



## Riverside Community College

Food Service Form  
 4800 Magnolia Avenue  
 Riverside, California 92506-1299  
 (909) 222-8483

DATE

### Request For Authorization To Sell Food

Group	Event
Date of Event	Place of Event
Time of Event	Time Event Ends
<hr/> <div style="text-align: center;">Name of Organization</div> <hr/> <div style="text-align: center;">Representative &amp; Title</div> <hr/> <div style="text-align: center;">Number &amp; Street Address</div> <hr/> <div style="display: flex; justify-content: space-between;"> <span>City</span> <span>State</span> <span>Zip</span> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <span>Phone</span> <span>Ext.</span> </div>	<p><b>Please Note:</b></p> <ol style="list-style-type: none"> <li>1. Approval is not granted until Signed Copy is returned to Food Services.</li> <li>2. Please notify Food Services if event is cancelled.</li> <li>3. This form must be kept by group to be shown at event if requested.</li> </ol>
Use of Cafeteria	<input type="checkbox"/> Fundraiser
Date	<input type="checkbox"/> Selling Food
Time	<input type="checkbox"/> Giveaway
<u>Special Remarks &amp; Comments</u>	
<u>Equipment Borrowed</u>	Type of Food or Drink Selling or Giveaway
<hr style="width: 30%; margin-left: auto;"/> Representative Signed	
<hr style="width: 30%; margin-left: auto;"/> Food Service Authorization Signed	