VPs Carter and West were absent. Acting vice presidents, Dean, Enrollment Services Kyla O’Conner and Director, Business Services Liz Tatum attended the meeting.

PLT reviewed the following information topics:

Progress on Search Committees
- President Anderson continues to address search committees for all administrative and full-time tenure-track faculty members. In each meeting, issues of equity, leadership, academic preparation, and experience are discussed. As the college strives to strengthen its faculty, staff, and administration, robust and reflective hiring practices will transform the student experience, creating equitable access for more students and increasing success for all.

PLT considered the following policy items:

Coronavirus - Updates, Next Steps, Concerns
- The District is developing plans and taking actions for instructional continuity during the spreading coronavirus/COVID-19 pandemic. Vice Presidents will collaborate closely with the districtwide groups led by Vice Chancellors Brown, Goldware, and Mills and President Anderson will continue to work with Chancellor Isaac and his cabinet.

Purchasing Deadlines
- Consideration of the Coronavirus outbreaks and the effect it will have on the delivery time for year-end purchases. Items, such as computers, electronics accessories, and office supplies may be delayed in delivery. The recommendation is to plan accordingly and place orders early. All items received after June 30, 2020 will be charged to 2020-2021 budgets. Last day to enter and approve requisitions is May 10, 2020 at 5 pm.