

Riverside City College Academic Senate
February 12, 2024 • 3:00 - 5:00 PM • Hall of Fame

3:00 I. Call to Order at 3:00 pm, quorum met

Roll Call

Academic Senate Officers

President: Jo Scott-Coe
Vice President: Ajené Wilcoxson
Secretary-Treasurer: Micherri Wiggs

Department Senators

Applied Technology: Patrick Scullin
Art: Will Kim
Behavioral Science: Eddie Perez
Business Admin/IST: Skip Berry
Chemistry: Leo Truttmann
Communication Studies: Star Romero
Cosmetology: Peter Westbrook (not present)
Counseling: Sal Soto
Dance and Theatre: Jodi Julian (not present)
School of Education & Teacher Preparation: Emily Philippsen
Economics/Geography/Political Science: Kendralyn Webber
English: Christine Sandoval
History/Philosophy/Humanities/Ethnic Studies: Daniel Borses
Kinesiology: Dennis Rogers
Library: Sally Ellis
Life Sciences: Lisa Thompson-Eagle
Mathematics: Evan Enright
Music: Steve Mahpar
Nursing: Lee Nelson (not present)
Physical Science: James Cheney
World Languages: Araceli Calderón

Associate Faculty Senator

Lindsay Weiler

Ex-Officio Senators

Teaching and Learning LC: Greg Russell
ASC: Jacquie Lesch
EPOC: Ajené Wilcoxson (interim)
Government, Effectiveness, Mission, and Quality LC: Wendy McKeen
Resource Development and Administrative Services LC: Patrick Scullin
Student Access and Success LC: Vacant
Curriculum: Kelly Douglass
Parliamentarian: Sal Soto

RCCD Faculty Association

Mike Chavez

Administrative Representatives

College President: Claire Oliveros (not present)

VP Academic Affairs: Lynn Wright
VP Business Services: Vacant
VP Planning and Development: Kristine DiMemmo
VP Student Services: FeRita Carter

ASRCC Representative

Jennifer Shaw

Recorder of Minutes

Elena Santa Cruz

Guests

Denise Kruizenga-Muro, Co-chair Riverside Assessment
Jude Whitton, Co-chair Riverside Assessment
Heather Smith, CMAC & DE
Rebecca Goldware, Vice Chancellor, Institutional Advancement & Ed Services
Laurie McQuay-Peninger, Executive Director, Grants & Sponsored Programs

3:00 II. Approval of the Agenda

- M/S/C: (Borses/Perez) Approved by consensus

3:01 III. Approval of the Minutes

- December 4, 2023- M/S/C: (Soto/Romero) Approved by consensus

3:02 IV. Public Comments

- Public comments guidelines shared
- No public comment.

3:03 V. Officer and Liaison Reports

A. President Jo Scott-Coe:

- Compiled and turned in observations and questions related to the first draft of the District Master Plan. Revisions that respond to feedback from all three colleges should be coming to us soon.
- The MLK Brunch on our campus was a success. It brought together not only our faculty, classified professionals, students, and administrators but also leaders from the district as well as across the community. The speaker, Dr. Benjamin Jealous, former president of the NAACP, gave a powerful speech.
- Also in January, approved the participation of two of our senior faculty members, Joanie Gibbons Anderson and Greg Burchett, to participate on IEPI Partner Resource Teams for the ASCCC. They had previously volunteered to share their expertise for this service, which provides technical assistance through Partnership Resource Teams or "PRTs."
- A reminder: The district has agreed to fund up to 4 sabbaticals for the 2024-25 academic year. Any faculty applying for Fall 2024 or for the full 24-25 year must turn in materials by March 15. Those applying for spring 2025 only have until May 15. Please reach out if you have questions.
- At the last Board of Trustees meeting, we received an in-depth presentation about Basic Needs Services across the district. Kudos to the entire team,

especially Desiree Rivera at RCC, for all they do to serve our students—including collecting the data and helping our Board to understand the massive scale of needs.

- Many thanks to Dean Wendy McEwen and Dr. Ginger White for organizing another successful program review retreat during winter. There was a great deal of discussion about how to improve information loops and connections between department requests at the division level.
 - You may have heard about new CA legislation, SB 553, which relates to workplace security and violence prevention planning. As more information about the district's response comes to light, it will be shared here.
 - Final review committee was on February 2 to consider candidates for rank of Distinguished Professor in the district, and the committee recommendation will go to the Board of Trustees this spring for affirmation. More news to come.
- B. Vice President – Ajené Wilcoxson:
- May 17th kick off for Strategic Planning Kickoff
- C. Secretary-Treasurer Micherri Wiggs
- Board of Governors, 2024 Student Leadership Awards (Sonya Christian and State Chancellor's Office) - Established in 2020, these awards recognize and celebrate students throughout the community college system whose leadership advances Vision 2030 and exemplify commitment to their community.
 - Nominations may be submitted from college administrators, classified staff, faculty, or students. Each recipient will receive a \$1,250 cash award and a commemorative certificate.
 - All nominations should be sent to the Chancellor's Office via email or postmarked by February 23, 2024
 - Email: GALEXANDER@CCCCO.EDU
SUBJECT: 2024 STUDENT LEADERSHIP AWARDS/BOG
 - Mail:, California Community Colleges Chancellor's Office
 - Attn: 2024 Student Leadership Awards/BOG1102 Q Street, Suite 4400 Sacramento, CA 95811-6549
 - Award winners will be announced and honored at the April 5 - April 7, 2024, Student Senate for California Community Colleges Spring General Assembly. Please visit our Board of Governors Recognition and Awards webpage for criteria and submission documents. Senators are encouraged to share widely. Questions can be directed to Gary Alexander at galexander@cccoco.edu.
 - Elections reminder – departments need to be mindful because of impact on faculty schedules and department planning (i.e. if there is reassigned or release time)
 - Senator, Curriculum Rep, Assessment, AND Program Review – check the bylaws for your cycle
 - Coming Soon: PGSL, Division Reps for Distance Education Subcommittee, AND Course Materials Affordability Subcommittee, Faculty Development

- Name cards reminders
 - Questions on the back as we consider things that come before us
 - Strategic planning structure inside – revisit starts this term so we need to be thinking about that structure and how it is working
 - Fire Drills
 - February 27th at 9:45am, February 28th at 6:00pm
 - Drills will be 10 minutes (from alarm pull to all clear)
 - All buildings need to evacuate (not COIL & CAADO)
 - Messaging to college community starting Feb. 19
 - Two faculty needed for DSCC committee, District Level Membership of Advancement and Partnership Committee
 - ideally 1 from the College Grants Committee/Workgroup faculty co-chairs
 - ideally 1 faculty engaged in economic development, community engagement and outreach, or other related area
 - Consider new voices, not already serving at district level
- D. RCCD Faculty Association-
- Mike Chavez reported on negotiations regarding part time faculty healthcare, expect an update at the end of the week.
 - STRS is the only body that can answer questions regarding the ‘golden handshake.’
 - Contract is proposed to be rolled over, but it will need to be ratified by membership. Expect to vote on this by the end of the semester.
- E. College President-
- VP Wright welcomed senators to Spring 2024.
 - RCC has met the enrollment target at 100% for Spring 2024. Next academic year enrollments will be expected to be pre-pandemic numbers. 39% online, 13% hybrid, balance is in-person.
 - Equity focused FLEX Day was a success last week. Highlights included sessions by ESCALA and shared data and practices they have tried.
 - State Chancellor’s office has invited RCC to host a regional event tied to dual enrollment on March 14-15, 2024 – Vision 2030: Access, Success & Support with Equity for High School and Justice-Involved Youth to learn more about serving this segment of our population.
 - Also, please click on the link on our website to see the events for Black History Month here at RCC.
 - Senators ask Dr. Wright about the waitlist because it seems to disappear after the first day for some faculty.
- F. ASRCC Representative-
- Jennifer Shaw reports for ASRCC. Upcoming events – welcome back BBQ, resource fair, Tiger Pride, and banquet.
 - This will be Jennifer’s final semester at RCC as she is transferring.

3:51 VI. Committee or Council Updates and Reports

- A. Curriculum Committee faculty co-chair and Standards Committee member Kelly Douglass will provide an update regarding curriculum processes/timelines, along with

recent Standards updates and deadlines from the State Chancellor's memo (information and discussion)

- a. Will send information to send to senators about meeting dates.
 - b. As curriculum chair, Kelly serves as a member of Standards and will be making changes to AOE's to align
 - c. Title V general education proposal concerns raised by math and Computer Science—there was some dept. frustration regarding timeline. Standards discussed and made changes to allow for changes and was able to get it published in time. This information and timeline was sent in December. Feb 27 will be the college curriculum meeting and at that meeting, CC will collect concerns from departments regarding revised general education plan. Then Academic Standards will meet and turn its discussion to possible action on the Gen Ed. Plan. On February 1st, the state chancellor's office said the new GE plan can become effective Fall 2025, so we do have a bit more cushion than anticipated.
- B. CMAC Committee member and librarian Sally Ellis will provide clarifications for faculty about how to distinguish course materials abbreviations: ZTC, LTC, and OER (information and discussion)
- a. OER mentors in many divisions are available to help faculty adopt OER textbooks.
 - b. Sally shares presentation attached to agenda packet including how an open education resource is defined, what library resources qualify as ZTC & LTC.
 - c. Also, if you have already adopted an OER book, please make sure the bookstore has the right information so that students do not make unnecessary purchase.
- C. Rebecca Goldware, RCCD Vice Chancellor, Institutional Advancement and Economic Development, and Laurie McQuay-Peninger, Executive Director, Grants & Sponsored Programs, will provide an overview and update from the district Grants and Sponsored Programs office (information and discussion)
- a. VC Goldware will be visiting local senates as necessary and providing updates related to the foundation, external relationships, and other processes that are run through her department.
 - b. Laurie McQuay-Peninger shared her presentation attached to agenda packet.
 - c. If faculty are interested in a grant or have some questions, Rachel Weiss would be their contact here at RCC.
 - d. Questions regarding the Advancement in Partnerships committee is to look at the broad areas within advancement – foundation, grants, outbound. This is about the process structure and will likely meet once per semester.

4:12 VII. Ongoing Business

- A. President Scott-Coe or designee will provide an overview of important items requiring RCCAS attention in SP24 and facilitate a discussion for agenda planning (discussion)
 - a. Our college and district have many councils, committees, subcommittees, and workgroups that need to share information.
 - b. Senators were asked to consider what has worked in your committee structure(s) and also what has not been as effective.

- c. Perhaps the BOT structure of reports at the 1st meeting of the month and actions at the 2nd meeting. Staggering meeting reports so that they are reported out at the next meeting.
- d. For curriculum, they always prioritize action items and provide reports at the end, as time permits.
- e. There are often issues with reports being replicated in successive meetings (duplication). Is this always necessary and/or the most efficient process?
- f. President Scott-Coe asks that committee members begin the semester discussing ways of communicating updates and business that needs to come to Senate. This subject will be discussed again at the March 4th meeting.

4:24 VIII. New Business

- A. Riverside Assessment Committee faculty co-chairs Jude Whitton and Denise Kruizenga-Muro will report on collaborations across the district to develop a process for assessing and revising the language of GE outcomes, now known as ILOs (information and action)
 - a. Jude Whitton and Denise Kruizenga-Muro share their presentation from the agenda packet regarding institutional learning outcomes (ILOs).
 - b. In the documents provided in the agenda packet is a process that RCCAS could move to approval at district academic senate to change the language of the ILOs.
 - c. M/S (Romero/Weiler) to move process, as presented, to District Academic Senate.
 - d. Discussion regarding language of new process and ILOs. Questions about process, clarity and timelines of the workgroup.
 - e. Motion passes.
- B. Ratification of new and ongoing appointments: President Scott-Coe or designee will present candidates for the following: (action)
 - a. Faculty Co-Chair for SAS
 - i. GEMQ recommends that the SAS Co-Chair be revisited in March if possible, after EPOC meets.
 - b. Ratification of Scott Herrick to continue as representative on District Enrollment Management Committee through (until end of SP24)
 - i. M/S/C Thompson-Eagle/Truttmann

4:51 IX. Open Hearing

- Rob Masterson is starting a chess club – Wednesdays 3-5 pm, QD-23 c
- STEM activities this week: tour green house, stem engagement centers, planetarium.
- Student-Parent Club president awarded 2nd place for students in action with her proposal of having a parent center for homework where children are welcome, received \$500 award. Student-Parent Club will be presenting at the next meeting of Board of Trustees (tomorrow) for Senate Spotlight.
- Spanish discipline open house for ADT – 2/21 10-noon DL108

4:54 X. Learn, Share, Do

- VP Wilcoxson shared key highlights from the meeting and invited senators to add to the list of important items.

4:57 XI. Adjourn

- 4:57 pm
- M/S/C: (Perez/Calderon)

Glossary:

M/S/C = Motion Seconded and Carried

Minutes approved on March 4, 2024

APPROVED