

DISTRICT STRATEGIC PLANNING EXECUTIVE COMMITTEE
December 5, 2008 – 2:30-4:30 P.M
MINUTES (District Office, #319)

Chair: Irv Hendrick, Interim Chancellor - absent

Members Present

Carlson, Chris; Crasnow, Sharon; Davis, Brenda; Foster, Don; Lacy, Linda; Loewenstein, Gaither; Maghroori, Ray; Perez, Monte; Schwerdtfeger, Patrick

Members Absent

Beckstrom, Doug; Brown, Tim; Conyers, Lisa; DiThomas, Debbie; Jones, Ruth (student trustee); Kane, Melissa; Mahon, Richard; Segura, Gustavo; Wagner, Tom

Committee Staff Present

Brown, Aaron; Kauffman, Kristina; Parsons, Jim; Thomas, Sylvia; Torres, David; Vito, Ron; Williams, Orin
Absent: Bajaj, Raj; Brady, Glen; Bush, Ed; Chavez, Tish; Gilson, Steve; Webster, Mike

I. **Approval of 9/26/08 Minutes – MSC/Approved by Consensus** - with corrections to Item II, paragraph 2 “UCR may want to build” and move Aaron Brown’s name to Committee Staff

II. **Report from Campuses**

Moreno Valley – Monte Perez

- 10,064 students enrolled as of Thanksgiving.
- Eight acres of land has been donated by Capital Corp for the new dental education center for the Moreno Valley Campus. Monte would like to see an agreement before the end of the year so the board can accept the offer.
- The land is to be used strictly for medical research and education only. Construction would need to take place within twelve months. This building should only take about four months to complete.

Norco – Brenda Davis

- To explore all possible options to expand the Norco campus.
- A resolution was passed by the Strategic Planning Committee to rename the campus “Norco College” once accredited and will be presented to the Board for approval.
- An Emergency Budget Advisory Group will be established to provide recommendations for a budget reduction plan at the Norco Campus using District Principles and Guidelines.

Riverside – Linda Lacy

- Strategic Planning Committee is working on a strategy for budget reductions and will meet in January to review these strategies.

III. **Items for Information**

a. **Update on District Administrative Unit Program Review Processes** – Kristina Kauffman

- Every district entity is required to turn in an administrative unit program review due 2/19/09.
- On 1/29/09 there will be a meeting of Associate Vice Chancellors and Deans to discuss mutual concerns.
- Assessment projects are required of all units.
- This process will be turned into a computerized structure so each campus can easily pull their requests when money is available.

IV. **Items for Approval**

a. **Moreno Valley Campus Parking Structure** – Monte Perez

- Request to have Measure C Bonds funds finance a parking structured using Design Build Provision of AB 1000 for a projected cost of \$22,850,000 to accommodate 800 vehicles.
- The city is moving ahead with the building of an amphitheater on the Moreno Valley Campus.
- The neighborhood will be rezoned for permit only to remedy the problem of students parking in front neighboring houses
- Linda Lacy suggested providing more information to the board on security measures and to state that the 10,000 sq. feet allotted for Police Services will also be used for office space.

Motion – to approve of the Moreno Valley Parking Structure and forward to the planning committee of the board/MS/Lacy/Davis

Items for Discussion on our Agenda for January 30, 2009:

- Orin Williams to develop a document that would track construction projects over a three or four year period starting from the campuses and then forwarded to this committee for action, for both Measure C and non Measure C projects.
- Address the issue of conflicts with instructional programs.
- How to respond and address local business requests such as using as green technology, how to develop curriculum, etc.

b. Revision of Norco Campus Mission Statement – Gaither Loewenstein

- Decision was made to review mission statement once a year to meet accreditation standards. No substantive changes were made.

**Motion – to approve revision of the Norco Campus Mission Statement
MS/Lacy/Schwerdtfeger (Lisa Conyers approved by proxy)**

c. Remodel of Technology Building A and Black Box Theatre – Linda Lacy

- Remodel Tech A for Film and Technology and reconvert the Black Box into a theater for the Theater Instructional Program.
- To be linked very closely to the RSA program.

**Motion – to approve remodel of Technology Building A and Black Box Theatre
MS/Davis/Crasnow**

d. Remodel of the Quad Basement – Linda Lacy

- Remodel Quad basement to ten faculty offices with a small conference room to move FT faculty up from Lovekin Field.

Motion – to approve remodel of the Quad Basement/MS/Davis/Crasnow

Meeting Adjourned: 3:35 pm

Next Meeting:

**January 30, 2009
2:00 -4:30
District Office, #319**