

SASLC Minutes

3:00pm – 5:00pm February 22, 2021

Zoom Room

RCC Mission Statement: *Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.*

ATTENDANCE: Eduardo Perez, Carolyn Rosales, K. Sunny Siu, Steven Purdy, Elizabeth Hilton, Liz Gonzalez, Karen Esparza Lopez, Ramisha Islam, Oliver Thompson, Inez Moore, Allan Weyant-Forbes, Marc Sanchez, Jacqueline Lesch, Thomas Cruz-Soto, Jr., Laneshia Judon, Amy DeArcos, Michael Love, Steven Purdy, Ismael Davila, Stefany Moctezuma, Mary Renteria

1. Call to order (3:00) – Dr. Eduardo Perez
 - a. Welcomed everyone to the meeting
2. Approval of Agenda (3:00)
 - a. Allan Weyant-Forbes motioned to approve
 - b. Oliver Thompson seconded the motion to approve
 - c. Abstentions: No Votes: No
 - d. Approved by consensus
3. Approval of Minutes (November 30, 2020) (3:00)

The November 28, 2020 will be tabled for approval at next month meeting, March 22, 2021.
4. Financial Aid (Elizabeth Hilton) – discussion on two new programs received funding to financial aid. Funding will be assisting students to finish and complete their degree and transfer. The amount would be approximately \$1,000 per student.

a. **Finish Line Scholars Program** – this is a two-part program from the State Chancellor's foundation Office. RCC is one of three regions and state receiving this funding and broken up into two parts: emergency grants and scholarship. For spring 2021, RCC qualified for the Mercy Grant and received about \$150k. This is for students to apply if they have emergency needs that will cause them to withdraw from school and help them to stay enrolled.

The application is on the financial aid website under the emergency finish line scholars program page. This is not just a financial aid program, it's open to everybody, regardless of whether they apply for financial aid, citizenship etc. any student can apply for this program.

RCC has a scholarship grant program which will be very minimal maybe 20% of the funding. This is not going to be a very large program as the emergency grant only 20% of funding. RCC will have a scholarship program and hopefully the same amount of \$150k.

This is geared towards students completing and the eligibility will be students who are at least 50% towards their goal. Students will have certain GPA or transfer levels in English or Math requirements.

b. Care Funding –this funding is based on student(s) needs for example: housing, food, Laptops etc. Communication has been sent to students to apply. Each student will be assessed by individual needs.

5. Ongoing Business/Action Items

a. Subcommittees

- i. **Student Life & Services** (Dr. Thomas Cruz-Soto) – reported the purpose statement has been generated for this year to continue searching for areas of improvement on campus as in and out of classroom engagement and wrap around services for students.

Recent Discussions Included the following – Access to Health & Wellbeing resources (mental health), Guided Pathways, college information (students to have everything they need to graduate within two to three years and complete goals). Keck Grad Institute (KGI) has shared resources for students to transfer on with the opportunity of obtaining a Doctoral Degree in Pharmacy. Ms. Peggy Lomas discusses access in Canvas and additional RCC website Resource Services. ASRCC will be conducting a survey to students more information to follow. Minutes from the three sub-committee meetings will be emailed to Chair Dr. Eddie Perez.

1.Student Life & Services Subcommittee Members:

Thomas Cruz-Soto – Dean, Student Services
Anne Pattison – Counselor, CalWORKS
Ismael Davila – Student Services
Lisa Schwartz – Admin Assistant, Student Life
Sharon Walker – Educational Advisor
Ben Vargas – Educational Advisor
Tori MacDonald – Disability Specialist
Oliver Thompson - Faculty, Behavioral Sciences
Manny Gray – Financial Aid Outreach Specialist

2.Purpose Statement / Charge/ Chief Responsibilities:

The Student Life and Services committee is a Sub-Committee to SASLC. The committee is comprised of faculty and staff that continuously search for areas of improvement in order to better serve our students' needs within and outside of the classroom.

3.Key Strategic Areas of Focus

Access
Wellbeing
Student Resources / Communication
Guided Pathways

ii. **Integrated Student Support** (Dr. Inez Moore) – reported that Paul O’Connell has requested the committee put together a formal template of the charge, description, chief responsibilities, and membership.

1. Purpose Statement/Charge - The committee plans to keep in sync with the college strategic plans on a formal template to focus on the pillars of the three guided pathways framework which focuses on helping students stay on the path.

2. Description and Chief Responsibilities - The committee will be working on refinishing the integrated academic support by redesigning/help make recommendations about how to redesign students support model. Committee will be focusing on strategic plan objectives, tools, activities, increase 20% of the number of RCC to acquire an AA credential or certificates, and set a job-related skill for students. The main mission is to help students stay on the path by providing inescapable integrated academic support and student support.

3. Membership/Chairs - The committee needs a faculty co-chair and it was addressed how many faculty members is the committee need to fill for full membership? Dr. Eddie Perez will look into the membership amount and address a co-chair position vacant, more information to follow.

Jacqueline Lesch volunteered to join Dr. Inez Moore as the committee co-chair. Consensus has approved with no objections for the position being filled.

More information TBD from Dr. Eddie Perez regarding the correct count of committee membership. Dr. Eddie Perez will be emailing Paul O’Connell on changes of moving SAS to a different Monday of the month and the time allotted for membership.

b. Strategic Plan – Dr. Eddie Perez

i. **Handbook review** (review page 125) - Discussion on the handouts submitted to members by Dr. Eddie Perez. The handouts cover the vision, mission, tiger pride, and values.

ii. **Strategies and Targets** (3:45) – (review page 130) - Members were asked to take the time to read over and familiarize the variety of materials that was assessed.

iii. **Report Card** – (review page 3) on the mission, vision, tiger lives - SAS tasks are to review the areas, review the goals, and make recommendations to move forward.

c. Guided Pathways – Dr. Eddie Perez

i. **Working Draft of GP Plan: (3:25)** The guided pathways plan was given to SAS at the end of last semester, which has a lot of information with some

overlapping with strategic plan. One topic from the last semester was Community Engagement. How do we address these goals/ideas?

- ii. **Community Engagement Cont. Discussion: (3:25)** - Discussion on how there is a variety of different topics that SAS will need to look at under Community Engagement and move forward. Ideas/Suggestions:
- Club/groups from campus, how do we get them together to start having conversations?
 - How do we ask student workers how they can help other students in job positions?
 - Internship Programs – how do we get internship programs on campus, who do we need to communicate on campus in terms of these groups (whether it's services or job information)?
 - Invite Sharice Fox and Meriel Anderson-McDade on community connection

SAS council will need to pay attention and have some structured outline on the working draft of the GP Plan and the Community Engagement. All suggestions email Dr. Eddie Perez.

d. Faculty Development/Engagement Centers (Dr. Pati Avila) (4:25) – Updates will be tabled at next month's meeting.

e. Student Equity (Marc Sanchez) – reported this is the beginning of the semester and shared a few things that are being planned from committee:

- Dr. Bettina Love will be presenting on March 29, registration information will be sent out soon
- Committee to have a structure on going monthly events
- Project and planning for a sub-committee in reference to Student Equity. This is to be a generic training on equity alliance and to be as diverse as possible for students. This has been shared with Dr. Kristi Woods on a selection of five faculty staff to join in this project and have monthly debriefing information from the Student Equity Committee. More information TBD
- Marc Sanchez is involved with a committee regarding formally incarcerated students enrolled at RCC along with Ismael Davila and other faculty, community membership

f. Formerly Incarcerated Students (Ismael Davila) (4:30) – reported that there have been some issues in the past couple of semesters regarding the formerly incarcerated students targeted on campus. Ismael Davila would like if this committee have suggestions from SAS so that these students can continue their education and not be in fear of being on campus. Discussions:

- Announce extracurricular information for involvement on campus
- Have a list of training announcements

- Host workshop/awareness-training for classified professionals and faculty on the formerly incarcerated students on campus
- Call to Action Taskforce on Cultural Competency
- Formerly incarcerated students need to be recognized and acknowledged

6. Committee Reports (4:45) –

Dual Enrollment Workgroup (Steven Purdy, Ed Advisor) has no report from workgroup; however, he has reached out to the Dean of A&R on enrollment and if enrollment has gone higher or not during this time of Covid-19. Also, would like to information on high school enrollments if that has increased.

Steven Purdy is involved with the Pre-Nursing Stem students with Ramona and Arlington High Schools and the number is a little bit lower from last semester. An online video is being planned for the next semester for the high school students. The goal is to encourage students to get involved with the CNA Program and achieve a certificate.

Discussion on having a workgroup on Dual Enrollment. Amy DeArcos and Liz Gonzalez both have agreed to work together on sending out an email Dean Kyla O'Connor, Ali Salinas and Regina Miller to obtain feedback/information regarding dual enrollment.

7. Other/Roundtable-

Jacqueline Lesch (faculty) announced that RCC Library has purchased 500 Laptops for students to check out as a curbside pickup. Since the beginning of the semester, 165 Laptops were picked up in three days. This is a highly demand from students, please advise students they can go online to the RCC website/Library for more information. Curbside books resources are also available for students. Email blast announcement will be sent out to rival.

Stefany Moctezuma – (VP ASRRC Student) reported the email blast from the Library was received. ASRCC might be doing a poster with the link provided. Additional plans to announce more resources with links for students.

Al Weyant-Forbes reported that he did receive the email announcement regarding the Laptop distribution that was sent to Rival, but the question is if faculty and students receive the same announcement or only ASRCC clubs? Jacqueline Lesch reported the email was sent to everyone via Rival.

Additionally, Al Weyant-Forbes addressed to Dean Thomas Cruz-Soto on any updates relating to the “hotspots”? Al Weyant-Forbes receives information daily from students for assistance. Dean Cruz-Soto reported he doesn't have enough data to report the question; however, he will contact Bill Manages if he is leading this assignment. Once he hears from Mr. Manages he will email SAS the correct information.

Dean Cruz-Soto suggested maybe email Peggy Lomas how we can get the announcements out faster to the students via social media regarding the hotspots and Laptops. Another suggestion is to invite her to SAS on social media best practices.

Any concerns or questions email Dr. Eddie Perez, Dean Thomas Cruz-Soto or Gloria Aguilar and we'll try to get those answered, or we can get things put on the agenda for next month's meeting.

8. Adjourn 4:25pm (5:00)

In order to streamline and reduce copies being made, all reference documents will be made available electronically prior to this meeting.

Minutes submitted by Mary Renteria