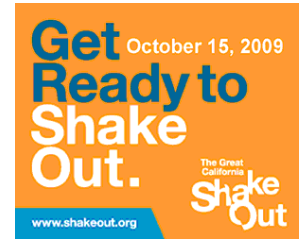




THE GREAT CALIFORNIA SHAKE OUT
October 15, 2009
10:15 A.M.



EVENTS FOR CAMPUSES

FOR FACULTY AND STUDENTS:

Brief scenarios will be distributed via email several days before October 15th. Faculty will take time in class on October 15th at 10:15 (or in all classes) to discuss the scenarios, and allow students to provide input on the considerations (content in the scenario they need to consider before taking action), their options, and their actions.

FOR OFFICE STAFF:

A brief Hazard and Vulnerability assessment will be sent out via email several days before October 15th. On October 15th, office staff should take time to assess their office space for the different hazards and vulnerabilities, and discuss with other staff ways to mitigate the effects during an earthquake.

FOR CAMPUS ADMINISTRATION – CAMPUS EOC STAFF

From 10:00 A.M. – 11:00 A.M. Campus Administration will be engaged in brief Table-Top Scenario. Each Campus will engage in the scenario independently. There will be no interaction between campuses during the table-top. Campus Administration will review each of the primary components of the ICS structure (IC, Operations, Logistics, Planning/Intel and Admin/Finance) within the scenario.

EARLY CHILDHOOD EDUCATION STAFF:

Every Early Childhood Education Center should practice the Drop (Drop to the ground), Cover (get under a table/desk) and Hold-On (hold on to table/desk) with the children. Also, have the students practice covering the back of their head/neck with a book/notebook, in case there is no table or desk to get under. There will be no evacuation drill on this day.

FOR NEXTEL EMERGENCY RADIO OPERATORS

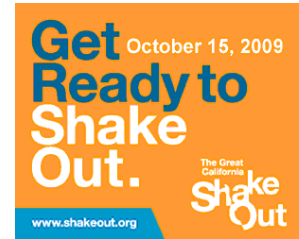
Between 9:00 A.M. and 10:00 A.M. all offices/individuals with Nextel Emergency Radios will check-in with **District/Campus Emergency Group** at the designated times. These types of Radio checks will be conducted throughout the year to test the radios and to provide opportunity for practice. Further instructions will be sent.

Check-In Times:

Mo Val Campus: 9:00 A.M. – 9:15 A.M.
Norco Campus: 9:15 A.M. – 9:30 A.M.
Riv Campus: 9:30 A.M. – 9:45 A.M.
All Annex Sites 9:45 A.M. – 10:00 A.M.



THE GREAT CALIFORNIA SHAKE OUT
October 15, 2009
10:15 A.M.



EVENTS FOR DISTRICT STAFF

OFFICE STAFF and DISTRICT ADMINISTRATION (NOT PART OF EX-CABINET):

A brief Hazard and Vulnerability assessment will be sent out via email several days before October 15th. On October 15th, office staff should take time to assess their office space for the different hazards and vulnerabilities, and discuss with other staff ways to mitigate the effects during an earthquake.

FOR EXECUTIVE CABINET

October 15, 2009, 10:00 A.M. - 11:00 A.M., District Office, 3rd Floor Conf. Rm.
From 10:00 A.M. – 11:00 A.M. on October 15th, Executive Cabinet, AVC Finance and AVC Student Services & Operations will be engaged in brief Table-Top Scenario. There will be no interaction between the district and the campuses during the table-top. Executive Cabinet will review each of the primary components of the ICS structure (IC, Operations, Logistics, Planning/Intel and Admin/Finance) within the scenario. We will also discuss SEMS/NIMS roles during an emergency. The Chief of Police and the Emergency Planning and Preparedness Coordinator will be facilitating the scenario. The exercise will be held in the District Office -3rd Floor Conference Room.

FOR NEXTEL EMERGENCY RADIO OPERATORS

Between 9:00 A.M. and 10:00 A.M. all offices/individuals with Nextel Emergency Radios will check-in with **District/Campus Emergency Group** at the designated times. These types of Radio checks will be conducted throughout the year to test the radios and to provide opportunity for practice. Further instructions will be sent.

Check-In Times:

- Mo Val Campus: 9:00 A.M. – 9:15 A.M.
- Norco Campus: 9:15 A.M. – 9:30 A.M.
- Riv Campus: 9:30 A.M. – 9:45 A.M.
- All Annex Sites 9:45 A.M. – 10:00 A.M. (including District Office, Systems Office, etc).