

## MATRICULATION ADVISORY COMMITTEE MEETING

### Minutes

Thursday, May 1<sup>st</sup>, 2008

2pm-3:30pm

**Chaired by:** Monica Delgadillo-Flores, Dean of Student Services

**Present:** Isabel Alanis, Lorraine Anderson, Mike Barnes, Edward Bush, Kenneth Cramm, James Cregg, Lupe Delgadillo, Monica Delgadillo-Flores, Ginny Haguewood, Charlene Jeter, David Lee, Kelly Loveridge, Lily Martinez, Jodi Mowrey, Cecile Rubin, Rogelio Ruiz, Cindy Taylor.

**Absent:** Lilia Acevedo, Sandy Baker, Tim Brown, Michael Carrillo, Claudia Castro, Eileen Colapinto, Sandra Goulsby, Rafal Helszer, Marylin Jacobsen, Gary Jimenez, Paula McCroskey, Shona Mitchell, Eugenia Vincent, Don Wilcoxson, Kristi Woods.

#### **Welcome:**

Meeting called to order at 2:00 pm- Introductions

**Featured Guest:** *David Torres, District Dean, Institutional Research* presented on the Accountability Reporting for Community Colleges (ARCC). The California state Assembly Bill AB 1417 (Pacheco) [Chapter 581, Statutes of 2004] requires the Board of Governors of the California Community Colleges to recommend to the Legislature and Governor a workable structure for annual evaluation of community college performance in meeting statewide education outcome priorities. The report is a performance indicator for California Community Colleges (CCC). It measures system wide performance and individual college performance. 2001-2006 reports showed that CCC is responsible for under 100,000 transfers to CSU/UC. CCC are also responsible for at least 50,000 graduating seniors each year- for more information regarding the 2008 ARCC please visit <http://www.cccco.edu/>.

#### **Campus Updates:**

**Developmental Educational Committee & Basic Skills Update:** Monica Delgadillo-Flores announced that students and staff are currently at “the Northern California Field Trip”. Will receive update at next MAC meeting.

**Admission & Records:** *Lorraine Anderson, District Dean of Admission and Records* shared that beginning May, WebAdvisor will display the following links on the main menu; *Login Help, Important Deadline Dates and Change of Information Request*. This will allow students front door access when retrieving information.

**Career Transfer Center:** Unable to attend- Currently working on Program Review

**Counseling:** *Kelly Loveridge, Counselor*, mentioned that the current PowerPoint Orientation presentation will reduce to 30 slides instead of 70 slides.

**Matriculation:** *Lupe Delgadillo, Matriculation Specialist*, is currently moving office locations and working on incoming summer prerequisite/retest appeals. High School Concurrent Admission deadline for the Summer term is May 31<sup>st</sup>- No exceptions. Students who miss deadline date will need to apply for the following term. Spring 2008 matriculation appeal petitions and prerequisite validation requests stats will be available at the next MAC meeting- she is also currently working on Program Review.

**Institutional Research:** *Please refer to featured guest speaker*

**Other:**

Monica Delgadillo-Flores asked faculty and staff to share department area updates:

*David Lee, Assessment Coordinator*, observed that the Riverside City College Assessment Center workload increased from 06-07 to 07-08; General Assessment tests increased by 990 (13%), General Assessment tests at local high school increase by 159 (20%), Spanish Challenge Test increased by 260 (64%), ESL test increased by 24 (15%), Math Diagnostic test increased by 68 (8%) SEP's processed increased by 2472 (75%) and GUI-45 sections offered at the high schools increased by 7 (100%).

*Charlene Jeter, Counselor*, shared that EOPS Department is currently meeting with students regarding their progress reports and developing student educational plans (SEP).

*Cecile Rubin, Senior Evaluator*, announced that all graduation applications have been processed. Riverside City College processed a total of 1, 231 applications and 2,351 District wide.

*Rogelio Ruiz, Mathematics*, and department faculty are currently reviewing the assessment retest policy for mathematics. Presently, the policy states that student are not eligible to retest if they started the course progression (received a W, D, F, I, C or better). Further discussion will take place regarding the policy.

*Lily Martinez, Counseling*, Blue readmit postcard reminders have been sent out to students on contracts. Since then, student request for appt. have increase.

*Ginny Haguewood, Outreach Specialist*, currently helping out with high school Accuplacer testing and sending mailing out reminder letters to students interested in applying for the Fall 2008 term.

*Jim Cregg, Computer Information Systems*, currently looking at developing Database Management System, CISCO program has been successful. Those who complete the program help students acquire a 20%-40% salary increase. New Banking program includes interactive web development. For further information regarding the program please contact Jim Cregg.

The Dean of Students thanked everyone in attendance and adjourned the meeting at 3:35 pm.

Next meeting TBD