

Matriculation Advisory Committee

Meeting Minutes

May 6, 2010

Present: Dr. Green, Dr. Uesugi, Mark Deasis, Maria Maness, Daniela Grecu, Sharon Drake, Eric Betancourt, Natalie Aceves, David Payan, Jimmie Hill

MATRICULATION UPDATES

STATE

- According to a recent Chancellor's Office report, districts have placed 1.1 million dollars back into Matriculation
- Prerequisite changes, led by efforts of the Academic Senate, are heading to Board of Governors providing districts with more leeway in determining course level prerequisites.
- At RCCD, the District Tech Review committee addresses prerequisites, co-requisites, and other limitations on enrollment in courses.

LOCAL

- District to backfill Matriculation funds, moving General funds to areas in need.
- District backfill allowed Norco to retain hourly workers through the end of fiscal year in addition to adding adjunct counseling to cover some of the demand.
- Throughout the district there are plans to create permanent part time positions due to upcoming hourly changes.
- Program Review is an essential part of demonstrating service area effectiveness and improvement areas as well as the allocation of resources.

EARLY ALERT

NORCO SPRING 2010 STATISTIC

- 17.70%

POSSIBLE PROBLEMS

- Communication
- No data
- Students not receiving EA notification possibly due to not set up their RCCD e-mail accounts

POSSIBLE IDEAS

- Faculty Surveys to see who is applying their own method of intervention.
- Faculty handout EA cards to students after class as part of student notification. Final card to return to Matriculation for faculty follow up.
- Introduce EA to a specific population with no changes to the process simply adding the card component and obtaining data. (ie. English/Math Basic Skills courses)
- Present card idea during APC Meeting Friday, May 14th 9-11 a.m.
- Obtain Faculty volunteers during next Faculty Meeting, May 27th 2-3 p.m.
- Give Counseling counter staff access to EA in SARS to identify EA students.
- Creating a shared file between Counseling and Matriculation.

MATRICULATION PLAN

- Component leads will meet this summer to begin Norco College Matriculation Plan revisions due October 2010.

ACTION ITEMS

- Maria to suggest EA as agenda item for next APC meeting.
- Maria to identify various meeting dates and consult with component leads on meeting date in addition to sending matriculation plan for review.

Next meeting: FALL 2010, TBA