RIVERSIDE CITY COLLEGE

Maintaining Fiscal Stability

2009-10

June 11, 2009

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1. Pursue Golden Handshake or other early retirement incentives.
2. Trim excess expenditure appropriations (4xxx, 5xxx, 6xxx) by 5-10%.
3. Replace only essential vacancies. Zero base. Fill from within.
4. Delay recruitment for vacancies 3-6 months or longer.
5. Consider 4/10 work schedule when appropriate (summer, winter) or changes to hours of operations.
6. Require executive level approval (VP and higher) for all interim, substitute, overtime, or extra duty assignments.
7. Reduce course offerings.
8. Eliminate all non-essential travel and conferences.
9. Limit transfers of funds to only critical needs; justification needed.
10. Explore ways of reducing paper usage; set limits.

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11. Decrease landscaping cost – i.e. Xeriscape, save water.
12. Explore ways to conserve lighting and air conditioning use.
13. Reduce fuel consumption for district vehicles. Encourage virtual meetings.
14. Re-evaluate Use of Facility fee structure. Meet market.
15. Focus on grant opportunities to offset categorical cuts.
16. Allow carry-over to the VP level to meet the multi-year fiscal stability plan of the campus.
17. Eliminate meals at meetings. Minimize tangible purchases to preserve course offerings and student services.
18. Reorganize and restructure operations for efficiency.
19. Use Strategic Planning and BAM principles to meet the challenge.
20. Evaluate programs & positions for possible reduction, consolidation or elimination.

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Recommendation from the Financial Resources Committee to the Riverside Strategic Planning Committee concerning budget cuts:

1) RCCD and RCC attempts to make <u>all</u> possible budget cuts before impacting instruction and essential student support services, recognizing that we have to scale back to the reduced funding level.

2) Budget cuts need to go through the strategic planning process.

Recommendation made at the May 28th FRC meeting to be brought forward to RSPC for consideration. The recommendation was amended and approved by RSPC on June 4, 2009.

STUDENT SUCCESS ~ STUDENT LEARNING

RIVERSIDE COMMUNITY COLLEGE DISTRICT
BUDGET ANALYSIS FY 2009–2011 AND BEYOND

	2008–09	2009–10	2010–11	Thereafter
PROJECTED BEGINNING BALANCE	19,259,076	11,300,000	10,790,000	580,000
REVENUES				
Before Restoration	144,293,942	132,400,000	141,660,000	137,170,000
Growth, Enrollment Fee, Stimulus	(5,181,861)	6,500,000	(3,300,000)	Unknown
Ctr to College		2,760,000	(2,760,000)	Unknown
Enr. Fee Increase			1,570,000	Unknown
Subtotal	139,112,081	141,660,000	137,170,000	137,170,000
TOTAL AVAILABLE FUNDS	158,371,157	152,960,000	147,960,000	137,750,000
LESS: 5% ENDING BALANCE	(7,918,558)	(8,860,000)	(8,660,000)	(6,887,500)
AVAILABLE FOR EXPENDITURES	150,452,599	144,100,000	139,300,000	130,862,500
PROJECTED EXPENDITURES				
Before any cut	147,071,157	154,790,000	142,170,000	147,380,000
Less: Positive Budget Variance (PBV=Carryover)		(5,000,000)		
FTES (Recapture 4300 unfunded FTES)		(5,000,000)	(2,500,000)	
Enrollment efficiency		(220,000)		
Equipment (6xxx)		(2,400,000)		
Compensation Adjustments			1,850,000	1,850,000
Board Election			710,000	(710,000)
Norco SS Center			350,000	
PERS Increase*			1,500,000	4,100,000
STRS Increase*			2,800,000	2,800,000
Subsidies			500,000	
Nursing/Science				650,000
Total Expenditures	147,071,157	142,170,000	147,380,000	155,420,000
Balance	**3,381,442**	**1,930,000**	**(8,080,000)**	**(24,557,500)**
		17%	–72%	–217%
*Presumes worse case scenario.				

DISCUSSION DRAFT

RIVERSIDE CITY COLLEGE

BUDGET SIMULATION AT 8% REDUCTION; TARGET 10 % REDUCTION

DESCRIPTION	FISCAL 2007-08 ACTUAL	FISCAL 2008-09 PROJECTED	FISCAL 2009-10 TENTATIVE	FISCAL 2009-10 SIMULATED 8% REDUCTION	% CHANGE	ASSUMPTION
Academic Salaries						
1100 FT ACAD - INSTR	16,222,632	17,244,296	17,757,056	17,757,056	0%	
1200 FT ACAD - NON INSTR	4,856,986	5,015,482	5,422,457	5,151,334	-5%	Delay hiring
1300 PT ACAD - INSTR	14,070,562	15,421,406	14,696,506	11,696,506	-20%	Reduce 600 sections
1400 ACAD - EXTRA DUTY	808,957	868,292	833,349	791,682	-5%	Delay non contractual assignments
TOTAL 1000 SERIES	35,959,137	38,549,476	38,709,368	35,396,578	-9%	
Classified Salaries						
2100 CLASSIFIED - PERM	8,975,705	9,552,492	10,166,865	9,658,522	-5%	Delay hiring
2200 INSTRUCTIONAL AIDES	1,579,080	1,731,659	1,745,669	1,658,386	-5%	Delay hiring
2300 PT CLASSIFIED - HOURLY	352,290	348,410	425,902	340,722	-20%	Reduce service hours
2400 PT CLASSIFIED - INST AID	122,449	144,184	175,360	140,288	-20%	Reduce service hours
TOTAL 2000 SERIES	11,029,525	11,776,744	12,513,796	11,797,917	-6%	
Employee Benefits						
3100 STRS	2,691,663	2,924,631	3,007,563	2,947,412	-2%	Estimate for 1xxx, 2xxx reductions
3200 PERS	859,376	941,578	1,021,797	1,001,361	-2%	Estimate for 1xxx, 2xxx reductions
3300 MEDICARE	1,216,585	1,335,183	1,382,054	1,354,413	-2%	Estimate for 1xxx, 2xxx reductions
3400 HeaLth & Welfare	5,219,942	6,117,673	6,580,253	6,448,648	-2%	Estimate for 1xxx, 2xxx reductions
3500 State Unempl Insurance	27,091	150,265	152,445	149,396	-2%	Estimate for 1xxx, 2xxx reductions
3600 Workers Compensation	615,301	659,141	670,995	657,575	-2%	Estimate for 1xxx, 2xxx reductions
3900 Retirement Incentive	2,449	690,883	354,033	354,033	0%	
TOTAL 3000 SERIES	10,632,407	12,819,354	13,169,140	12,912,838	-2%	

DISCUSSION DRAFT

Books and Supplies						
4200 Reference Books	7,941	19,331	19,953	19,953	0%	
4300 Instructional Supplies	150,551	202,300	326,117	293,505	-10%	Reduce 10% - department prioritize
4500 Supplies	587,909	681,383	679,579	611,621	-10%	Reduce 10% - department prioritize
4600 Repair Supplies	242,876	306,186	253,525	228,173	-10%	Reduce 10% - department prioritize
4700 Food	111,188	112,164	109,047	98,142	-10%	Reduce 10% - department prioritize
TOTAL 4000 SERIES	**1,100,464**	**1,321,364**	**1,388,221**	**1,251,394**	-10%	
Services and Operating Expenditures						
5000 Postage	-	337	3,328	2,995	-10%	Reduce 10% - department prioritize
5100 Professional Services	116,966	87,093	127,505	114,755	-10%	Reduce 10% - department prioritize
5200 Conference, Mileage	350,879	347,723	374,152	261,906	-30%	Zero base non-instr travel
5300 Memberships	31,863	48,318	63,739	57,365	-10%	Reduce 10% - department prioritize
5400 Insurance	36,355	32,616	38,372	34,535	-10%	Reduce 10% - department prioritize
5500 Utilities	1,777,990	1,635,978	1,939,302	1,745,372	-10%	Reduce 10% - department prioritize
5600 Repairs	1,151,577	1,007,534	1,203,989	1,083,590	-10%	Reduce 10% - department prioritize
5700 Legal, Audit	109,136	90,543	79,143	71,229	-10%	Reduce 10% - department prioritize
5800 Other	132,651	375,222	651,512	456,058	-30%	Reduce 30% - department prioritize
TOTAL 5000 SERIES	**3,707,416**	**3,625,364**	**4,481,042**	**3,827,805**	-15%	
Capital Outlay						
6100 Site and Site Improv.	13,930	6,821	-	-	-100%	
6200 Buildings/Remodel	84,487	350,008	280,864	-	-100%	Backfill w/ Redevelopment
6300 Library	3,700	-	-	-	-100%	
6400 Equipment	654,387	747,217	623,137	-	-100%	
TOTAL 6000 SERIES	**756,504**	**1,104,046**	**904,001**	**-**	-100%	
GRAND TOTAL EXPENDITURES	**63,185,452**	**69,196,348**	**71,165,568**	**65,186,532**	-8%	
UNSPENT CARRY-OVER	**2,785,724**	**1,193,159**	**1,193,159**	**1,193,159**	2%	
TARGET 10% REDUCTION	**63,185,452**	**71,493,553**	**71,165,568**	**63,993,373**	-10%	

DISCUSSION DRAFT

Assumptions:

1. Unspent carry-over funds will be used to back-fill budget reduction.
2. Vacancies will remain unfilled and analyzed on a case by case basis.
3. Course reduction estimate of 600 sections will be refined as information becomes available and the final budget is adopted.
4. Target 10% reduction to 4xxx, 5xxx, 6xxx series expenditures. Preserve classroom expenses, essential student services.
5. Travel, other will take a higher reduction for non-instructional related items. Preserve classroom, essential student services.
6. Equipment and remodel projects will be postponed. Efforts to backfill from Redevelopment.
7. Does not include backfill to categorical program budget cuts.
8. Does not approach the 17 percent budget reduction modeled in the RCCD analysis.