

Riverside City College  
Teaching & Learning Leadership Council (TLLC)  
May 16, 2019 | Meeting Minutes  
Heritage Room, 12:50pm – 1:50pm

**Members present:** Juliana Leung, Carol Farrar, Akia Marshall, Angie Fawson, Jeanine Gardner, Tonya Huff, Chie Ishihara, James Knieriem, Mary Legner, Ron Ruiz, Victor Sandoval, and Sal Soto

**Members unable to attend:** Kristine DiMemmo, Jodi Mowrey, Yashmeen Sharma, Cinthya Gonzalez, Ashley Martinez, James Seals and Kheesa Slaughter

**Guests present:** Kristi Woods, Jennifer Amaya, and Hayley Ashby

**I. Call to Order** – Meeting called to order at 12:54 pm, quorum met

**II. Approval of the Agenda** – M/S/C Soto/ Legner

- a. Add Master Calendar as an informational item
- b. Add NOVA (Alignment of Vision for Success) as an informational item
- c. Approved by consensus
- d. Motion to amend agenda to include minutes for March by Legner/Huff, consensus

**III. Approval of Minutes** of TLLC meeting

- a. March minutes – Knieriem/DiMemmo
- b. Approved by consensus, 1 abstention
- c. April minutes – DiMemmo/Knieriem
- d. Corrections to names, Approved by consensus, with 1 abstention

**IV. Information Items**

- a. Introduction of Jennifer Amaya – new FPA member to TLLC
- b. **NOVA Local Vision Goals** is RCC's local vision goals – board was very pleased with RCC's goals. Goals aligned with District & State Chancellor goals and followed exactly the directive from the state. RCC's goals were in complete alignment and was very aspirational. It should be noted that auto-awarding is not actually automatic. Staff reviews each student record in order to award certificates and degrees that have been earned but not awarded. Dr. Farrar asked J Gardner to please share with Deans of Instruction the need to support this effort. M Legner warned that at Plenary this April it was discussed how auto awarding needs to be done cautiously because there may be financial aid effects. Members shared that Elizabeth Hilton, Director of SFA, has shared that the auto awarding of certificates should not affect financial aid. VP Farrar suggests we be judicious about auto awarding. Also need to be cautious about having too many certificates stacking that are essentially the same.  
\*\*Invite Elizabeth Hilton to next Teaching & Learning Leadership Council to explain Financial Aid understanding to the committee.
- c. **Master Calendar Changes** – a document was sent to realign meeting dates and times to allow for longer meetings and to also allow committee members to attend the student events during college hours. Document attached shows current calendar and a Fall possible rollout & a Spring second phase.

**V. Action Items**

- a. **2019-2020 Student Equity Plan** - Dean Woods explains that we have been given a copy of the executive summary – guiding principles are to align vision for success with our

equity goals. Plan is to address the barriers: 60 units with less than 2.0 , 60 units, 2.0 but waiting for MATH/ENG, students that transfer without degrees which impacts financial aid. Goal of plan is to look at momentum points: GPA awareness, transfer awareness, Math & English emphasis, look at data and try to impact areas that need it. This is the first read and the plan has been received and will return in September for 2<sup>nd</sup> read and vote. Chie Ishihara asks if persistence will be addressed. It seems that is a big issue for this generation.

- b. **Strategic Enrollment Management Plan** - this plan has been reviewed many times by the Enrollment Management subcommittee. Kudos to Tucker Amidon and that group for their work. The plan was sent to the committee on April 19<sup>th</sup> as well.
- c. **Election of Faculty Chair** - Nomination of Mary Legner by Ruiz/DiMemmo, unanimously elected as TLLC Chair for 2019/2020 and 2020/2021. Mary Legner thanks Juliana Leung for her service as chair over the last years.
- d. **Committee Reports** distributed.

**VI. Adjourn** – Meeting adjourned at 1:54 pm.  
Next meeting **September 18, 2019**