

**Riverside City College Academic Senate**  
August 28, 2023 • 3:00 - 5:00 PM • Hall of Fame

**3:00 I. Call to Order – 3:04 pm**

**Roll Call**

***Academic Senate Officers***

President: Jo Scott-Coe  
Vice President: Ajené Wilcoxson  
Secretary-Treasurer: Micherri Wiggs

***Department Senators***

Applied Technology: Patrick Scullin  
Art: Will Kim  
Behavioral Science: Eddie Perez  
Business Admin/IST: Skip Berry  
Chemistry: Leo Truttman  
Communication Studies: Star Romero  
Cosmetology: Peter Westbrook (not present)  
Counseling: Sal Soto  
Dance and Theatre: Todd Faux  
Early Childhood Education: Emily Philippsen  
Economics/Geography/Political Science: Kendralyn Webber (not present)  
English: Christine Sandoval (not present)  
History/Humanities/Ethnic Studies: Daniel Borses  
Kinesiology: Jim McCarron (not present)  
Library: Sally Ellis  
Life Sciences: Lisa Thompson-Eagle  
Mathematics: Evan Enright  
Music: Steve Mahpar  
Nursing: Lee Nelson (not present)  
Physical Science: James Cheney  
World Languages: Rosemarie Sarkis (not present)

***Associate Faculty Senator***

Lindsay Weiler

***Ex-Officio Senators***

EPOC: Vacant  
ASC: Jacquie Lesch  
Teaching and Learning LC: Greg Russell  
Student Access and Success LC: Vacant  
Resource Development and Administrative Services LC: Patrick Scullin  
Government, Effectiveness, Mission, and Quality LC: Wendy McKeen (not present)  
Curriculum: Kelly Douglass (not present)  
Parliamentarian: Vacant

***RCCD Faculty Association***

Mike Chavez

***Administrative Representatives***

College President: Claire Oliveros  
VP Academic Affairs: Lynn Wright  
VP Business Services: Danny Villanueva (not present)

VP Planning and Development: Kristine DiMemmo (not present)  
VP Student Services: FeRita Carter (not present)

**ASRCC Representative**

Jennifer Shaw (not present)

**Recorder of Minutes**

Danielle Elizondo

**Guests**

Jim Elton, Kinesiology

Heather Smith, Life Sciences

Kyla Teufel, Dean, Enrollment Services

Denise Mosqueda, Community Schools Coordinator

Shari Yates, Dean CTE

Steve Holman, Interim Dean STEM-K

Herbert English, Dean Counseling and Specially Funded Programs

Mary Legner, Mathematics

**3:05 II. Approval of the Agenda – 3:04 pm**

- M/S/C: (Soto/Weiler) Approved by consent

**3:05 III. Approval of the Minutes – 3:05 pm**

- May 1, 2023- M/S/C: (Borses/Thompson/Eagle) Approved by consent.
- May 15, 2023- M/S/C: (Ellis/Faux) Approved by consent.

**3:10 IV. Public Comments – 3:07 pm**

- No comments.

**3:20 V. Officer and Liaison Reports – 3:07 pm**

A. President-

- Officer reports will be rotated between President, VP, and Secretary-Treasurer in future meetings.
- Welcome all new and returning Senators. We have six brand new Senators.
- All three Officers attended the ASCCC Leadership Institute in June and are operating as a team.
- Mentorship teams have been created for Senators with the idea of reciprocal learning.
- Orientation will be an ongoing process built into the agendas with a community of cultural wealth mindset to help each other be successful.
- The new agenda packets are formatted with tabs and links where everything is self-contained without the use of SharePoint. Agenda packets will be posted on Wednesdays, giving Senators two working days to review the content before meetings.
- Thank you, Dr. Wright, for providing refreshments for today's meeting as a warm welcome.
- [Academic.Senate@rcc.edu](mailto:Academic.Senate@rcc.edu) is the official conveyor of business for agenda items and other things to be housed to keep history for future incoming officers.
- As discussed in Spring, changes in Title V require compliance related to DEIA competencies and criteria into all employee evaluations. District Council, Keith

Dobyns, explained that a single sentence of standard DEIA competency language was added in BP 6210 for faculty. It will go to DSPC on Friday 8/25. It goes to the Chancellor's cabinet today; it will go to BOT on 9/5 and 9/19. Next is a policy adjustment by October 13, 2023. Forthcoming negotiations about implementation will involve Senate, Faculty Association, CSEA, and administration.

- The college bookstore vendor will be changing from Follett to Barnes and Noble. The transition will take place between October and November 2023. Committee member Kyla Teufel is here as a guest to answer questions in regards to the vendor change. Teufel explains that some of the rationale for the change include: 24/7 faculty support, better integration model with ERP and Anthology, better merchandise, financial incentives, larger inventory of used books. More to come about schedule and implementation details.
- Temporary ERP will be used before Anthology is implemented. The interim ERP is estimated to be used for 1 year. Expect more information in our next meeting.
- Key takeaways from ASCCC institute include using the concepts of liberatory design for meetings and workgroups to develop a framework of Relational Trust.

B. Vice President-

- ASRCC is getting organized and plans to have a representative present at our next meeting.
- We are organizing previous meeting minutes into a searchable database. With this we will be able to look up previously approved Senate resolutions to see where we are at and what we need to do, if anything, to make them happen.
- Key takeaways from ASCCC institute include IDEAA (Inclusion, Diversity, Equity, Anti-racism, Accessibility) and collaboration (to design with instead of for.)

C. Secretary Treasurer-

- California State Academic Senate just updated their strategic plan with simplicity and fluidity in mind. This is an influence that we want to follow so we can respond to changing needs in a timely manner.
- We will be looking at our bylaws in the next meeting. Major changes are not anticipated. The review will be an opportunity for us to learn together.
- Senators received a stack of collegiality challenge cards. We ask that you hand one out to every faculty member in your department along with the notes about potential errors with names and titles. Please share any discrepancies with faculty names listed on the cards.
- Senate mixer dates are listed on the back of the challenge cards. Invites will be split up over the academic year and sent out via email.

D. RCCD Faculty Association-

- Mike Chavez introduces himself as the new Vice President for Faculty Association. Mike will be taking on the role of FA representative for Senate.
- Golden handshake questions should be directed to your CalSTRS rep.
- Wednesday 8/30 nurses from Community Hospital will be holding an informational picket at 7:30 am and 7pm. Everyone is welcome to join them in solidarity as fellow union members.
- We will be back in negotiations as our contract is expiring next year. Negotiations include COLA plus 1.4%.

E. College President Oliveros-

- Enrollment is at 100.8% and we have surpassed our 2019 enrollment.
- Introducing our new Dean of STEM Steve Holman.
- Nine faculty members were impacted by the flooding in the Quad and have been temporarily placed in Library, STVR, and MU. We are looking at 8-12 weeks for repairs. Thank you, faculty, for your flexibility and thank you, PLT, for quickly placing them.
- Looking forward to meeting you in your areas.
- VP Wright added that headcount is up as is units per student. We were at 8.6 – 8.8 average units per students and are now at 9 average units per student. She thanked faculty for adding students.

F. ASRCC Representative-

- Not present.

**3:40 VI. Committee or Council Updates and Reports – 3:55 pm**

A. RCC DE Education Committee Chair Heather Smith provides an update about activities and directions for the coming academic year (information)

- For those who don't know, we have joined the CVC OEI as a home college.
- We would like to move to being a teaching college.
- First, we have to have a POCR review team. Our team is headed up by Janet Lehr and is set to review this Fall.
- POCR certified courses reach our students better.
- More information to come this semester.

B. RCC CMAC Committee Chair Heather Smith provides an update about ZTC/LTC (information)

- Last year we started with \$20,000 from the state to implement division mentors and purchase open stack books.
- At the end of Spring each college got \$180,000 to develop ZTC Pathways.
- August 15<sup>th</sup> the state informed they authorized acceleration grants to develop other ZTC Pathways and they are giving \$200,000 for it. The preliminary report is due to the state by September 15<sup>th</sup> and the committee hasn't had the chance to meet.
- We would like to focus on STEM ZTC Pathways.
- The committee meets Thursdays during college hour so please attend or join via zoom. Reach out to Heather Smith.

**3:50 VII. Ongoing Business – 4:05 pm**

A. RCCAS leadership team provides a review and orientation about the roles and responsibilities of Academic Senate (information)

- Secretary Treasurer Wiggs shared a brief history of the faculty role California community college decision making. When legislation changed to empower faculty as the primary voice in academic matters, the Academic Senate was born.
- Overview of 10+1 card given to all Senators. Board policy identifies the first half as “relies primarily” on senate and the second half as “mutually agreed upon.” Unclear if the cut off is at #5 or #6 in the 10+1. President Scott-Coe inquired with district legal counsel Keith Dobyons on this question and will also be following up on the history with other RCCD academic senate presidents.

- The RCC Academic Senate Constitution is our creation document.
  - VP Wilcoxson talked about the senator roles identified in the constitution and how to continue to digest and think about them in a more applicable way.
  - Bylaws will be opened up at the next meeting with proposed sections and making sure we stay inside our purview.
  - Our existing constitution and bylaws are on the RCC Senate website.
  - President Scott-Coe emphasizes that the senator mentorship teams are for ongoing education about senate purview and processes; these are not “lobbying” groups, which would potentially violate the Brown Act. The Senate will be building intentional reminders about 10+1 into RCCAS agenda items throughout the year. She also mentioned that MVC has developed standard questions for discussion or debates. Will report back with more info to elicit discussion.
- B. BP 3500: RCCAS President Scott-Coe leads a discussion about fall interdisciplinary workgroup on AI/ChatGPT and academic integrity (action)
- Conversation ensued in regards to terminology and clarifying language in BP 3500 as it relates to academic integrity and who the appropriate body to take up this issue would be.
  - Motion to have TLLC charged with investigating, understanding, and reporting back to Senate in the Spring. M/S/C: Romero/Borses.
  - Conversation continued as to who to task this with.
  - Motion to amend the original motion M/S/C: Romero/Perez, passes unanimously.
  - Amended motion- Motion to have TLLC charged with investigating, understanding, and reporting back to Senate in the Spring with clarity on what AI/ChatGPT is as it relates to BP3500, M/S/C: Romero/Weiler, amended motion passes unanimously.

**4:15 VIII. New Business – 4:38 pm**

- A. RCCAS leadership team provides a brief overview of feedback from strategic planning listening sessions of Leadership Councils (information)
- Conversations seemed to be welcomed but there seemed to be some hesitation to engage.
  - Folks are hungry for action.
  - Some structures that exist within the committee may need to be evaluated for simplification.
- B. Ratification of new and ongoing appointments- action (Scott-Coe)
- a. EPOC faculty co-chair- motion to ratify Ajené Wilcoxson as interim EPOC faculty co-chair M/S/C: Borses/Romero, passes unanimously.
  - b. ASCCC noncredit pretransfer and continuing education committee- motion to ratify Mary Legner’s appointment M/S/C: Wilcoxson/Borses, passes unanimously.
  - c. LHSS Faculty representatives for Leadership Councils- Alex Gilbert for SAS 1-year term, Tina Stavropolous for TLLC 1-year term, David Lee for RDAS 1-year term, Denise Kruizenga-Muro for GEMQ 1-year term, Thatcher Carter for FD 2-year term, Jan Andres for FD 2-year term, Audrey Holod for FD 2-year term, Doris Namala for LHSS Engagement Center Faculty Coordinator.

- d. FPA faculty representatives for Leadership Councils- Peter Curtis for TLC, Bryan Keene for SAS, Charlie Richard for ARDAS, John Byun for GEMQ, Brian Kohl and Jennifer Amaya for Program Review, James Rocillo for DE. Motion to approve the appointments for LHSS and FPA M/S/C: Borses/ Scullin, motion passes unanimously.
- e. Faculty co-chair for SAS- vacant
- f. RCCAS Parliamentarian- motion to nominate Sal Soto M/S/C: Wilcoxson/Perez, motion passes unanimously.

Motion to extend the meeting time by 5 minutes M/S/C: Romero/Weiler, motion passes unanimously.

**4:45 IX. Open Hearing – 4:57 pm**

- Soto- Prioritization is coming up and we need to push the importance of reviewing and voting.

**4:55 X. Learn, Share, Do – 4:59 pm**

- Learn:
  - More about POCR exchange
  - Review the Constitution of Senate
- Share:
  - DEIA language regarding evaluation
  - Bookstore vendor change
  - Nurse picket
  - POCR review and ZTC Pathways money from state
  - EPOC interim position
- Do:
  - Distribute challenge cards and Senate mixer news
  - Review constitution with your Senate mentor team
  - Talk to your faculty about SAS co-chair
  - Encourage LC reps to participate in prioritization

**5:00 XI. Adjourn – 5:02 pm**

- Motion to adjourn M/S/C: Truttmann/Philippsen

**Glossary:**

M/S/C = Motion Seconded and Carried