closely;
- Consider voting in support at the next meeting.

D. *M/S/C Mayse/Burchett to add Mark Sanchez to ACTPIS. Abstained: Wiggs.*

VIII. OPEN HEARING

IX. ADJOURN – 5:10 p.m. Next meeting is in three weeks, December 7, 2015.