

GEMQ

3:00pm – 5:00pm November 28, 2022 via zoom

<https://rccd-edu.zoom.us/j/84661182159?pwd=RERRMjI0S2hTRU5LM1pLRDVTNjdhZz09>

	Members	Liaisons/Admin./Staff/Guests
x	Casandra Greene, Academic Affairs	
X	<i>Wendy McEwen, I.E.</i>	
X	Wendy McKeen, Chemistry	
	<i>ASRCC student</i>	
x	<i>Jennifer Bielman, Business Services</i>	
	John Byun, <i>Fine and Performing Arts</i>	
	James Cheney, Physics	
X	Jennifer Corr, Business	
x	<i>Kris Flowers, Outreach</i>	
	<i>Joannie Gibbons-Anderson</i>	
X	<i>Bryn Glover, I.E. Grants</i>	
x	<i>Branden Hansen, A&R</i>	
x	Rebecca Kessler, <i>CTE, Cosmetology</i>	
	<i>Tommy Korn, World Language, ASL</i>	
x	Michael Love, Counseling	
	Stephanie Lowry, <i>Nursing</i>	
X	Louie McCarthy, <i>I.T.</i>	
x	Brandon Owashi, Institutional Research	
x	Virginia White, Life Science	

1. Call to order - 3:03pm
2. Approval of Agenda (Motion to approve – Corr/McEwen) No discussion. Approved by consensus
3. Approval of Minutes (October 2022) Motion to approve – Bielman/Kessler No discussion or corrections – Approved by consensus
4. Share Equity Best Practices and Suggestions for Improvement
 - o A situation was shared where a form did not allow for more than one race to be marked. Be mindful when creating forms, it’s identity and not just race, having “other” category feels derogatory.
 - o The email from Diana from DE was sent to Riv-all but only faculty can access canvas. There are more RCC staff that can benefit from having access to canvas.
 - o Committee member shared they are taking an equitable grading course that has been very eye opening.
5. Old Business
 - a. Prioritization Feedback (initial discussion)
 - o It was felt prioritization went pretty well, some frustration was that initiatives already being funded were on the list, is there possible solutions to this?
 - o Received several inquiries about initiatives already funded. Wendy met with VP’s and went through all of the initiatives. It is still a work in progress how to fix.
 - o Getting information out to the LC’s early for everyone to review has been one of the big complaints.
 - o Why are things we have to do or fix in the list when it is something that has to be done. It shouldn’t be in the list. For example, broken irrigation system.
 - o In the spring we asked the VP’s for the initiatives for clarity, equitable language.
 - o Moving forward we need to re prioritize initiatives in our meeting.
 - o Ongoing discussion regarding prioritization and voting.
 - b. GEMQ Goals for year – first review:

- i. Coordinate the review and evaluation of the program review and plan template and process
 - ii. Review progress on assessment goals and activities at the course, program, degree and institutional levels, evaluate college performance related to student achievement; and recommend actions toward improvement
 - iii. Coordinate the review and evaluation of college planning structures, processes, and operations with a specific focus on communication and improvement in communication strategies
 - W. McEwen made a few changes from fall flex, will be writing the survey next semester, things to focus on survey and how to revise the report card. Communication is key, ed advisors, AR should have access to canvas.
- 6. New Business**
- a. Report Card – first sharing [RCC March 2022 Report Card](#)
 - Tom Allen and Wendy McEwen worked on the first report card. It is meant to be a report card on strategic planning. Brandon and Wendy do their best pulling information to align with the structure of our strategic plan.
 - The report card is 26 pages long. Does anyone read it besides Kristi, Brandon, Wendy? Would like to look at it as a team, make recommendations to make it better, interesting, readable.
 - b. Program Review Nuventive Refresh
 - Wendy went over the changes to the resource request form and Program Review module in Nuventive. Nuventive will refresh the program review module in December. Wendy will update training materials and they will be available in late January.
- 7. Committee Reports (as time allows)**
- a. ASRCC (representative)
 - No report - will make sure to invite student for Spring
 - b. Student Equity (representative)
 - Still working on inquiry questions, classified co-chair is Malika Bratton
 - c. Guided Pathways (representative)
 - No faculty coordinator yet, sending out job description soon
 - d. Program Review Committee (Virginia White)
 - Meeting this Friday, working on identify faculty to help write program reviews, will give SPRs to attend the retreat. Having a retreat really helped get the document done on time. Attending DLC on Dec. 8th to keep the chairs in the loop.
 - e. Assessment Committee (Wendy McEwen)
 - At the meeting on Friday will have Potluck and work on Gen Ed assessment, bring in students to provide feedback, most SLO's are scheduled, will be meeting with Jacquie Lesch, accreditation chair. PLO assessment going well.
 - f. Report from EPOC (Wendy McKeen/Casandra Greene)
 - Went over college updates, accreditation update, looked at Presidents letter for faculty recommendations and initiatives, concerns with prioritization and rankings, committee report outs.
 - g. Methods and Metrics (Brandon Owashi)
 - Did not meet this month. Will meet during spring
 - h. Governance Committee (representative)
 - No report
- 8. Open Forum – no report**
- 9. Adjourn – 4:10pm**