

## STRATEGIC PLANNING COMMITTEE

### MEETING MINUTES

March 19, 2009

Parkside Complex 11

**VOTING MEMBERS PRESENT:** Lori Fielder, Jackie Grippin, Jeanni Hickman, Briana Jackson, Michael McQuead, James Namekata, Jeff Rhyne, Gustavo Segura, Angela Thomas, Carlos Tovares

**CO-CHAIRS:** Lisa Conyers

**RECORDER:** Angie Arballo

**GUESTS:** Dale Barajas, Cordell Briggs, Patricia Bufalino, Daria Burnett, Julio Cuz, Jose Duran, Louie Gutierrez, Jeanne Howard, Wolde-Ab Isaac, Natalie Hannum, Rick Hernandez, Kenneth Morgan, Carmen Payne, Monte Perez, Linda Reifschneider, Ron Ricard, Reagan, Romali, Sal Soto, Louis Tamayo, Cid Tenpas

#### 1. WELCOME & APPROVAL OF MINUTES

Dr. Conyers called meeting to order at 12:50 p.m. She welcomed committee members and guests.

*It was moved to accept the minutes of February 19, 2009 by Lori Fiedler, seconded by Jeff Rhyne, and approved by voting members, with one abstention.*

*It was moved by Sal Soto, seconded by Lori Fiedler, and approved to accept the March 19, 2009 agenda.*

#### 2. SUBCOMMITTEE REPORTS

Dr. Conyers gave an update on the accreditation self-study report. Work on the self-study continues as scheduled to meet the deadline to submit the report.

##### a. Standard I: Mission & Institutional Effectiveness:

###### **Information Items (Non-Action):**

1) James Namekata reported that Standard I subcommittee approved by an electronic vote on February 23, 2009, to recommend the establishment of a Moreno Valley Campus Institutional Research and Assessment Office.

**Action Items (Voting):**

- 1) Ms. Namekata presented the subcommittee's recommendation to the MVSP Committee.

*It was moved by James Namekata, seconded by Lori Fiedler  
and approved to establish a Moreno Valley Campus  
Institutional Research and Assessment Office.*

**b. Standard II: Instructional Programs, Student Support Services, Library and Learning Support:**

**Information Items (Non-Action):**

- 1) Ms. Cid Tenpas reported that the Standard II subcommittee met and discussed Plan 20 from the last self-study report: through the strategic planning process study the feasibility of establishing a catalog archive system. A consultant was contacted on what would be needed to establish such a system

**Action Items (Voting):**

*It was moved by Jeff Rhyne, seconded by Angela Thomas, and approved  
to refer to Standard II and Standard III subcommittees the  
continued study of the feasibility of archiving and cataloging records  
and documentation related to the Moreno Valley Campus.*

**c. Standard III: Human, Technical, Financial, and Physical Resources:**

**Information Items (Non-Action):**

1) Ms. Reagan Romali reported on Standard III. She gave an update on the construction projects, the funding of these projects, and the distribution of Measure C Bond funds for the Moreno Valley Campus projects (current and future). She stated that the Resources Subcommittee at its February 25, 2009 meeting reviewed a summary of the distribution of Measure C funds for past and future projects of all three campuses. It was shown that the Moreno Valley Campus had the lowest allocation of Measure C funds spent and encumbered for future projects (12%). At this meeting, the subcommittee unanimously approved to recommend that Dr. Perez be authorized to pursue, through the District Strategic Planning Committee, the inequities of the distribution of Measure C funds to the Moreno Valley Campus so that the campus' critical needs in long range planning objectives be addressed.

2) Ms. Jackie Grippin reported that at the MVSP February 19, 2009 meeting, it was approved to have the Resources Subcommittee vote electronically for the purchase of instructional equipment as noted on a prioritized equipment list using the listed funds. The subcommittee, through an electronic vote, approved the purchase of equipment noted on the prioritized list.

**Action Items (Voting):**

*It was moved by Jackie Grippin, seconded by Carlos Tovares, and approved to authorize Dr. Perez to pursue, through the District Strategic Planning Committee, the inequities in the distribution of Measure C funds to the Moreno Valley Campus so that the Moreno Valley Campus' critical needs and long-range planning objectives can be addressed*

**d. Standard IV: Leadership and Governance**

**Information Items (Non-Voting)**

**Action Items (Voting):** None

**3. New Business**

Dr. Perez reported that he is looking into attending the March 5<sup>th</sup> Standard I meeting to propose establishing a MV Office of Institutional Research and Assessment. This office will be responsible for research, analysis, and assessment of MV students. District personnel have and will continue to provide support. Efforts are underway to identify an office location and team members. Possible resources might also come from Title V and Basic Skills Initiative.

**4. Next Meeting Date**

The next meeting is scheduled for Thursday, April 23. The meeting was adjourned at 1:50 p.m.