

Riverside City College Academic Senate
October 5, 2020 • 3:00 - 5:00 PM/Zoom

3:00 I. **Call to Order – 3:01 pm**

3:00 II. **Roll Call – sign-in**

Officers:

President: Mark Sellick

Vice President: Kevin Mayse

Secretary-Treasurer: Mary Legner

Department Senators:

Applied Technology: Paul O'Connell

Art: Will Kim

Behavioral Science: Marc Wolpoff

Business Admin/IST: Mark Lehr

Chemistry: Stacie Eldridge

Communication Studies: Cliff Ruth

Cosmetology: Peter Westbrook

Counseling: Sal Soto/Scott Brown

Dance/Theatre: Jodi Julian

Early Childhood Education: Emily Phillipson

Econ/Geo/Pol Sci: James Hayes

English: Jan Andres

His/Hum/Phil: Kirsten Gerdes

Kinesiology: Jim McCarron

Library: Linda Braiman

Life Sciences: Lisa Thompson-Eagle

Mathematics: Evan Enright

Music: Kevin Mayse

Nursing: Lee Nelson

Physical Science: James Cheney

World Languages: Rosemary Sarkis

Associate Faculty Representative: Not determined

Ex-Officio Senators:

EPOC: Paul O'Connell

ASC: Hayley Ashby

TLLC: Not determined

GEMQ: Not determined

RDAS: Tucker Amidon

SAS: Eddie Perez

Curriculum: Kelly Douglass (Not Present)

Faculty Association: Rhonda Taube

ASRCC (Student Representative): Caresse Boulter

Recorder of Minutes: Jess McDermott

Guests:

Professor Monique Greene, Counseling

Dean Kristine DiMemmo, CTE

President Gregory Anderson

VP Carol Farrar, Academic Affairs

3:05 III. Open Hearing – 3:02 pm

Motion to begin open hearing

M/S/C: McCarron/Legner

Accepted by consent

- Discussed the Safe Return Taskforce and updates on the feasibility of having classes in-person for the Spring. VP Farrar stated that the technicalities for every single course that wants to come back needs to be figured out and how to let students know that they will be on campus when they register. To do this, there would first need to be a meeting with Farrar and the interested faculty and approvals must go through the district as the FA MOU states that the district will provide all protective equipment for a safe return. RCCAS President Sellick requested that faculty interested in holding in-person meetings in the Spring should send him their course information, so he can bring it up at the next Safe Return Taskforce meeting.
- Senator Julian- Upcoming Dec 4 at 7 pm is the Holiday Online Spectacular with Broadway Stars. It will also feature students.
- RCCAS President Sellick clarified that translating equity into an SLO would be something the Call to Action Task Force might be best served to assist with. Next Friday the general group meets, and he will bring it up in that forum. All events on campus would need to go through the Safe Return Taskforce for discussion and approval.

3:20 IV. Approval of the Agenda- 3:27 pm

Accepted by Consent

3:20 V. Approval of the minutes: September 21

- Any other proposed modifications other than adding in Library curbside service?

Accepted by consent

3:25 VI. Officer and Liaison Reports- 3:27 pm

A. President-

- State Chancellor's Office pushed out the suspension on the rules for pass/no pass and EW to Dec. 31, which means it will be similar to the Spring semester in allowing lots of flexibility.
- Area D meeting will be held on Oct. 17 to discuss issues to be brought to the Fall Plenary. President Sellick strongly suggested that those interested attend in the Spring.
- District updates: Discussed need to lay a clear minimum qualifications floor for hiring committees and the issue of HR, not the committee, translating experience into education. Also discussed concerns with formulating strategic planning and institutional planning bodies in a way that is consistent with Title V and policy 2005 and the need to revisit the composition of those committees to ensure alignment.

B. Vice President- No report.

C. Secretary-Treasurer-

- The emeritus wall will be on the north side of the quad and installation will begin on Thursday, Oct. 8. Input on how to celebrate this will be given from departments. Senator Braiman requested pictures be taken for archival purposes.

D. RCCD Faculty Association

- Added that issue with minimum qualifications from FA perspective is that it is also a work condition issue because it becomes work for the hiring committees when applicants are not screened who don't meet minimum qualifications. FA is on side of RCCAS to fix this board policy and get this aligned.
- The FA has been putting pressure on Ed services and HR to get part time preferences out faster and match our schedule building, which has to come from the district office. If a Chair hasn't received a list of preferences from Dean, they need to reach out to them, so the district can be pressured.

- Faculty can now access and add people to their Canvas classes again. FA President Taube recommend that faculty use TA to add people to Canvas. It provides privacy to student grade information. Should not add in observer role.
- Contract is ending in June. A survey will go out to faculty district wide via Microsoft forms. Look for this to give opinion. FA hopes to avoid going into negotiations.
- FA President Taube and Emily Phillippsen will be doing a workshop on best practices of IOI process this Friday, Oct. 9. It is a good reminder of evaluation process.
- VP Farrar thanked faculty conducting evaluations this semester and said by successfully completing, they are helping meet this accreditation standard.

E. College President

- On Oct. 19-23 the administration is sponsoring Associate Faculty Recognition Week. Look out for more information on this.
- Administration is interested in supporting direction faculty wish to go in terms of in person course offerings. First areas considering are state level such as studio arts, kinesiology, but could make it possible to provide more lectures. Looking at communications and honors as well because of the small class size. Administration will not presuppose direction, as it is best for faculty to decide for themselves. Administration will continue to rely on FA and RCCAS for decisions.
- This month is the culmination of strategic planning processes and decision making on how to allocate resources. RCC is the least funded even though we serve those who need the most support, so there are never enough resources to do what we want. There is a process in place to retain focus on students and it's when faculty and administration and Title V come together to make recommendations on how to spend funds. President Anderson stated his support of the call for accountability that was put out by African American faculty in July and the need for transformation as well as the need to come together to decide how millions of dollars will be allocated. Have money in holding accounts for this year. Will do what we can to make sure decisions meet the needs of our students.
- Senator McCarron noted the need to be in person for his track and field team, who are a majority students of color, and how quickly attendance is dropping. He restated his wish to be in person as soon as possible.

3:55 VII. **Council and Curriculum Reports 3:56 pm**

A. Educational Program Oversight Committee (O'Connell or designee)

- No report for EPOC. Next meeting next Monday, Oct. 12.
- Dean Chip West gave the RDAS update and noted that they are going through prioritization and looking at materials and resource lists and looking at how we're allocating each year and maintaining what we have. Technology is critical as looking to give out another 500 computers and hotspots. Preparing for anticipated state budgets as well.

B. Teaching and Learning Leadership Council (Taylor or designee)

- Star Taylor is the new faculty member representing RCCAS as Co-Chair of the Leadership Council.
- Leadership Council took time to go through VP plans and took time to discuss. To ensure doing what is best for students, leadership council thought in best interest to afford more time to go through VP plan and come together as joint leadership to discuss.

C. Student Access and Success Leadership Council (Perez or designee)

- A new LGBTQ Association has formed and are now forming bylaws and meeting Friday to go over this. Also SASS discussed issues and resources Library has on campus. Amber Casolori came to discuss OER. Need to consider OER and engagement centers to get these open resources to our students. Also discussed structure and looking at recruitment. Want sub-committees to get back up and running such as Student Life. Faculty representation and membership is important to fill at this point.

D. GEMQ Leadership Council (McKeen or designee)

- Wendy McKeen is now chairing GEMQ.

- Went through all VP initiatives with checklist created by program review and GEMQ and with President Anderson's call, relooking at via an equity lens.

E. Guided Pathways Committee (Greene or designee)

- District GP Committee met last Friday. GP cohort data, starting in 2015, was shared that analyzes first time freshmen and follows them to access their progress. Monique will share documents with President Sellick, so everyone can look at this data. There have been some successes with these cohorts and positive increases. Professor Greene believes RCC is doing a good job having equity conversations about how to best support students. Three programs were moved to a better suited pathway: Kinesiology is now in the Health-Related Sciences Pathway, Computer Science is now in the Business and Information Systems Pathway, and Early Childhood Development is now in the Education and Teacher Prep Pathway. Upcoming site visit #2 will occur on Oct. 9. The GP plan will be done by November 1 and will call out specific charges.

4:25 VIII. **New Business- 4:13 pm**

A. Enterprise Resource Platform (ERP) presentation (Blackmore) AVC Christopher Blackmore will discuss the current status of the ERP.

- Dean Blackmore shared a PowerPoint detailing updates on current ERP status. So far, RCC as gone through the onboarding phase and moved onto the Design phase, which started with the project kickoff.

B. RCC website and marketing presentation (West) Vice President of Business Services Chip West will update the RCCAS on RCC's new website and marketing campaign.

- Enrollment is down, so one pieces looking at is doing an RCC marketing campaign that will launch in November. Theme of campaign, thanks to staff and faculty, is When Tradition Brightens Tomorrow. All promotions will be featured in Spanish and English and will include banners, social media ads, and billboards. Images used are 70% our students, but the goal is to use 100% student images.
- The website will launch on Oct. 15 with a brand-new content management system, which will make it much easier to maintain and multiple new features. The faculty and staff resources page will connect to the district intranet page, eventually. Individual faculty pages will eventually be on the intranet site as well. Updates can be sent to VP West, and there is a webform to submit changes that will be sent out via President Sellick after this meeting. If you have student photos that could be used, send them to VP West, and he will walk you through the process to get permission to use them. The old site will be available, but it will be RCC2 and this information will be sent out.
- Professor Greene- Changes can't be made to GP pages as it has to go through review put in place, and we will update website once a week. Need to work on time to completion for students, but this was pulled from a catalogue, so must go through that process to update via college planning processes.
- VP West added that every dept can share information on their site and change photos and words on their own. There will be several trainings that will occur to help get people running their own sites. There is also a plan to add parking counters that would enable people on phone to look in real time to see what is available.

C. Discussion of Executive Order 2012 (Sellick) The RCCAS will discuss [the most recent executive order](#) from the California Community College Chancellor's Office (CCCCO).

- Comments or concerns prior to this communication coming out were discussed. President Sellick commented that the order seems to follow the same process and allow students to have more discretion about taking a pass in the Fall Semester or change grades.

D. Administrative Procedure ("AP") 6120a – first read (Sellick) The RCCAS will consider [AP 6120a](#) – Hiring for Academic and Classified Managers – as a first read.

- As in the past, President Sellick asked members to read and make a list of revisions to be discussed at the next meeting. He also explained that the appropriate stakeholder group is determined, in part, by Title V, so faculty are one of the two groups who provide recommendations to the board of trustees as well as having staff representation.

5:00 IX. Adjourn- 4:51 pm
Motion to adjourn
M/S/C: O'Connell/Sarkis

DRAFT