RIVERSIDE COMMUNITY COLLEGE DISTRICT

# Duplicate Diploma/Certificate Request

***Print out the request form and pay at the cashier window to process or you may also mail form to the college with check payable to <u>RCCD</u> at your college listed below. Requests will be ordered with the next regular order of diplomas and certificates. It may take up to 6 months to receive the duplicate. <u>Cost is $10.00 each.</u>***

***Moreno Valley College***
***Admissions & Records***
***16130 Laselle St***
***Moreno Valley CA 92551-2045***

***Norco College***
***Admissions & Records***
***2001 Third Street***
***Norco CA 92860-2600***

***Riverside City College***
***Admissions & Records***
***4800 Magnolia Ave***
***Riverside CA 92506-1299***

_____ or _____
**Social Security #** **Student ID #**

Your <u>LEGAL NAME</u> as you want it to appear on diploma: This name must be on record at RCCD.

_____
**First** **Middle** **Last**

Please indicate the year in which your degree/certificate was awarded: _____

Diploma /Certificate Mailing Address: **CHANGES MUST BE REPORTED DIRECTLY TO THE EVAL/ GRAD OFFICE**

_____ Home Telephone_____
Street

_____ Mobile Telephone _____
City State Zip

Degree for which you are applying ( CHECK ONE ONLY)

☐ AA Degree ☐ AS Degree ☐ Certificate

_____ or _____
List Program of Study (Major) if known Certificate Program

_____
Student Signature Date

Office Use Only

Date Filed:_____

Receipt #:_____