

**RCC Norco Campus  
Strategic Planning Committee  
November 11, 2008**

**MEETING SUMMARY**

*In attendance:*

Aceves, Natalie	Gutierrez, Monica	Perhamus, Judy
Andacheh, Khalil	Halstead, Brittany	Pierce, Leah
Angeles, Mike	Hankins, Laurie	Quant, Benjamin
Aviles, Alejandro	Hill, Jimmie	Rey, Jason
Betancourt, Eric	Hitchcock, Dominique	Ries, Richard
Boelman, Peter	Hodawanus, Tricia	Robles, Andy
Brockenbrough, Celia	Johnson, Brian	Scott, Phyllis
Brotherton, Cathy	Kollar, Pam	Shirinian, Margarita
Burnett, Sarah	Kyriakos, Stephany	Sloniger, Mitzi
Caponetto, Tamara	Lafferty, Sue	Smith, Ruth
Chung, Elisa	Lambros, Daniel	Stanley, Yolanda
Cluff, Michael	Lewis, Mark	Sternburg, Charles
Coleman, Keith	Loewenstein, Gaither	Synodinos, Dimitrios
Coverdale, John	Lopez, Angel	Thomas, Jim
Crasnow, Sharon	Marsh, Rebecca	Tiangco, Jefferson
Crawford, Leona	McCarson, Daniela	Tompsett-Makin, Deborah
Creswell, Debra (recorder)	Medel, Karina	Tran, Phu
DeAsis, Mark	Mills, David	Van Hulle, Paul
DeGuzman, Joseph	Miter, Carol	Vega, Daniel
Farrar, Carol	Moore, Barbara	Wales, Todd
Freitas, Siobhan	Morrison, Jim	Wallstrom, Tim
Frewing, Janet	Nance, Damon	Worsham, Patty
Friedrich Finnern, Teresa	Nelson, Lisa	Wright, Linda
Gonzalez, Kenneth	Nery, Ernesto	Zwart, Gail
Gray, Alexis	Olaerts, Ana Marie	
Gregory, Ted	Payan, David	

**Norco Campus Name Resolution**

A resolution to affirm “Norco College” as the name of the institution following accreditation was presented to the committee.

Mike Cluff moved to approve; Karin Skiba seconded.

Discussion:

- Reasons for selecting “Norco College”:
  - “Norco College” is used throughout the Long Range Educational and Facilities Master Plan.
  - The campus resides in Norco, and the local sentiment is that this is their college. Using another name would risk alienating the city leaders and residents.
  - The Community Advisory Group supports the name.
- Other names suggested were “Corona-Norco Community College,” “Norco Community College” and “Hidden Valley Community College.”

Vote: approved by majority.

### **Staffing Priority Lists**

Dr. Loewenstein reviewed the process by which the lists were created, beginning with the needs assessment in program review, prioritization based on established criteria by the planning councils and approval by the Co-chairs Council. The priority lists are now presented to the NSPC for discussion and approval before being forwarded as a recommendation to Dr. Davis.

### Faculty

Sharon Crasnow moved to approve the Faculty staffing priority list as presented; Todd Wales seconded.

Discussion:

- The list is significant because Norco Campus is slated to get five new faculty positions for 2009-10.
- Only positions that were listed in program review were considered.
- Chemistry, English and History continue to be high demand classes.
- The Art/Media position will address the artistic elements of the new gaming program.
- The Counseling and Library faculty positions have a more difficult time fitting into the criteria established by the Academic Planning Council. The APC did rank a counselor position in the top five because they recognized the disparity in counselor to student ratio.
- Celia Brockenbrough expressed her desire to see the Librarian position have higher position on the list. Dr. Loewenstein explained that unfortunately a Librarian position doesn't lend itself to the same type of analysis as a teaching position, and therefore, in this particular prioritization process, would usually be lower on a priority list.
- The three temporary faculty positions, which were the top three on last year's priority list, will be made permanent for the 2009-10 academic year. The positions will go through the recruitment process.

Vote: approved by majority.

### Student Services

Carol Farrar moved to approve the Student Services staffing priority list as presented; Deborah Tompsett-Makin seconded.

#### Discussion:

- The Co-Chairs Council moved the Associate Dean of Student Life to the bottom of the list.
- The Student Services functions map is still being developed and Matriculation will probably remain a District function.
- For the future, Norco Campus will be looking to hire two or three mid-level supervisors to manage Student Services functions.
- After accreditation, categorical funds will be available to supplement the Student Services budget and to fund positions.

Vote: approved by majority.

### Administrative

Karin Skiba moved to approve the Administrative staffing priority list as presented; Cathy Brotherton seconded.

#### Discussion:

- The receptionist position for ECE had the highest priority last year and had been approved to fund, therefore it has been moved to the bottom of this year's list.
- The top four positions listed are critical to the opening of the new buildings and the maintenance of the soccer field.
- A plan has been submitted to the District budget office to fund the top four positions.
- Most of the \$1.6 million foundation grant, which will be funded following accreditation, will be used for staffing.

Vote: approved by majority.

#### Additional discussion:

- Concerns regarding staffing needs outside of your area can be addressed in the program review forms under "other."
- Criteria for ranking can be reviewed online.
- The three lists will now be forwarded to Dr. Davis for approval. Should she make any changes, a written rationale will be provided to the NSPC.
- The lists will not be merged because of the different funding sources and requirements. When funds are available, the lists will be considered.

### **Monthly Report on Education Master Plan Goals and Objectives**

Dr. Gaither Loewenstein, Vice President, Educational Services, reviewed a progress report addressing Goal #3, "Increase Student Access." (See attachment.)

**Good of the Order**

The revised Norco Campus mission statement was reviewed by ACCJC. It was determined the changes were not substantive, therefore the revision will be presented to the Board of Trustees at the December meeting.