

RIVERSIDE ASSESSMENT COMMITTEE MINUTES

Oct 12, 2018

12:00-2:00 PM, DL 409

Present: Kelly Brautigam, Steve Brewster, Rebecca Kessler, Jasminka Knecht, Denise Kruiuzenga-Muro, Kevin Maroufkhani, Melissa Matuzsak, Wendy McEwen, Scott McLeod, Michael Medina, Nick Robinson, Rana Tayyar

Absent: Sharon Alexander, Kathy Brooks, Leslie Brown, Sofia Carreras, Debbie Cazares, Shelly Dawson, Jim Elton, William Phelps, Rosemarie Sarkis, Kelsie Shockley, Jude Whitton, Jarod Williamson

Guests: Hayley Ashby

- I. Approval of the Agenda (m/s/c Brewster / Tayyar)
- II. Approval of the Minutes (April & September, 2018)
 - April (m/s/c Tayyar / Brautigam) 3 abstentions
 - September (m/s/c Brewster / Robinson) 1 abstention
- III. Reports
 - EPOC
 - Constitution and By Laws discussion
 - TLC – Teaching and Learning
 - IE-LC
 - Accreditation
 - Program Review and Planning – meetings next week
 - Program Review
 - See IE-LC
 - Accreditation
 - Working with the different groups including uploading onto the share site
 - Strategic Planning retreat next Friday – Oct 19th – discussion Quality Focus Essay
 - November 29th – “D” Draft Day
- IV. Old Business
 - GE Assessment
 - Critical Thinking Next Steps

- 2018-2019 GE SLO Assessment: Information Competency and Technology Literacy
 1. Start gathering artifacts
 2. WENDY RUN REPORT
- PLO Assessment Update
 - Hand out shows schedule – some results need to be entered
 - 2018-2019
 1. BUS
 2. CSC
 3. EAR
 4. POL
 5. PSY
 6. SPA
 7. THE
- 2017-2018 SLO Assessment Status Report
 - Shared with Academic Senate and Department Chair Leadership Committee
 - Senate meeting went very well
 - DLC – compliance concerns
 1. The conversations have to occur at the discipline level
 2. How can this committee help these conversation?
 3. I think we are at the point where faculty recognize that there are needs, but how do we progress from the identification of these needs to the conversations in the departments to supporting the faculty in the curriculum changes and pedagogy training
 4. Department chairs coordinate / spearhead program level assessment
 5. Hopefully assessment needs are structure is communicated multiple ways, but in reality the department meetings are often so packed that there isn't a lot of opportunity for discussion about some of these IMPORTANT but not URGENT things
 6. Business and library has put assessment on the agenda every single meeting
 7. How do we keep the Culture of Assessment?
 - a. Program Level Assessment can help with curricular design
 - b. Need to include part-time faculty in the conversation as well
 - Melissa is going to talk to Psychology
 - Deadline 1st week of November – November 1st
 - Assessment cycle question – SLO assessment once every 5 years (once within the PRaP cycle).
 1. If courses haven't ever been assessed, then maybe they need to be assessed

- a. Music best practice – one person has to be in charge of the schedule
- b. Cosmetology – created a worksheet

2. Wendy – create a “never been assessed” list

V. New Business

- PLO Assessment Results needed for 2017-2018
 - In spreadsheet that was handed out
- Assessment rotation plan
 - In draft form to be used as part of the accreditation process
 - Review and provide feedback to Denise and Jude
- Assessment website changes
 - Jude & Denise reviewed the website
 - Will meet with Tony Rizo and make some changes
 - If you have recommendations, provide feedback to Denise and Jude
 - Hayley is going to look and see what we are required to provide for accreditation
- Co-curricular Assessment
 - Hopefully discussed at last President’s Leadership Team meeting
 - LA Trade Tech example? Maybe bring her out to present?

VI. Other

- December meeting
- Can’t move the date, but suggested to maybe move it earlier? Have a pot luck?
- 10:00 am to 12:00 pm on Friday, December 14th? POT LUCK!