

Methods and Metrics Committee Minutes
 April 1, 2021
 12:50 - 1:50 – Zoom

	Members	Guests
X	Paola Barrera, ASRCC	
X	Ali Salinas, A&R	
X	Paul Richardson, Chemistry	
X	Brandon Owashi, IE	

1. Discussed what occurred in the GEMQ, TLLC, and Student Equity Committees during their previous meetings
2. Data Coaching
 - a. Monthly meetings have been established to provide an opportunity for data coaches to bounce ideas off of each other, to get feedback, discuss potential opportunities, and provide practices that worked.
 - b. Ajene and Brandon have discussed the development of an Equity Institute based on the work that has been done at Cuyamaca College.
3. Strategic Plan Strategies
 - a. Goal: increase transfer by 20%
 - i. The STEM division has been highlighting and connecting students with internships and research opportunities, especially with UCR and CSUSB
 1. These opportunities allow students to become familiar with a potential transfer institution and allows students to make personal connections at the transfer institution
 2. Are there similar opportunities for other non-research divisions?
 - ii. Engagement centers
 1. Bring in guest speakers
 2. Help identify students with a goal of transfer so we do not have to rely on the self-selected educational goal on the application, which can change
 3. Collaborate with Transfer Center to bring transfer workshops to the engagement centers
 - iii. Programs (e.g. Guardian Scholars, Veterans)
 1. Connect our students with their counterparts at UCR and CSUSB
 - iv. College Fair
 1. Provides students with information about a number of colleges
 2. Potentially break fair into multiple parts to reduce the information overload for students
 3. Promote college fairs that are not hosted by RCC
 - v. Formalize a Communication Plan
 1. Provide guidelines on how to contact students
 - a. Will allow us to be more efficient with our student communication
 - vi. Include career and transfer information in all courses

1. Provide career and transfer information on the first day of each course
 - a. Will provide unavoidable, consistent transfer and career information
 - b. Eventually could be incorporated in the Course Outline of Record, but for now could be done on a faculty volunteer basis.
- vii. Transfer Center
 1. Need to increase the personnel so that more services can be provided to more students