

**DISTRICT STRATEGIC PLANNING EXECUTIVE COMMITTEE**  
**May 29, 2009, 1:30 – 4:30 pm, District Office #319**  
**MINUTES**

Chair: Irv Hendrick, Interim Chancellor

**Members Present**

Beckstrom, Doug; Buysse, Jim; Carlson, Chris; Conyers, Lisa; Davis, Brenda; Lacy, Linda; Loewenstein, Gaither; Maghroori, Ray; Perez, Monte; Schwerdtfeger, Patrick; Wagner, Tom

**Members Absent**

Brown, Tim; Crasnow, Sharon; Foster, Don; Kane, Melissa; Jones, Ruth (student trustee); Mahon, Richard; Muto, Jan; Segura, Gustavo

**Committee Staff Present**

Bajaj, Raj; Brown, Aaron; Bush, Ed; Kauffman, Kristina; Parsons, Jim; Thomas, Sylvia; Vito, Ron; Williams, Orin

**Absent:** Brady, Glen; Chavez, Tish; DiThomas, Debbie; Gilson, Steve; Torres, David

**Guests:** Sandra Torre; Reagan Romali; Norm Godin; Mark Knight; Kurt Faulknerloser

**1. Approval of 4/24/09 Minutes – MSC/Maghroori/Davis**

**2. Report from the Chancellor** – All District Administrative Unit Program Reviews have been completed and Dr. Hendrick will meet with Administration and Finance to establish a composite listing of program priorities including order of funding of requests.

**3. Reports from the Campuses**

- a. **Moreno Valley** – Monte Perez - A fire on campus was easily taken care of thanks to AlertU!
- b. **Norco** – Brenda Davis - The Facilities Master Plan revisions were approved to relocate the Center for Health, Wellness and Kinesiology Building along with eliminating the aquatics center, tennis courts and softball fields. The final project proposal for the Center will be presented to the Board in June.
- c. **Riverside** – Pat Schwerdtfeger - A planning retreat took place two weeks ago revisiting what they had accomplished for this year and to begin their planning process for next year. The final FPP for the Life Science Secondary Effects of the Nursing Building was signed off on this morning and the Title V grant has been finished.

**4. Program Approval Request**

- a. **CAT/CIS Certificates of Achievement** – Sandra Torre requesting approval of taking locally approved certificates through the state approval process for 12 to 17 unit certificates so they will appear on transcripts as “Certificates of Achievement”.

**Motion – to approve CAT/CIS Certificates of Achievement**  
**MSC/Loewenstein/Schwerdtfeger**

**5. Items for Information & Discussion**

- a. **Amended Guidelines for DSPC** – Kristina Kauffman added revisions from the last meeting to the guidelines.
- b. **Progress Report on Web Working Group** – Kristina Kauffman, Mark Knight, Kurt Faulknerloser - An assessment was given on what we currently have and how we can be more efficient. Charge to the group: (1) Analysis of current resources and technical capabilities; (2) Fiscal and technical analysis of management of internet/web services; (3) staffing needs for various levels of service and management structure.
- c. **District Budget Advisory Council Update** – Jim Buysse  
Discussion on the newest budget proposal from the Governor which may result in a \$20 million cut:
  - PERS - \$800,000 a year increase for employers
  - Categorical funding will be reduced along with Physical Education and Recreation
  - Student funding level may be reduced and student enrollment fees to increase
  - Decision to be made on fall section reductions and possibly closing winter session
  - A preliminary budget will be going to the June board
- d. **Update on Region’s Economy** – Kristina Kauffman presented a demographic overview from EMSI by county and by zip code. Within our district zip we see a 33% growth.

- e. **Five Year Capital Construction Plan** – Orin Williams – Presented a list of projects that are slated to go in the next five years. Norco Campus concerns:
  - Recommendation for the Center for Health, Wellness and Kinesiology – Match the state funded \$15.5 million with an equal amount from local funds. This project is under-budgeted at \$24 million and Norco’s estimate of \$31 million is derived from the Facilities Master Plan consultants.
  - What is the meaning of the priority order, how is it determined and by whom?
- f. **Proposed Move of the Culinary Arts Academy** – Ron Vito – Culinary has extended their lease for the next three years and, in the mean time, a decision needs to be made about where they are going to be three years down the road.
- g. **Cage Free Eggs** – Monte Perez – Presented Resolution #1 and Resolution #2 from the associated students who voted to have cage free eggs and vending of cage free eggs on the Moreno Valley Campus. Committee gave their endorsement.

**6. Items for Approval**

- a. **Unanticipated Measure C Request for Moreno Valley** – Monte Perez is requesting an emergency project to be funded to rectify health and safety issues on the Moreno Valley Campus which will be submitted to the board as Phase I and Phase II:
  - Health and Safety Remodel of science labs and the addition of two new science labs
  - Relocation of Administration Annex
  - Need to be ADA compliant and Accreditation Modernization

**Motion – to move ahead with the Unanticipated Measure C request for safety and security issues for the Moreno Valley Campus/MS/Maghroori/Davis**

- b. **Norco Campus Safety and Site Improvements Project: Planning, Design and Budget Approval** – Norm Godin – requesting approval for installation of sidewalks and pedestrian lighting along Third Street for the Norco Campus. They have approached the City of Norco requesting matching funds. Estimated cost is \$1.7 million.

**Motion – to approve Norco’s Campus Safety and Site Improvements Project MSC/Perez/Schwerdtfeger**

**7. Presentation of Prioritization Requests** - Kristina will e-mail the criteria and voting grid to the voting members of the committee to rank each request. A column for Rank will be added to the Voting Grid. Results will be generated and brought back to the June meeting for discussion.

- a. **Norco’s Prioritization Requests** – Gaither Loewenstein
  - i. Secondary Effects of Industrial Technology and Center for Student Success
  - ii. South Corona Educational Center (interim)
  - iii. Library Renovation
- b. **Moreno Valley’s Prioritization Requests** – Monte Perez
  - i. Parking Structure
  - ii. Ben Clark Training Center General Education Learning Facility
  - iii. Athletic Facility and Amphitheatre
  - iv. One Stop Student Services Remodel and Library Relocation
  - v. March Dental Education Center
  - vi. Modernization of the Reading, Mathematics, Basic Skills, and Language Labs
- c. **Riverside’s Prioritization Requests** – Ed Bush, Patrick Schwerdtfeger
  - i. Student Services Welcome Center and Campus Front Door
  - ii. Parking Structure Phase II
  - iii. Wheelock Stadium Phase II
  - iv. Cosmetology Building
  - v. Student Services Center

**Meeting Adjourned at 4:45 pm. Next Meeting:**

**Thursday, June 25, 2009  
1:30 – 4:30  
District Office, #319**