

**Riverside Community College District**  
**2010-2011 Verification Worksheet**



Your application was selected by the U.S. Dept. of Education for review in a process called “verification.” In this process, we are required by federal law (34 CFR, Part 668) to compare the information from your application with the information provided on this form and with signed copies of your 2009 federal tax forms (and your spouse’s if you are married, or parents’ if you are considered dependent for federal aid purposes). If there are differences between your application and the documents you have submitted, corrections may need to be made. **We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible.**

**What you should do:**

1. Make copies of your (& your spouse or parent(s) financial documents (**signed** Federal income tax forms, 1040,1040A or 1040EZ, W-2)
2. **Complete the worksheet** for you and your parent's if dependent. If married complete for yourself and spouse.
3. Bring or mail the completed worksheet, tax forms, and any other required documents to our office.
4. We will compare the information on these documents to the information on your FAFSA and make any correction(s) if necessary.

**Note: Your request for financial assistance will be delayed if the forms are incomplete or unsigned.**  
**All documents turned in are property of the Student Financial Services Office.**

**A. Student Information**

Complete your information below

NR

1 \_\_\_\_\_ 2 \_\_\_\_\_  
*Last name First name M.I. Area Code Telephone Number or Cell Phone Number*

\_\_\_\_\_ \_\_\_\_\_  
*Social Security Number*

All applications for financial assistance programs (i.e. student loans, work compensation, grants, scholarship, special funds, subsidies, prizes, etc.), will be considered by the Riverside Community College District without regard to race, religion, gender, disability, medical condition, marital status, age or sexual orientation

**B. Family Information**

**Independent Student:** List the people in your household, using the chart below:

- yourself, and your spouse if you are married.
- your children, if you will provide more than half of their financial support from July 1, 2010 through June 30, 2011
- other people if they now live with you, and you provide more than half of their financial support and will continue to provide more than half of their financial support from July 1, 2010 through June 30, 2011

**Dependent Students:** List the people in your parents’ household, using the chart below:

- yourself and your parent(s) (including stepparent) even if you don’t live with your parent (s)
- other children, even if they don’t live with your parent(s), if
  1. your parent(s) provide more than half of their financial support from July 1, 2010 through June 30, 2011, or
  2. the children would be required to provide parental information when applying for Federal Student Aid
- other people if they now live with your parent(s), and your parent(s) provide more than half of their financial support and will continue to provide more than half of their financial support from July 1, 2010 through June 30, 2011

Full Name	Age	Relationship to Student	College Name <i>(if applicable)</i>
		Self	Riverside Community College

**C: Student's/Spouse's Tax Forms and Income Information (all applicants)**

SS#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

1. Attach a copy of your tax returns which may include the 2009 IRS Form(s) 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or request an Internal Revenue Service Tax Transcript by calling 1-800-829-1040. **If you did not file, proceed to question 2.**
2. If you/spouse **did not work** in 2009, place a check mark by those individuals:  You  Your spouse

If you or your spouse **did work** and are not required to file a tax return, list below your employer (s) and any income received in 2009 (use W-2 forms or other earning statements if available).

Employer / Source of Income	2009 Income

3. Did you or your spouse receive: Supplemental Security Income (SSI)  AFDC/TANF  Social Security Income
4. Did you or your spouse receive Unemployment benefits in 2009?  No  Yes If Yes, submit all 1099s for unemployment.
5. Funds received for other untaxed income. (See question 44 and 45 of the Free Application for Federal Student Aid)  
If not applicable, please list \$0.

Sources of Untaxed Income	2009 Amount	Additional Financial Information	2009 Amount
A. Child Support Received		D. Child Support Paid	
B. Workman's Comp/ Disability/Veterans Non- Ed payments		E. Federal Work Study (FWS) Earned	
C. Pension Payments (See W2 Box 12, code D,E,FG,H,S)		F. Combat Pay	

**D: Parent's Tax Forms and Income Information (If student is dependent)**

1. Attach a copy of parent(s) tax returns which may include the 2009 IRS Form(s) 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If they did not keep a copy, request a copy from the tax preparer or request an Internal Revenue Service Tax Transcript by calling 1-800-829-1040. **If your parent(s) did not file, proceed to question 2.**
2. If your parent(s) **did not work** in 2009, place a check mark by those individuals:  
 Your father (step-father)  Your mother (step-mother)

If your parent(s) **did work** and are not required to file a tax return, list below the employer(s) and any income received in 2009 (use W-2 forms or other earning statements if available).

Employer / Source of Income	2009 Income

3. Did your parent(s) receive: Supplemental Security Income (SSI)  AFDC/TANF  Social Security Income
4. Did your parent(s) receive Unemployment benefits in 2009?  No  Yes If Yes, submit all 1099s for unemployment.
5. Funds received for other untaxed income: (See question 92 and 93 of the Free Application For Federal Student Aid (FAFSA)).  
If not applicable, please list \$0.

Sources of untaxed Income	2009 amount	Additional Financial Information	2009 amount
A. Child Support		D. Child Support Paid	
B. Workman's Compensation/ Disability/Veterans Non- Educational Benefits		E. Federal Work Study (FWS) Earned	
C. Pension Payments (See W2 Box 12, code D,E,FG,H,S)		F. Combat Pay	

**E: Sign this Worksheet**

By signing this worksheet, I (we) certify that all information reported on it is complete and correct. If dependent, a parent **must** sign.

Student \_\_\_\_\_ Date \_\_\_\_\_

Parent \_\_\_\_\_ Date \_\_\_\_\_

**Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**