PRINCIPLES: The Budget Allocation Model (BAM) will encourage:

- **A student focused orientation.** The best interest of students will be primary. Student Access and Student Services will remain the highest priority.

- **Collegiality.** Resource allocation must be viewed as the distribution of funds in a manner that is best for the District with an understanding of the “power of three”. Continue with the focus on Moreno Valley and Norco separate college goal. Engage the college community in the dialogue. Reduction must be equitable.

- **Long range planning.** By relying upon the District strategic goals, the College Education and Facility Master Plans, the Strategic Planning and Program Review process. Vision must match planning and vice-versa. Postpone costly start-ups.

- **Empowerment of authority and accountability.** At the College level. Authority must be assigned at the lowest applicable level. Empower each entity to determine where budget cuts will come from and sequence of cuts.

- **Significance of fiscal year boundaries.** Alignment of on-going commitments with on-going revenue streams and one-time allocations with one-time acquisitions. Communicate fiscal information and projected short term and long range impacts to the campus community.

- **Campus responsibility.** By providing Colleges with the opportunity and authority to manage budgets by providing carry-over of unused funds. Allow each entity to identify cut sequence; provide for carry-over to incentivize cost reduction and promote long-range planning.

- **Fiduciary responsibility.** Compliance with Federal, State, and Local regulations will be adhered to. This includes funding a minimum five (5) percent Reserve first. Communicate regulatory requirements and changes to the college family.

- **Data determined decision-making.** The data elements of the model will be widely known and distributed. Downstream financial impacts must be identified in decision-making. Model scenarios. Deliberate and careful planning over knee-jerk reacting. Data informed decisions should include long-term impacts.
PRINCIPLES: The Budget Allocation Model (BAM) will be:

- **Dynamic.** The BAM will provide the ability to reflect changes in District and College priorities or structure. Revisit base budget and organizational structure. Relocate existing staff to provide better opportunity of meeting stand alone college status goal.

- **Communicated broadly.** The College community will have a full understanding of the model, the process and resulting funding decisions. Information will be easily accessible and clearly communicated. Maintain an open dialogue with the college community.

- **Bottom-up and Top-down.** Mechanisms will exist for input from all levels of the College community including students. Allow each entity to determine where budget cuts will come from.

- **Easy to apply.** The model must be straightforward in its application.

- **A decision-making tool.** The BAM must support strategic planning, planned growth, program expansion and contraction. The BAM must be able to respond to crisis as well as multi-year plans.

- **Evaluated and assessed.** On an annual basis and improved as appropriate. Strategic Enrollment Management techniques should be introduced and implemented.

- **Rational.** Budgets must reflect needs and available resources. When imbedded formula’s don’t work, alternative options must be available. Reorganize in a sensible and efficient manner. Identify duplication of effort and consolidate to eliminate redundancy. Fill vacancies from within.

- **Timely.** Allocation of funds through the BAM will be distributed in a timely manner to allow for thoughtful implementation of plans. Proactive measures taken now will alleviate fear and unavoidable actions in the near future.