

**GAIN SOME KNOWLEDGE
AND
WORK FOR THE COLLEGE**



.....For the community

.....For your future

.....And the future of others



Riverside Community College District

Student Employment

Riverside ♦ Norco ♦ Moreno Valley
(951)222-8000 ext 4281

*Federal Work Study (FWS) on or off campus positions
District on campus positions

Eligibility Requirements

- ✓ **Minimum Cumulative GPA of 2.0**
- ✓ **Enrollment in minimum 6.0 units for fall and spring**
- ✓ **Enrollment in minimum 3.0 units for summer and winter**
- ✓ ***FWS requires a completed FAFSA and be determined eligible for financial aid**

All positions are part time up to 20 hours per week

**** See other side for instructions on how to apply****

Steps to Apply For Jobs....

1) View Jobs online at:

www.rcc.edu/services/workforce/studentEmploy.cfm



2) Click on the "[Job Postings](#)" link

3) View the available positions on and/or off campus and select one that meets your major, class schedule or interest.

*** DO NOT COMPLETE AN ONLINE APPLICATION***

4) Download the "Referral Request Form"

6) With each job of interest please complete the "Referral Request Form" and bring to one of the Student Employment Offices located on all 3 RCC campuses.

Riverside City College ~ Lovkin Field, Bldg. #F-2.

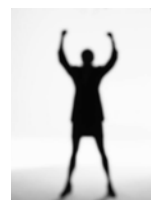
Moreno Valley College ~ Student Services Bldg., 2nd floor, Rm. #222

Norco College ~ Student Services Bldg, 2nd Floor

7) If you meet the eligibility requirements, the Student Employment Office will supply you with a job *referral card* of which will have all the information needed in order to contact the supervisor for a job interview. Federal Work Study students must also meet the Satisfactory Academic Progress (SAP) requirements as determined by RCC Student Financial Services.

8) If hired, you will be given all the paperwork needed at the job site.

9) As soon as your paperwork is approved, your supervisor will notify you when you can begin working!



Computers available for your use at the following locations:

Riverside City College

Student Financial Services/Outreach
Lovekin Field Rm # F-2 & F-3
Transcripts
Digital Learning Resource Center



Moreno Valley =
Student Services

Norco College= Center for
Student Success

