

GEMQ

3:00pm – 5:00pm May 23, 2022 Via Zoom:

<https://rccd-edu.zoom.us/j/99537642436?pwd=YXpZenBSWlJTaDFwQ0dJNTBF5np2QT09>

	Members	Liaisons/Admin./Staff/Guests
x	Casandra Greene, Academic Affairs	X Brandon Owashi, Institutional Research
X	<i>Wendy McEwen, I.E.</i>	
X	Wendy McKeen, Chemistry	
	<i>Tristan Morales, ASRCC</i>	
x	<i>Jennifer Bielman, Business Services</i>	
x	John Byun, <i>Fine and Performing Arts</i>	
x	James Cheney, Physics	
X	Jennifer Corr, Business	
x	<i>Kris Flowers, Outreach</i>	
X	<i>Bryn Glover, I.E. Grants</i>	
X	<i>Shannon Hammock, Library</i>	
X	<i>Branden Hansen, A&R</i>	
X	Rebecca Kessler, <i>CTE, Cosmetology</i>	
	Stephanie Lowry, <i>Nursing</i>	
X	Louie McCarthy, <i>I.T.</i>	
x	Cynthia Morrill, <i>English & Media Studies</i>	
	<i>Lucretia Wright, Comm Studies</i>	

1. Call to order – 3:04pm
 2. Approval of Agenda M/S/C – J. Corr/W. McEwen
 3. Approval of Minutes (April 2022) – M/S/C W. McEwen/R. Kessler
 - Correction J. Cheney change department to physics
 4. Equity Best Practices and Suggestions for Improvement
 5. Old Business
 - a. Review of VP Plans
 - i. “Norming” of checklist – 1st 15 minutes
 - Not all Resource Request Worksheets are completed yet. If an initiative includes a resource request, by the time the VP plan is finalized, all resource requests will include a corresponding resource request worksheet
- This process was created last year and the first year we did it. We talked about how to make it more efficient. Everyone got an email with a breakout group. This councils voice has been heard. Next step is to do norming. Establishing baseline. Break into groups and all on the same page. Wendy went over the checklist and resource request.
- Send Wendy any notes and we will work over summer and share feedback. Co chairs should attend PLT and explain the process and feedback.
- ii. Breakout Rooms for review of VP plans using checklist – 45 minutes
 - Please use the checklist
 - Please identify a note taker to take notes about plan specific items (either on the .pdf or separately) in addition to the checklist
 - iii. Reconvene for brief report out including joint initiatives – 30 minutes

VPSS –

Notes on each initiative, follow up and follow through, resource request form was not completed with facilities team or

finance team, came up with follow up questions. Cheney compared resource requests vs. the narrative. It was helpful to have Kristi guide and be able to ask questions. Found a short list of modifications needed, came up with good questions for the VPSS plan.

VPPD – no funding specified for the initiatives, we are ahead of the game to get this done, a lot of action items from 20-21 not sure if those need to be in. Two counseling faculty, no form attached, counseling needs a photo copy machine. Should not be in the plan. There is a process in place for copiers. Dean position being asked for needs total cost of ownership.

VPAA – no indication if these have been shared, mapping and goals and objectives were good, no request for faculty, little confusion on priority being identified, joint initiatives being discussed across areas, question about a classified position being equity minded, two positions 50 percent to 100 percent not sure if the total cost is for which.

VPBS – initiatives were more about keeping lights on, not clear tying things to equity and goals, little more specifics on funding, some initiatives a little unclear on positions, initiative #8 mentioned college and district had to do with TSS repair parts budget.

b. By Laws and Voting Update

- Bylaws were presented at EPOC voted on to include GEMQ as a voting council. GEMQ will participate starting in the fall. No opposition from anyone and senate too. Thank you to Casandra for making changes carefully reviewing the document, updated references to classified professionals and equity language.

6. New Business

a. GEMQ LC Membership 2022-2023

- Cynthia Morrill is stepping down from program review and GEMQ, Shannon reported he will not be on GEMQ, Virginia White will be coming on board, Lucretia will step down.

7. Committee Reports (as time allows)

a. Student Equity (Wendy McEwen)

- New co-chairs Tim Gutierrez, Alicia Berber
- New SEA data from chancellor's office was discussed

b. Guided Pathways (representative)

- No meeting this semester, team attended the institute a lot of work with career function based on pathway they choose, provide sense of community, onboarding for students, team consisted of Lorena, Lynn, Garth, Courtney, Regina, Kristi.

c. Program Review Committee (Cynthia Morrill)

- Things are working out really well, people are turning things in so that it can move its way up. Kudos to everyone that actual did their PR. Virginia White will be joining GEMQ and PR.

d. Assessment Committee (Wendy McEwen)

- May is assessment month, co-chairs are sending mails, QR code, met with assessment coordinators from Norco and Moreno Valley.

e. Report from EPOC (Wendy McKeen/Casandra Greene)

- Overall college updates by President Anderson, accreditation updates, no news is good news, leadership reports Marc Sanchez stepping down from student equity, HEERF funds extended, STEM center on ice for now and funds are reallocated to athletic fields. Updated strategic constitution and bylaws,

f. Methods and Metrics (Brandon Owashi)

- Working on Aplus attendance, more screen shots, more visuals, will bring to GEMQ in Fall.

g. Governance Committee (representative)

8. Open Forum

9. Adjourn