

Riverside City College
Teaching & Learning Leadership Council (TLLC)
March 21, 2019 | Meeting Minutes
Heritage Room, 12:50pm – 1:50pm

Members present: Juliana Leung, Carol Farrar, Akia Marshall, Jeanine Gardner, Tonya Huff, James Knieriem, Mary Legner, Jodi Mowrey, Ron Ruiz, Victor Sandoval, and Sal Soto

Members unable to attend: Kristine DiMemmo, Angie Fawson, Yashmeen Sharma, Cynthia Gonzalez, Chie Ishihara, Ashley Martinez, James Seals and Kheesa Slaughter

Guests present: Kristi Woods

- I. **Call to Order** – Meeting called to order at 12:54 pm, quorum met

- II. **Approval of the Agenda** – M/S/C Legner/Soto, motion carried by consensus
No changes to the agenda, agenda approved by consensus
 - a. Conversation regarding quorum of TLLC due to lack of participation by committee members.
 - b. Report to EPOC : TLLC has 19 members, yet much less participation exists
 - c. Discussion regarding the time and day of this meeting to increase participation

- III. **Approval of Minutes** of TLLC meeting held on February 21, 2019
 - a. M/S Legner/ Soto
 - b. Changes – Members absent to Members unable to attend
 - c. An email will be sent to members, “please let me know prior to the meeting if you will be unable to attend “
 - d. Approved by consensus, with 2 abstentions

- IV. **New Business**
 - a. Spring Strategic Planning Retreat – March 29, 2019 from 9:30am to 2:00pm
 - i. Accreditation Quality Focus Essay (QFE)
 - ii. Teaching & Learning Principles
 - iii. Professional Development RCC Strategic Enrollments Management plan
 - b. Strategic Planning Report Card – March 2019 reviewed
 - i. Please take back to your divisions and discuss. As program review is completed, it’s important to understand the big picture. This is a reference that should be used to help guide strategic planning. Speak with division deans and have a plan to communicate this information with your colleagues.
 - ii. Bring back concerns, suggestions, comments about the report card to TLLC
 - c. Aligning Strategic Goals with CCCCCO Vision for Success (first read & e-vote)
 - i. Document presented to committee members and will be voted on by electronic vote
 - ii. Every college has an obligation to align college goals with state chancellor’s office’s goals.
 - iii. This document was reviewed and vetted at the January retreat by many members of the college community
 - iv. Goal setting rationale is to aim for an aspirational goal (AY21/22) and work towards this goal.
 - v. EPOC would like to take action on April 4th; please review, take back to your divisions, and participate in the e-vote that will be sent out to TLLC members and will open from April 2nd-3rd to report to EPOC on the 4th.
 - vi. Elena will send TLLC members a link to the State Chancellor’s Vision for Success

- d. Strategic Enrollment Management Plan (first read)
 - i. TLLC has a month to review and bring feedback
 - ii. Elena will send out the correct link to the current plan
- e. Instructional Pathway Descriptions
 - i. Descriptions reviewed (attached)
- f. TLLC chair election will be held next month.

- g. **Committee Reports** distributed.

- V. Adjourn – Meeting adjourned at 1:55 pm.
Next meeting **April 18, 2019**