

**Norco Campus Strategic Planning Committee**  
**September 9, 2008**  
**MEETING SUMMARY**

*In attendance:*

Alcazar, Wendi	Godin, Norm	Olaerts, Ana Marie
Andachech, Khalil	Gonzalez, Heather	Payan, David
Aycock, Greg	Gonzalez, Kenneth	Perhamus, Judy
Bader, Melissa	Gray, Alexis	Rey, Jason
Beck, Rex	Gregory, Ted	Ries, Richard
Boelman-Lopez, Peter	Hankins, Laurie	Robles, Andy
Brockenbrough, Celia	Hill, Jimmie	Salcedo, Fernando
Brotherton, Cathy	Hitchcock, Dominique	Scott, Phyllis
Burnett, Sarah	Hodawanus, Tricia	Shirinian, Margarita
Caponetto, Tamara	Humble, Dina	Skiba, Karin
Chacon, Zina	Johnson, Brian	Sloniger, Mitzi
Coleman, Keith	Kollar, Pam	Somers, Rita
Crasnow, Sharon	Kyriakos, Stephany	Stanley, Yolanda
Crawford, Leona	Lafferty, Sue	Sternburg, Chuck
Creswell, Debra (recorder)	Lewis, Mark	Sutton, Jim
Davis, Brenda	Loewenstein, Gaither	Synodinos, Dimitrios
DeAsis, Mark	Maness, Maria	Thomas, Jim
DeGuzman, Joseph	Marsh, Rebecca	Tiangco, Jefferson
Dieckmeyer, Diane	McCarson, Daniela	Tompsett-Makin, Deborah
Drake, Sharon	Medel, Karina	Tran, Phu
Eckstein, Joe	Mills, David	Tschetter, Sheryl
Elizalde, Andres	Miter, Carol	Van Hulle, Paul
Farrar, Carol	Monsanto, Steve	Vega, Daniel
Flick, Arend	Moore, Barbara	Wagner, Tom
Freitas, Siobhan	Morrison, Jim	Wales, Todd
Frewing, Janet	Nance, Damon	Wallstrom, Tim
Friedrich Finnern, Teresa	Nelson, Lisa	Zwart, Gail
Galvez, Susanna	Nery, Ernesto	
Gill, Patricia	Oceguera, Gustavo	

Tom Wagner opened the meeting by welcoming everyone back to the fall semester and commending the committee members for being part of a team effort to do what's best for the Norco Campus. He also reviewed the purpose of the SPC which is to promote shared governance and provide the opportunity to participate in decision the making process.

### **Mission Statement**

The Standard I subcommittee is reviewing the Norco Campus mission statement. The co-chairs are requesting suggestions for any changes which will be reviewed at the September 11 subcommittee meeting. Revisions must meet the standard requirements and require Board of Trustees approval. Recommendations to reaffirm or revise will be brought to the October SPC meeting.

### **Prioritization of Needs for 2009-10 Budget**

Dr. Loewenstein reviewed the process for prioritizing staffing and equipment needs that was implemented last fall.

- All the needs were compiled from the instructional, student services and administrative program reviews.
- The Academic, Student Services and Administrative Planning Councils developed ranking criteria which would link to the District strategic initiatives.
- Each planning council ranked the needs in their respective areas.
- The recommendations were presented to the SPC for a vote.

During the next three to four weeks, the planning councils will reconvene to review the ranking criteria and adjust them if needed, and then prioritize needs identified in the 2008 program reviews.

### **Monthly Reports/Dialogue on Norco Educational Master Plan Goals and Objectives**

During the next five SPC meetings, the goals and objectives of the Educational Master Plan will be reviewed. The report on Goal 1, "Increase Student Retention, Persistence and Success," a progress report on research conducted to assess effectiveness of interventions geared toward improving student success was presented by Greg Aycock. Areas covered were:

- Title V Initiatives
- Tutor Assisted Classes
- Learning Communities
- Math Intervention
- Long-Term Outcomes

### **Good of the Order**

- Andy Robles reported the Equestrian Trail Patrol has donated a full-sized trail marker and an additional \$200 for smaller markers. He is looking to develop a Foundation account for the train restoration project.