

# EPOC/ASC

Monday, March 13, 2023  
3:00pm-5:00pm • Via Zoom:



[https://rccd-  
edu.zoom.us/j/86060932366?pwd=TEJKa1NuMVJKeVJ5ZkpsYmtocktzZz09](https://rccd-edu.zoom.us/j/86060932366?pwd=TEJKa1NuMVJKeVJ5ZkpsYmtocktzZz09)  
Meeting ID: 860 6093 2366 Passcode: 148996

## Meeting Minutes

	Members	Liaisons/Admin./Staff/Guests
	Vacant <i>Faculty Chair</i>	
X	Kristine Di Memmo, <i>Administrative Chair</i>	Shari Yates
	Jake England, <i>ASRCC President</i>	Rachel Weiss
X	Al Weyant-Forbes, <i>SAS Classified Chair</i>	Brandon Owashi
	Thomas Cruz-Soto, <i>SAS Administrative Chair</i>	Inez Moore
X	Carolyn Rosales, <i>SAS Faculty Chair</i>	John Adkins
	Vacant, <i>T &amp; L Faculty Chair</i>	Tammy Vanthul
	Lynn Wright, <i>T &amp; L Administrative Chair</i>	Kristi Woods
X	Daniel Gregory, <i>T &amp; L Classified Chair</i>	
X	Patrick Scullin, <i>RDAS Faculty Chair</i>	
X	Danny Villanueva, <i>RDAS Administrative Chair</i>	
X	Stephen Ashby, <i>RDAS Classified Chair</i>	
	Wendy McKeen, <i>GEMQ Faculty Chair</i>	
X	Wendy McEwen, <i>GEMQ Administrative Chair</i>	
X	Cassandra Greene, <i>GEMQ Classified Chair</i>	
X	Jacqueline Lesch, <i>Accreditation</i>	
X	Alicia Berber, <i>Student Equity</i>	
X	Tim Gutierrez, <i>Student Equity</i>	
X	Virginia White, <i>Faculty Chair Program Review</i>	
X	Melissa Harman, <i>Faculty Development Coordinator</i>	
X	FeRita Carter, <i>Interim President Ex Officio</i>	
	Scott Brown, <i>CTA Ex Officio</i>	
X	Mark Sellick, <i>Academic Senate Ex Officio</i>	

- I. Approval of agenda M/S/C (Rosales/McEwen)
- II. Approval of minutes November 14, 2022 M/S/C (Greene/Weyant-Forbes)
- III. Open Forum
  - o No discussion
- IV. Equity Minded Best Practices
  - o No discussion
- V. ASRCC Updates
  - o The new ASRCC President is Jake England
- VI. College Updates – F. Carter
  - o Spring enrollment is currently at 94.8% of target.

- Interim VP Business Services, Daniel Villanueva, started on February 27<sup>th</sup>.
- There have been ongoing interviews for the Dean of Counseling, Director of Academic Support, and several faculty positions – counseling, cyber, library, welding.
- The search for the Dean of STEM-K is underway.
- Six faculty positions were approved from prioritization. The hiring process for faculty will begin soon.
- RCC signed up to participate in REAL College of CA survey. We also participated in Fall 2019.
- Construction on the football field has begun, it should be completed by the time fall sports start.
- Commencement will be held in Landis Auditorium due to construction on the field. The plan is to hold back to back commencements during regular work hours. We may keep this event in Landis if it is approved by all stakeholders. It will save the college money to hold it indoors and be more accommodating to summer weather.
- Reminder that we do have a basic needs resource center in the Kane Building. Food and basic supplies are available, we also have lots of money for housing insecure students. If you identify any students needing housing you can contact Ben Vargas or Dr. Martin-Thornton.
- There will be a ribbon cutting ceremony for the printing press that was donated by Jan Steiner on April 21<sup>st</sup>. The press is valued at over \$1 million and was delivered and officially installed on January 11<sup>th</sup>. Thank you to Patrick Scullin, Dean Yates, the Foundation, and Rebecca Goldware.
- There will be a grand opening held on April 11<sup>th</sup> for Aspire Housing, a 32-unit complex for housing insecure students located at 3<sup>rd</sup> Street and Fairmont Ave in downtown Riverside.
- Mark Sellick expressed concerns about the enrollment target and fill rates at Norco and Moreno Valley, and the timeline for hiring the 6 approved faculty.

#### VII. Accreditation Updates – J. Lesch/ K. Di Memmo –

- Continuing with IE and fiscal reports due April 14. The 2024 standards have been updated to be more streamlined. We are focusing on our midterm report; the chairs will be meeting this week and mapping data needs. We have developed an accreditation deadlines and timelines calendar. The draft report is in process, and will be shared with LC's in fall. It is due February 2024.

#### VIII. Leadership Council and Committee Reports

- a. Leadership Council Updates/ Report Outs – LC Chairs

TLLC

- no report

SAS

- Discussed list of resources, student groups that they are interested in learning more about and how to support them. Carolyn Rosales is stepping down as faculty co-chair at the end of

the semester and the Council is looking for a new faculty co-chair.

- Dr. Carter suggested that it may be time to look at the composition and charge of the committee. She has served as the administrative co-chair for SAS in the past and suggested that understanding the charge and the roles would help improve the Council functions.
- There was a discussion about recent resignations of faculty co-chairs – Star Taylor also resigned effective immediately as the TLLC faculty co-chair -- and why.
- Discussion about the importance of onboarding future co-chairs.

#### RDAS

- Reviewed strategic planning budget process, subcommittees starting to meet for Spring. Looking for a faculty co-chair for HR committee.

#### GEMQ

- Talked about next steps for Spring. The prioritization survey was sent out for process feedback.
- The Council is evaluating their goals and communication of the Strategic Plan, trying to identify ways to improve the Strategic Planning Report Card.

#### EQUITY – Alicia Berber

- Dr. Inez Moore has resigned from the College and will finish out the spring semester serving on the committee. There are proposals to restructure the committee into 2 separate committees – the Student Success and Equity Committee reporting to the Academic Senate -- which would be largely faculty driven and focus on the classroom; and Diversity, Equity and Inclusion committee that would focus on culture and climate of the college.
- These proposals are being evaluated. DEIC falls under GEMQ and will be discussed at their March meeting. Not having the DEIC puts us out of compliance with EEO, we need to move it forward.
- The Student Equity Committee is working to convene a meeting to discuss both committee proposals.

#### GUIDED PATHWAYS – K. DiMemmo

- We are in the process of formally recruiting a Guided Pathways Coordinator. They would be charged with getting the GP Committee up and running again. The Guided Pathways Plan is due June 1<sup>st</sup>. There is a CAGP Institute next week, Academic Senate has identified faculty participants.

#### PROGRAM REVIEW – V. White/W. McEwen

- Discussed the retreat held in January, conversations around Program Review are going well. Wendy is hosting drop in sessions to answer questions and help update the plans in Nuventive, the deadline is March 31<sup>st</sup>.

#### FACULTY DEVELOPMENT – M. Harman

- Talked about Spring Flex and the hybrid modality, asked for feedback from EPOC on how it went. They are beginning to plan for fall Flex and discussing meeting person or hybrid. We see higher participation when we have a zoom option.
- From Equity talk to Equity Walk book discussion is beginning this week. There are plans for another common reading in the fall, if you have suggestions send them to Melissa.
- Faculty Development is collaborating with the Tiger PERC team to develop a workshop on high impact processes, and plan to use pieces of this for new faculty orientation.

PROFESSIONAL DEVELOPMENT – N. Halsell – no report

IX. New Business/Discussion

a. COVID-19 block grant spending plan –

RCC's Spending Plan was shared with the committee, RCC's allocation is \$9 million, 56% of the overall total. The priorities are the same as CARES act/HEERF funds - engagement strategies and activities, supporting access to basic needs, professional development opportunities, IT infrastructure, investing in safety protocols, risk, and contingency planning.

b. Strategic planning budget development process –PowerPoint presentation was shared to show the committee the process. Departments are evaluating their budgets, looking at historical trends, and aligning their departmental goals with the strategic plan. A TEAMS site was set up to store and share documents. Galaxy training will be scheduled soon. The goal is to move the money where it is needed instead of where it has always been.

X. Adjourn – M/S/C (Weyant-Forbes/Woods) 4:42pm