

GEMQ

3:00pm – 5:00pm March 28, 2022 Via Zoom:

<https://rccd-edu.zoom.us/j/99537642436?pwd=YXpZenBSWlJTaDFwQ0dJNTBF5np2QT09>

	Members	Liaisons/Admin./Staff/Guests
x	Casandra Greene, Academic Affairs	Brandon Owashi, Institutional Research
	Kristine Di Memmo, <i>Planning and Development</i>	
X	Wendy McKeen, Chemistry	
X	<i>Tristan Morales, ASRCC</i>	
x	<i>Jennifer Bielman, Business Services</i>	
	John Byun, <i>Fine and Performing Arts</i>	
x	James Cheney, Physics	
x	<i>Kris Flowers, Outreach</i>	
X	<i>Bryn Glover, I.E. Grants</i>	
X	Rebecca Kessler, <i>CTE, Cosmetology</i>	
	Stephanie Lowry, <i>Nursing</i>	
X	Louie McCarthy, <i>I.T.</i>	
X	Wendy McEwen, <i>Institutional Effectiveness</i>	
x	Cynthia Morrill, <i>English & Media Studies</i>	
x	<i>Lucretia Wright, Comm Studies</i>	

1. Call to order – 3:05pm
2. Approval of Agenda – M/S/C Kessler/Morrill
 - Amend agenda to add strategic planning report card
3. Approval of Minutes (February 28, 2022) – M/S/C Morrill/Corr
4. Equity Best Practices and Suggestions for Improvement
 - o T. There have been many robust workshops and conversations on ungrading and how it works and how to approach it for equity.
 - o What is ungrading? Different approach to grading. How you evaluate and support students progress throughout the course.
 - o Business is trying to move away from high stake tests.
5. Old Business
6. New Business
 - a. Strategic Planning Report Card – McEwen
 - o I.E. office leads effort to create an annual report card.
 - o This is a goal and metric report, helpful to talk where we are.
 - o Combination of data and an annual update of strategic planning goals.
 - o Every strategic planning goal is in the document.
 - b. Revisit constitution and bylaws of GEMQ.
 - o This is down time for GEMQ, not prioritization, not writing at this time, heavy time in May going through the VP plans.
 - i. What is it we really want to do as a LC?

- Do we need to meet every 4th Monday as we have a unique role, do we want to fight to have voting rights? Faculty get to vote on faculty positions only.
 - What are we doing, participation, connecting as a committee, what is your commitment level. How do we hold people accountable to timelines?
 - Is what we are doing is purposeful.
 - How do we make this more effective meeting time?
 - Focus on prioritization is fairly new to GEMQ. It used to be under program review.
- ii. How frequently should we meet?
 - iii. Do you really want to be on this council?
- Why don't we vote. Unbiased lookers of the process. GEMQ is the watchers and everyone else is slayers.
 - What authority do we have other than make suggestions?
 - How do we make this time more effective?
 - We are supposed to oversee, review and try to make changes.
 - Why aren't people held accountable to the timeline. Our culture does not have a strong accountability piece. We don't have a stake.
 - Looking at the bylaws operational pieces are not a big part of program review.
 - Next EPOC chairs will ask to be a voting council
 - Prioritization has been a big part of what we do but looking at the SP bylaws there is more to it.
 - What point does it become evident to us that someone has not participated or discussing what needs to be fixed?
 - VP plans are due May 13th. Focus on the deadline and hold the VPs accountable. GEMQ can be effective at this.
 - Get together with constitution and bylaws and bring back to committee with a clear plan so we are all on the same page.
 - What can we do to help assessment? Take it back to departments, poke people to get it done.
 - Accreditation is a big part of assessment and why does it fall under GEMQ?
 - Wendy went over how to find disciplines in Nuventive and the process of assessment.
 - If you don't have access to Nuventive email Wendy.
 - Lucretia would be happy to speak out and be used as an asset.
- iv. Do you take information back to your department meetings?
 - v. Do you offer to bring back feedback from your department meetings?
- Be part of the larger campus with information instead of silos.
- c. Modality of LC meetings starting April 23rd
 - It was discussed whether senate will meet in person. The state of emergency has not been lifted. Sellick did not get any guidance. Senate can still meet via zoom. Does GEMQ want to meet in person?
 - Easier to see screen, easier to get to the meeting from cosmetology.
 - Continue to meet via zoom until we hear otherwise

7. Committee Reports

- a. Student Equity (Lucretia Wright)
 - Marc Sanchez stepping down as equity chair.
 - Reviewed bylaws.

- New dean will oversee equity committee.
 - Concern has been expressed about including all voices, committee has changed because of zoom. Number of faculty has grown.
 - What do we do, who determines what we do, how can we be more effective, working on getting more students involved, create workgroups, discussed retention.
- b. Guided Pathways (representative)**
- M. Greene stepped down as the lead.
 - Focus for spring is on career, Courtney Carter is the counselor focused on career.
 - Dual enrollment – A. Grayson
 - AB 705 how cohorts are moving through our system.
- c. Program Review Committee (Cynthia Morrill)**
- C. Morrill stepping down and Virginia White will be the new chair.
 - Working through the growing pains with the resource request form and where we want to go with that.
- d. Assessment Committee (Wendy McEwen)**
- Encouraged everyone to schedule their assessment
- e. Report from EPOC (Wendy McKeen/Casandra Greene)**
- Library online resources are growing
 - LGBT summit
 - ASRCC club rush huge turnout
 - Lifted mandate
 - Linda Sing district nomination for employee of the year
 - RCC enrollment 80 percent of target
 - Moreno Valley and Norco reached out for help with midterm report
 - TLLC scheduling of classes
 - SAS talked about flex discussions and GP
 - RDAS overview of enrollment, construction project
 - Mine Okubo two-way street
 - Amend agenda restripe ECE for safety reasons
 - Prioritization, resource allocation and process
 - FD continuing the work school kits on canvas
 - Sending notices to faculty 18 hrs. or less of flex time
 - Equity institute for classified professionals
 - Accreditation report due first part of April
 - Noncredit plan
 - Guided pathways scale of adoption report is due
- f. Methods and Metrics (Brandon Owashi)**
- How to capture student engagement activities using A+ attendance.
- g. Governance Committee (representative)**

8. ASRCC

- Club rush was a huge success.
- New event TigerCon.
- ASRCC heading to Sacramento in April.
- 264 responses regarding vending machine options.
- Elections discussions have started for ASRCC.

9. Open Forum

Dean McEwen has agreed to take on the role of GEMQ administrative co-chair

10. Adjourn