

PRIVATE VEHICLE USE CONSENT FORM

It is the philosophy of the Riverside Community College District that students participating in extracurricular activities of mandatory field trips travel to and from the event in district owned vans or district leased vehicles with an advisor accompanying the group. Although not encouraged, there may be extenuating circumstances which warrant exception to this practice. Exceptions must be approved by the advisor, coach or instructor and dean pending completion of this form. The form must be filed with the Dean of Student Activities at least three days prior to the event.

I understand that to use my private vehicle for transportation to a Riverside Community College sponsored event, the following shall apply:

1. Prior approval must be given by the club/organization’s advisor, coach or instructor.
2. The consent form must be filed with the Dean of Student Activities.
3. The private vehicle’s insurance is the primary carrier.
4. The driver must have a valid driver’s license and current vehicle registration (copies must be attached to this form).
5. The driver must provide proof of full coverage insurance (copy of policy must be attached).
6. The vehicle must be in excellent operating condition and available for inspection by the RCCD Campus Police Department.

Non-District Transportation Notice

An RCCD employee may provide route information; travel times and assist in the organization of caravans to and from the event. It is understood that these are only recommendations and that such recommendations are not mandatory.

Your signature on this document indicates that you have read the document, understand its expectations and liability limitations, that you are of legal age to sign the waiver, and do so voluntarily.

Signature of Driver

Date

Signature of RCCD Sponsoring Employee

Date

Signature of Student Activities Dean

Date

