

RIVERSIDE CITY COLLEGE
MATRICULATION ADVISORY COMMITTEE MEETING

Minutes

Thursday, May 7, 2009

2:00 pm - 3:30 pm

Chaired by: Monica Delgadillo-Flores, Dean of Student Services

Present: Nicole Abbate, Lilia Acevedo, Sandy Baker, Kelly Brautigam, Claudia Castro, Lupe Delgadillo, Monica Delgadillo-Flores, Ginny Haguewood, James Cregg, Charlene Jeter, Gary Jimenez, Elena Kobzeva, David Lee, Karyn Magno, Lily Martinez, Shona Mitchell, Jodi Mowrey, Cecile Rubin, Cindy Taylor, Ajene Wilcoxson.

Absent: Isabel Alanis, Lorraine Anderson, Eileen Colapinto, Kenneth Cramm, Marilyn Jacobsen, Judith James, Rafal Helszer, Rogelio Ruiz, Kristi Woods.

Welcome/Introductions:

Meeting called to order at 2:00 pm.

Monica Delgadillo-Flores Shared information regarding Senate Bill 946 (Scott), The Early Assessment Program (EAP) is a collaborative effort between the California State University (CSU), the California Department of Education (CDE), and the State Board of Education to determine a high school students' readiness to do college-level work in English language arts and math and to provide students opportunities to improve skills during their senior year. This bill enables community colleges to work with their local high schools and CSU, through the EAP, to address the high number of students who are unprepared for college-level course work. The EAP builds off the state's Standards Testing and Reporting accountability program for public K-12 schools. High school juniors taking the California Standards Tests (CST) have the option of completing fifteen additional multiple-choice questions on both the math and English CST, as well as writing a separate essay. In August before their senior year, students receive information based on their test results indicating whether they meet college-level expectations for math and English. If so, students who go on to attend CSU can enroll directly in college-level classes without taking a placement test. If they do not, students are advised to receive additional instruction in these subject areas during their senior year of high school.

Monica also shared we had poor Early Alert participation this year and asked the committee for recommendations to improve the process.

Jodi Mowrey enjoys the benefits with the early alert process being online because she can wait as closely as possible to the deadline to submit forms, but suggested that more reminders regarding the early alert process be sent out before the actual process begins and ends.

James Cregg shared that students overreact to the recommendation letters generated by the early alert process. He recommends that early alert letters be sent to faculty serving on MAC to revise or recommend additional content. For example, include a description to faculty and students describing the Early Alert process and perhaps recommend to faculty to include early alert information in their course syllabus.

Other suggestions to increase Matriculation Advisory Committee participation is to conduct Committee Service Presentations to increase faculty participation and set meeting objectives at the first annual gathering to help carry out objectives through the academic school year.

Campus Updates:

Admission and Records- Memorial Day event from 12:50 pm - 1:50 pm in the Quad, the event will feature a fly over and a guest speaker. A&R is also offering WebAdvisor workshops to students and staff May-12th at 10 am – 11 am and 5 pm – 6 pm. RSVP recommended. RSVP includes parking and campus map.

Assessment Center- TSUM Interpretation Chart was handed out to committee members. Chart includes regular assessment test, ESL, ATB and high school concurrent admission test interpretations. Starting Fall 2009 no Math competency test available. ENG-1A and MAT-35 will now be the new graduation requirement for RCCD.

Orientation/Counseling- Counseling Online Orientation will begin summer 2009. The online orientation will meet the orientation AOC requirement only. Students will still need to meet with a counselor to clear the AOC counseling component.

Career/Transfer Center- May 27th from 12 pm – 2 pm the Transfer Reception Ceremony will take place in the Aguiar Patio. Transfer students must bring their acceptance letter to Clarissa Andrews to receive certificate and transfer achievement metal.

Matriculation- Lupe Delgadillo - processing incoming summer 2009 matriculation appeal petitions and prerequisite validation request. Currently, in the process of working with the Moreno Valley and Norco Matriculation Specialist and Matriculation Program Assistant to implement student email notification process for those students submitting prerequisite validation request and matriculation appeal petitions. This will help students register in a timely manner without having to wait for the status of their request via first class mail. Students will be notified by RCCD email only.

Faculty Departments- James Cregg - shares that funding for CIS-93 did not come through as planned for the assessment lab. Currently, RCCD CIS instructors are sharing lectures/ideas with CSU CIS instructors to help align course lectures. For further information regarding CISCO Network Academy call the Information Systems Department at 222-8551.

EOPS- Counselors are finishing up student progress reports and starting new Student Educational Plans.

Adjourn- 3:30 pm

Next Meeting:

Fall 2009

Date/Location/Time

TBA