



Online, Hybrid and Web - Enhanced Courses

What are online, hybrid and web-enhanced courses?

• **Online** courses are taken exclusively over the Internet—there are no on-campus meetings required. However, some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. See www.opencampus.com.

• **Hybrid** courses meet both on-campus and online; think of them as traditional face-to-face courses where some of the on-campus class meetings are replaced with online assignments. In a hybrid course, you will attend meetings on-campus during the dates and times listed in this Schedule of Classes. Since the on-campus portion of hybrid classes could take place at any of our three colleges (Riverside, Norco or Moreno Valley), hybrid courses are listed according to the campus where the on-campus meetings take place. So, for example, if you'd like to take a hybrid course at Norco, you'd look under the Norco campus section of this schedule.

• **Web-Enhanced** courses are traditional face-to-face classes that are augmented with course websites. Unlike hybrid courses, all web-enhanced class meetings take place on-campus. The course website is an extra value!

Are you ready for online learning?

To take an online, hybrid, or web-enhanced class, here are a few things to keep in mind:

• You should have regular access to a personal computer that is connected to the Internet. Not sure whether your computer measures up? At www.opencampus.com, click on "Help", then click "Requirements Help" (near the top left, under "Help Links").

• You should be familiar with basic computer operations: for example, using a word processing program, logging onto the Internet, using a browser, and sending e-mail.

• You should be self-disciplined and have strong study skills. It's easier to fall behind in an online class.

• Lastly, you shouldn't believe the myth that online or hybrid courses are "easier" than face-to-face courses. In fact, online courses cover the same material as face-to-face courses, and many students say that their online courses actually require more of their time than their face-to-face courses. *Set aside a few minutes and take the Open Campus Distance Learning quiz to help you decide.*

Please note: To enable online-based students to communicate more effectively with their instructors, students need to activate and use their RCCD e-mail account. Please go to www.rccd.edu/students/email.cfm and follow the link to e-mail tutorial at www.rccd.edu/students/emailtutorial.cfm. Personal e-mail addresses will not be used so the RCCD account is the only approved method of formal communication from RCCD to the student.

What's an online course like?

Sample an online course--go to www.opencampus.com and click on "Online Course". Under "Quick Links" in the left column, click on "Sample Class". Use the information provided to log-in.

QUESTIONS? Visit www.opencampus.com.

This website provides:

- computer settings and requirements
- information about registration
- login information
- student and faculty help files
- course syllabi and textbook information
- an online course sample class

If you've visited our website and still have questions, please call the Open Campus Help Line at (866) 259-7271.

Are open campus distance learning courses for me?

1. **Holding weekly class meetings face-to-face is:**
 - a. Not particularly necessary for me.
 - b. Somewhat important to me.
 - c. Very important to me.
2. **I would classify myself as someone who:**
 - a. Often gets things done ahead of time.
 - b. Needs reminding to get things done on time.
 - c. Puts things off until the last minute or doesn't complete them.
3. **When an instructor hands out directions for assignments, I prefer:**
 - a. Figuring out the instructions myself.
 - b. Trying to follow the directions on my own, then asking for help as needed.
 - c. Having the instructions explained to me.
4. **Considering my professional and personal schedule, the amount of time I have to work on a Distance Learning course is:**
 - a. More than enough time for an on-campus course.
 - b. The same as for a class on-campus.
 - c. Less than for a class on-campus.
5. **As a reader, I would classify myself as:**
 - a. Good - I have no problem understanding textbook material.
 - b. Average - I sometimes need help to understand the text.
 - c. Slower than average.
6. **Commuting to campus on a regular weekly schedule is:**
 - a. Extremely difficult for me - I have commitments.
 - b. A little difficult, but I can rearrange my priorities for regular attendance on campus.
 - c. Easy for me.
7. **When I need help understanding the subject:**
 - a. I am comfortable approaching the instructor.
 - b. I am uncomfortable approaching the instructor, but I do it anyway.
 - c. I never approach an instructor to admit I don't understand something.

SCORING: Are Distance Learning courses for you? Score your responses: 3 points for each "a", 2 points for each "b", and 1 point for each "c". **14 or over**--a Distance Learning course is a **real possibility** for you. Between **8 and 13**--Distance Learning courses **may work** for you, but you may need to make adjustments in your schedule and study habits to succeed. **7 or less**--Distance Learning courses **may not** currently be the best alternative for you; talk with your counselor.

Online Courses

Online course Limitation on Enrollment:

Enrollment in online courses offered through the Riverside Community College District is limited to students who have demonstrated competency in working in the online environment.

Before you can register for an online class, you must demonstrate that you have the computer and Internet skills you need to be successful. Your enrollment in online classes will be blocked until you have met this requirement.

You may demonstrate competency and meet the requirements of this limitation on enrollment in two ways:

1. Successful completion of an online class (grade of "C" or better).

If you successfully completed an online course at **Riverside Community College District prior to fall 2009**, your record has already been cleared and you may register immediately (if you are unable to register, please contact the Matriculation Specialist at matric.specialist@rcc.edu).

If you successfully completed an online course at another accredited college or university, please call the prerequisite hotline (951) 222-8808 for directions about how to provide documentation to clear this limitation on enrollment (since verification of your successful class completion will not be immediate, you are encouraged to simply complete the short Online Skills Workshop described in Item 2 below).

OR

2. Log into WebAdvisor and complete the "Online Skills Workshop"

The Online Skills Workshop takes only a few minutes to complete and will verify your ability to perform the functions required in an online class, such as posting to a discussion board, uploading assignments, sending an e-mail, attaching a document, etc. Once you have successfully completed the workshop, you will be cleared to register for online classes.

ACCOUNTING

ACC-1A PRINCIPLES OF ACCOUNTING I 3.00 UNITS

An introduction to accounting principles and procedures. Course geared to accounting and business majors.

- *PREREQUISITE: None.*
- *ADVISORY: BUS-20.*

40049	01/04/10 02/11/10	F Stearns
40050	01/04/10 02/11/10	F Stearns
30027	01/04/10 02/11/10	P Worsham

ACC-1B PRINCIPLES OF ACCOUNTING II 3.00 UNITS

A study of managerial accounting principles and information systems.

- *PREREQUISITE: ACC-1A.*

40052	01/04/10 02/11/10	F Stearns
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ADMINISTRATION OF JUSTICE

ADJ-2 PRINCIPLES OF JUSTICE SYSTEM 3.00 UNITS

The role and responsibilities of each segment in the administration of justice system.

- *PREREQUISITE: None.*

40057	01/04/10 02/11/10	O Thompson
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ANTHROPOLOGY

ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS

Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.

- *PREREQUISITE: None.*

40068	01/04/10 02/11/10	B Hall
40069	01/04/10 02/11/10	B Hall

ANT-2 CULTURAL ANTHRO 3.00 UNITS

An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.

- *PREREQUISITE: None.*

40071	01/04/10 02/11/10	L Greathouse
40072	01/04/10 02/11/10	L Greathouse

BUSINESS ADMINISTRATION

BUS-10 INTRO TO BUSINESS 3.00 UNITS

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- *PREREQUISITE: None.*

20020	01/04/10 02/11/10	J Duran
40092	01/04/10 02/11/10	R Pardee
40095	01/04/10 02/11/10	C Wyckoff
30048	01/04/10 02/11/10	G Zwart

BUS-18A BUSINESS LAW I 3.00 UNITS

Legal and ethical environment of business torts, contracts, sales and principles of employment.

- *PREREQUISITE: None.*

40096	01/04/10 02/11/10	L Judon
30050	01/04/10 02/11/10	T Wagner

BUS-18B BUSINESS LAW II 3.00 UNITS

Commercial paper, business organizations, government regulations, protection of property rights and international law.

- *PREREQUISITE: None.*

40098	01/04/10 02/11/10	L Judon
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BUS-20 BUSINESS MATH 3.00 UNITS

Review of basic math and its application to business, percentages, pricing, depreciation and inventory.

- *PREREQUISITE: None.*

40099	01/04/10 02/11/10	R Pardee
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BUS-22 MGMT COMMUNICATIONS 3.00 UNITS

Examines the dynamics of organizational communication including interpersonal, verbal, nonverbal and written.

- *PREREQUISITE: None.*

- *ADVISORY: CAT-30.*

40100	01/04/10 02/11/10	C Ishihara
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See www.opencampus.com/online/schedule.html.

BUS-30 ENTREPRENEURSHIP 3.00 UNITS

Surveys the nature and extent of business. Includes organizations and opportunities in business.

- *PREREQUISITE: None.*

40101 01/04/10 02/11/10 D Wilcoxson

BUS-47 APPLIED BUS, MGMT ETHICS 3.00 UNITS

An examination of ethical concerns including corporate, personal, global, environmental, public related issues ethics audits, and corporate social responsibility. (Same as MAG-47)

- *PREREQUISITE: None.*

40507 01/04/10 02/11/10 R Pardee

COMPUTER APPLICATIONS/OFFICE

CAT-80 WORD FOR WINDOWS 3.00 UNITS

Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-80)

- *PREREQUISITE: None.*
- *ADVISORY: Typing knowledge/skills with at least 40 wpm.*

40112 01/04/10 02/11/10 J Lehr

CAT-98A INTRO TO EXCEL 1.50 UNITS

An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)

- *PREREQUISITE: None.*

40117 01/04/10 02/11/10 S Torre

COMPUTER INFORMATION SYSTEMS

CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS

Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- *PREREQUISITE: None.*

30063 01/04/10 02/11/10 J Coverdale

40134 01/04/10 02/11/10 P Herzig

40135 01/04/10 02/11/10 S Torre

CIS-2 FNDMNTLS SYSTEM ANALYSIS 3.00 UNITS

Structured analysis of user requirements related to information systems, for eventual design/development of the system.

- *PREREQUISITE: None.*

40138 01/04/10 02/11/10 S Bhatia

CIS-62 MS ACCESS DBMS: COMPREHENSIVE 3.00 UNITS

Use of Microsoft Access DBMS applications including database design, development of queries, forms, reports and macros.

- *PREREQUISITE: None.*

40518 01/04/10 02/11/10 S Bhatia

CIS-72A INTRO WEB PAGE CREATION 1.50 UNITS

Introduction to webpage creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms.

- *PREREQUISITE: None.*
- *ADVISORY: Competency in the use of a computer, familiarity with the Internet, and CIS-95A.*

40141 01/04/10 02/11/10 J Cregg

CIS-80 WORD FOR WINDOWS 3.00 UNITS

Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CAT-80)

- *PREREQUISITE: None.*
- *ADVISORY: Typing knowledge/skills with at least 40 wpm.*

40143 01/04/10 02/11/10 J Lehr

CIS-98A INTRO TO EXCEL 1.50 UNITS

An introduction to electronic spreadsheets using Excel. (Same as CAT-98A)

- *PREREQUISITE: None.*

40148 01/04/10 02/11/10 S Torre

EARLY CHILDHOOD EDUCATION

EAR-54 CONTEMPORARY PARENT 1.00 UNITS

This course examines factors affecting child-rearing in the changing social environment.

- *PREREQUISITE: None.*

40493 01/04/10 02/11/10 S Yates

ECONOMICS

ECO-7 MACROECONOMICS 3.00 UNITS

Economic theory and analysis as applied to the U.S. economy as a whole.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A and MAT-52.*

40171 01/04/10 02/11/10 A Casolari

40172 01/04/10 02/11/10 A Casolari

40581 01/04/10 02/11/10 A Casolari

ENGLISH

ENG-1A ENGLISH COMPOSITION 4.00 UNITS

Teaches college-level critical reading, academic writing, and research skills.

- *PREREQUISITE: ENG-50 or qualifying preparation score.*

40182 01/04/10 02/11/10 K Anderson

20061 01/04/10 02/11/10 R Gurley

30082 01/04/10 02/11/10 S Tschetter

ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS

Through a study of argument and literature, this course develops students' critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.

- *PREREQUISITE: ENG-1A or 1AH.*

40189 01/04/10 02/11/10 T DiBenedetto

ENG-50 BASIC ENGLISH COMP 4.00 UNITS

Prepares students for college-level reading and academic writing.

- *PREREQUISITE: ENG-60B, ESL-55 or qualifying preparation score.*
- *ADVISORY: REA-82 or qualifying preparation score.*

20205 01/04/10 02/11/10 R Regino

HISTORY

HIS-2 WORLD CIVILIZATIONS 2 3.00 UNITS

The development and interaction of world civilizations from the 16th century to the present.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

40246 01/04/10 02/11/10 K Woods

HIS-6 POL SOC HIST OF US 3.00 UNITS

A history of the United States from Colonial time to 1877.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

40249 01/04/10 02/11/10 A Parker

20097 01/04/10 02/11/10 L Riggan Walden

HIS-7 POL SOC HISTORY OF US 3.00 UNITS

A history of the United States from 1877 to the present.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

40255 01/04/10 02/11/10 A Parker

HUMANITIES

HUM-10 WORLD RELIGIONS 3.00 UNITS

Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

20103 01/04/10 02/11/10 C Rocco

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See www.opencampus.com/online/schedule.html.

MANAGEMENT

MAG-47 APPLIED BUS, MGMT ETHICS 3.00 UNITS

An examination of ethical concerns including corporate, personal, global, environmental, public related issues ethics audits, and corporate social responsibility. (Same as BUS-47)

- *PREREQUISITE: None.*

40508 01/04/10 02/11/10 R Pardee

MAG-53 HUMAN RELATIONS 3.00 UNITS

Practical application of basic psychology in building better employer-employee relationships.

- *PREREQUISITE: None.*

30127 01/04/10 02/11/10 G Zwart

MATHEMATICS

MAT-11 COLLEGE ALGEBRA 4.00 UNITS

College-level algebra.

- *PREREQUISITE: MAT-35 or qualifying placement level.*

40005 01/04/10 02/11/10 G Morales

MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS

Algebra preparation for college-level mathematics.

- *PREREQUISITE: MAT-52 or qualifying placement level.*

40018 01/04/10 02/11/10 S Mills

40013 01/04/10 02/11/10 G Morales

MAT-36 TRIGONOMETRY 4.00 UNITS

An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry.

- *PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.*

30010 01/04/10 02/11/10 J Driver

MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS

An introduction to the concepts of algebra.

- *PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.*

30013 01/04/10 02/11/10 R Prior

40027 01/04/10 02/11/10 P Whelchel

MAT-64 PRE-ALGEBRA 3.00 UNITS

Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)

- *PREREQUISITE: MAT-63 or 90C.*

30024 01/04/10 02/11/10 J Frewing

MUSIC

MUS-19 MUSIC APPRECIATION 3.00 UNITS

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- *PREREQUISITE: None.*

40268 01/04/10 02/11/10 P Curtis

20106 01/04/10 02/11/10 D Foster

40269 01/04/10 02/11/10 I Tsai

40270 01/04/10 02/11/10 I Tsai

MUS-25 JAZZ APPRECIATION 3.00 UNITS

A comprehensive study of jazz from its origins to the present day.

- *PREREQUISITE: None.*

40273 01/04/10 02/11/10 C Richard

40274 01/04/10 02/11/10 C Richard

MUS-26 FILM MUSIC APPRECIATION 3.00 UNITS

A study of film music in the United States from 1927 to the present day.

- *PREREQUISITE: None.*

40275 01/04/10 02/11/10 K Mayse

40496 01/04/10 02/11/10 K Mayse

MUS-89 MUSIC OF MULTICULTURAL AMERICA 3.00 UNITS

A comparative and integrative study of the multicultural musical styles of the United States.

- *PREREQUISITE: None.*

40280 01/04/10 02/11/10 P Curtis

PARALEGAL STUDIES

PAL-10 INTRO PARALEGAL STUDIES 3.00 UNITS

An overview of the role of the paralegal. Introduction to administrative, civil, criminal and business law and the court system.

- *PREREQUISITE: None.*

40302 01/04/10 02/11/10 L Judon

PHILOSOPHY

PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS

Introduction to the major questions of Western philosophy and their answers.

- *PREREQUISITE: None.*

30136 01/04/10 02/11/10 S Crasnow

PHI-11 CRITICAL THINKING 3.00 UNITS

Introduction to critical thinking as it relates to everyday experience and general knowledge.

- *PREREQUISITE: None.*

40311 01/04/10 02/11/10 C Gobatie

40505 01/04/10 02/11/10 C Gobatie

PHYSICAL EDUCATION

PHP-4 NUTRITION 3.00 UNITS

Principles of basic nutrition and their application to health and diseases.

- *PREREQUISITE: None.*

40327 01/04/10 02/11/10 N Bonzoumet

40328 01/04/10 02/11/10 W Elton

40323 01/04/10 02/11/10 C Lowden

40326 01/04/10 02/11/10 C Lowden

PHP-36 WELLNESS: LIFESTYLE CHOICES 3.00 UNITS

Studies the various dimensions of health as they relate to living a positive, healthy life.

- *PREREQUISITE: None.*

40320 01/04/10 02/11/10 C Lowden

40321 01/04/10 02/11/10 S Sigloch

40322 01/04/10 02/11/10 S Sigloch

POLITICAL SCIENCE

POL-1 AMERICAN POLITICS 3.00 UNITS

The principles, institutions, policies and critical issues in American politics.

- *PREREQUISITE: None.*

- *ADVISORY: Qualification for ENG-1A.*

40388 01/04/10 02/11/10 D Haghight

40389 01/04/10 02/11/10 D Haghight

40390 01/04/10 02/11/10 D Haghight

40391 01/04/10 02/11/10 W Schinke

PSYCHOLOGY

PSY-1 GENERAL PSYCH 3.00 UNITS

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

- *PREREQUISITE: None.*

40404 01/04/10 02/11/10 R Ruiz

40405 01/04/10 02/11/10 R Ruiz

40406 01/04/10 02/11/10 R Ruiz

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See www.opencampus.com/online/schedule.html.

PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS

A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

- *PREREQUISITE: None.*

40411	01/04/10 02/11/10	P Matsos
40412	01/04/10 02/11/10	P Matsos
40413	01/04/10 02/11/10	P Matsos

READING

REA-83 READING, LEVEL III 3.00 UNITS

Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)

- *PREREQUISITE: REA-82 or ESL-73 or qualifying preparation score.*

40417	01/04/10 02/11/10	T Brown
40418	01/04/10 02/11/10	T Brown

REAL ESTATE

RLE-80 REAL ESTATE PRINCIPLES 3.00 UNITS

Fundamental course covering the basic laws, principles and terminology of California real estate practice.

- *PREREQUISITE: None.*

30164	01/04/10 02/11/10	T Wagner
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SOCIOLOGY

SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS

An introduction to the basic concepts of societal organization.

- *PREREQUISITE: None.*

40430	01/04/10 02/11/10	M Carpenter
40427	01/04/10 02/11/10	R Davin
40428	01/04/10 02/11/10	R Davin
40429	01/04/10 02/11/10	R Davin
40431	01/04/10 02/11/10	J Schall
40434	01/04/10 02/11/10	J Schall
40435	01/04/10 02/11/10	J Schall
20153	01/04/10 02/11/10	E Thompson
20154	01/04/10 02/11/10	E Thompson

SOC-2 AMER SOCIAL PROB 3.00 UNITS

Identification and analysis of major contemporary social problems.

- *PREREQUISITE: None.*

40441	01/04/10 02/11/10	D Baker
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SOC-10 RACE/ETHNIC RELATIONS 3.00 UNITS

An introduction to the theories, dynamics, history and present status of inter-group conflict in the United States.

- *PREREQUISITE: None.*

40436	01/04/10 02/11/10	D Baker
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SOC-12 MARRIAGE FAMILY REL 3.00 UNITS

Contemporary patterns in marriage and family relations.

- *PREREQUISITE: None.*

40437	01/04/10 02/11/10	J Brown
40438	01/04/10 02/11/10	J Brown
40440	01/04/10 02/11/10	J Brown

SOC-20 CRIMINOLOGY 3.00 UNITS

A sociological analysis of crime, criminal law and criminality.

- *PREREQUISITE: None.*

40442	01/04/10 02/11/10	D Baker
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SPANISH

SPA-11 CULTURE AND CIVILIZATION 3.00 UNITS

Introductory survey of Spanish culture and civilization. Class conducted in English.

- *PREREQUISITE: None.*

40568	01/04/10 02/11/10	D Gaylor
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SPA-12 LAT AMER CULTURE, CIVILIZATION 3.00 UNITS

Introductory survey of Latin American culture and civilization. Class conducted in English.

- *PREREQUISITE: None.*

40569	01/04/10 02/11/10	D Gaylor
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SPA-51 INTRO LISTENING COMP I 2.00 UNITS

Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.

- *PREREQUISITE: None.*

40500	01/04/10 02/11/10	K Kelly
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THEATER ARTS

THE-3 INTRO TO THE THEATER 3.00 UNITS

A survey of theatrical styles and forms intended for the general college student.

- *PREREQUISITE: None.*

40470	01/04/10 02/11/10	Staff
40471	01/04/10 02/11/10	Staff

WARNING!
REGISTRATION WILL BE BLOCKED IF
YOU HAVE NOT MET THE PREREQUISITE!

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