PLT reviewed the following information topics:

Printing and Reproduction - Copy Services

- VP West provided PLT with information regarding current copy machine charges within departmental budgets. As costs for copy services are increasing rapidly, PLT is looking for opportunities to reduce operational costs while maintaining or improving quality and service of printing and reproduction.

PLT considered the following policy issues:

Acting President Assignments

- In the coming months, President Anderson will be representing RCC at state and national conferences and advocating on behalf of the College, District and higher education. In his absence, the following vice presidents will serve as acting president:

  - January 27 – Community College League of California (CCLC) Legislative Conference, Sacramento, CA
    Acting president - Vice President Carter
  - February 10-12 – Association of Community College Trustees (ACCT) Conference, Washington, D.C.
    Acting president - Vice President West
  - February 27-28 – Community College League of California (CCLC) CEO Symposium, Sonoma, CA
    Acting president - Interim Vice President Di Memmo
  - March 9 – Alliance of Hispanic Serving Institution of Educators (AHSIE) Conference, Ft. Lauderdale, FL
    Acting president - Vice President Farrar
  - March 12-13 – Wheelhouse Institute, Davis, CA
    Acting president - Vice President Farrar
Enrollment Management
- VP Farrar discussed Enrollment Management and shared collaborative strategies designed to promote attainment of the 2019-20 Academic Year College enrollment targets. In addition to the ongoing collaboration between department/division success teams and Admissions & Records, a three-week advertising campaign will run from January 22 - February 9 utilizing local radio and social media advertisements to develop new enrollments.
- VP Farrar shared the 2020-21 Academic Year targets by division, discipline and by Budget Allocation Model designation.

2020 Accreditation
- VP Farrar shared activities planned for Welcome to Spring FLEX Day on February 7. One-sheet summaries will be available for each Accreditation Standard. The entire college is invited.
- An Accreditation preparation day is scheduled for February 21. More information is forthcoming.

Strong Workforce Round 2
- Interim VP Di Memmo provided a high-level summary of both Strong Workforce Round 1 and Round 2 funding. The development of projects have evolved as funding has become available, and streamlined project development has helped continue to capture metrics within CTE.
- Interim VP Di Memmo also provided an update to Round 3 and Round 4 Strong Workforce funding and the projects associated with each.

2020-2025 Strategic Plan Draft Review
- Interim VP Di Memmo provided an update of the 2020-2025 RCC Strategic Plan rough draft. The draft was provided to Educational Planning Oversight Committee (EPOC) at the Strategic Planning Equity Retreat on January 24.
- The goal is to have the Plan reviewed and approved by all Learning Councils, EPOC and Academic Senate during the Spring semester to receive comprehensive feedback which will be integrated into the final document.
- Board of Trustees will review the Plan and consider it for approval in June.

Mission, Vision and Values
- Interim VP Di Memmo reported that the RCC Mission, Vision and Values was approved at the Board of Trustees meeting on January 21.
- The new Mission, Vision and Values have been updated on the RCC website.

Recruitment Update
- VP West provided an update of positions currently in recruitment and will continue to provide monthly updates.
- PLT emphasized that recruitment for faculty positions continue to be a priority in order to maintain academic integrity.
- VP West will work with department managers and deans to load and approve vacant positions which come forward from the District retirement incentive.

Partnership Resource Team (PRT)
- VP Farrar announced that Institutional Effectiveness Partnership Initiative (IEPI) has scheduled the initial Partnership Resource Team (PRT) visit for March 16.
- Details of the Area of Focus will be shared and reviewed with the Senate President and the Guided Pathways leaders. It is important to note that the Area of Focus details align with the Scale of Adoption and Assessment (SOAA) and the work identified in the Institutional Self-Evaluation Report (ISER) Quality Focus Essay. RCC participants and final arrangements for the visit are pending.