

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OF JUNE 16, 2009

President Blumenthal called the regular meeting of the Board of Trustees to order at 6:00 p.m. in Board Room AD122, Riverside City College.

CALL TO ORDER

Trustees Present

Ms. Virginia Blumenthal
Ms. Mary Figueroa
Mrs. Janet Green
Mr. José Medina
Mr. Mark Takano
Ms. Brianna Duru, 2009-2010 Student Trustee
Ms. Ruth Jones, 2008-2009 Student Trustee (Left at 7:30 p.m.)

Staff Present

Dr. Irving Hendrick, Interim Chancellor
Dr. James Buysse, Vice Chancellor, Administration and Finance
Ms. Melissa Kane, Vice Chancellor, Diversity and Human Services
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs
Dr. Brenda Davis, President, Norco Campus
Dr. Jan Muto, President, Riverside City College
Dr. Monte Perez, President, Moreno Valley Campus
Ms. Chris Carlson, Chief of Staff
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement
Ms. Paula McCroskey, District Dean, Disabled Student Program and Services
Dr. Richard Mahon, President, Academic Senate, Riverside City College
Mr. Sal Soto, Vice President, Academic Senate, Moreno Valley Campus
Dr. Dariush Haghghat, President, CTA

Student Trustee Ruth Jones led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees amend the agenda to add item II-B, which arose subsequent to posting the agenda and must be considered. Motion carried. (4 ayes, 1 absent [Medina])

MOTION TO AMEND AGENDA

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve the minutes of the special meeting of May 12, 2009. Motion carried. (4 ayes; 1 absent [Medina])

MINUTES OF THE SPECIAL MEETING OF MAY 12, 2009

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve the minutes of the special meeting of May 19, 2009. Motion carried. (4 ayes; 1 absent [Medina])

MINUTES OF THE SPECIAL MEETING OF MAY 19, 2009

Ms. Figueroa, seconded by Ms. Green, moved that the Board of Trustees approve the minutes of the regular meeting of May 19, 2009. Motion carried. (4 ayes; 1 absent [Medina])

MINUTES OF THE REGULAR MEETING OF MAY 19, 2009

Ms. Figueroa, seconded by Ms. Green, moved that the Board of Trustees approve the minutes of the special meeting of June 3, 2009. Motion carried. (4 ayes; 1 absent [Medina])

MINUTES OF THE SPECIAL MEETING OF JUNE 3, 2009

CHANCELLOR'S REPORTS

Presentations

Dr. Muto introduced Coach Barry Meier, District Dean, Physical Education and Athletics, who introduced Coach Jim McCarron, Head Men's Track and Field and Cross Country Coach, who recognized members of the RCC Men's Track and Field State Championship Team: Mr. Daniel Cooper, Mr. Samuel Jeter, Jr., Mr. Stephan May, Mr. Marquis Pilchur, Mr. Kevin Rodgers, and Mr. Cameron Stepney.

"Recognition of RCC Men's Track and Field State Championship" – Dr. Jan Muto, President, Riverside City College

Board President Blumenthal presented Student Trustee Jones with a \$300 Spring 2009 scholarship award for serving as the District's student trustee.

"Presentation of Spring 2009 Scholarship Award to Student Trustee" – Ms. Virginia Blumenthal, President, Board of Trustees

Dr. Hendrick swore in Ms. Dura as the 2009-2010 Student Trustees.

"Administration of Oath of Office to Student Trustee" – Irving G. Hendrick, Interim Chancellor

Dr. Muto introduced Dr. Ed Bush, Vice President, Student Services, RCC, who recognized RCC staff for their contributions to the Memorial Day Recognition that took place on May 21, 2009.

"Recognition of RCC Staff for Memorial Day Celebration" – Dr. Jan Muto, President, Riverside City College

CHANCELLOR’S REPORT

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees ratify the submission of the letter from the District’s Interim Chancellor to the State Chancellor’s Office with respect to the Riverside City College Nursing/Sciences Building project. Motion carried. (4 ayes, 1 absent [Medina])

State Construction Reimbursement Program and Riverside City College Nursing/Sciences Building Project

Ms. Duru presented the report about recent and future student activities at the Moreno Valley and Norco Campuses and Riverside City College.

STUDENT REPORT

CONSENT ITEMS

Action

Ms. Figueroa, seconded by Ms. Green, moved that the Board of Trustees:

Approve the amended listed academic and classified appointments, and assignment and salary adjustments; (Appendix No. 67)

Academic and Classified Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$4,707,310 and District Warrant Claims totaling \$6,066,041; (Appendix No. 68)

Purchase Order and Warrant Report – All District Funds

Approve the budget transfers as presented, and authorize making the necessary balancing transfers among the various accounts and funds of the District; (Appendix No. 69)

Budget Adjustments

Approve adding the revenue and expenditures of \$660,000 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution, contingent upon the Board of Trustees’ approval of Board Report No. VI-A-6, presented later in this agenda;

Resolution to Amend Budget – Resolution No. 51-08/09 2008-2009 Summer Youth Employment Program

Approve adding the revenue and expenditures of \$495,000 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 52-08/09 2008-2009 Workforce Investment Act Allied Health Program Expansion

Approve adding the revenue and expenditures of

Resolution to Amend Budget –

\$2,018,000 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Approve adding the revenue and expenditures of \$50,000 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Approve the contingency budget transfer, by a two-thirds vote of the members, as presented; (Appendix No. 70)

Award of bid for the project in the amount of \$73,430, and authorize the Vice Chancellor, Administration and Finance, to sign the associated agreement;

Award the two (2) construction trade bids for the total amount of \$297,373, and authorize the Vice Chancellor, Administration and Finance, to sign the associated agreements;

Grant out-of-state travel; (Appendix No. 71)

Ratify the listed contracts and agreements totaling \$116,455; (Appendix No. 72)

Approve addendum to the agreement with Dr. C. Michael Webster for facility and business planning services, and authorize the Vice Chancellor, Administration and Finance, to sign the addendum to the agreement; [not approved]

Approve the Memorandum of Understanding with Riverside Gateway to College Early College High School to provide staff to operate the program, from July 1, 2009 through June 30, 2014, in an amount not to exceed \$346,000, and authorize the Vice Chancellor, Administration and Finance, to sign the Memorandum of Understanding;

Resolution No. 53-08/09 2008-2009 Norco Industrial Technology Facility Project - Equipment

Resolution to Amend Budget – Resolution No. 54-08/09 2008-2009 Resource 3200 – Food Services

Contingency Budget Adjustments

Award of Bid – Wallpaper Removal and Paint Project - Norco

Bid Awards – Student Success Center - Norco

Out-of-State Travel

Contracts and Agreements Report Less than \$76,700 – All District Funds

Amendment to Agreement for Facility and Business Planning Services

Riverside Gateway to College

Authorize the removal of Dr. Irving G. Hendrick, Interim Chancellor, commencing July 1, 2009, and authorizing the addition of Dr. Gregory W. Gray, Chancellor, commencing July 1, 2009, to sign vendor warrant orders, salary payment orders, notices of employment, bank checks, purchase orders and grant documents; and authorize Mr. Orin Williams, associate vice chancellor, facilities planning, design and construction, to sign change orders;

Signature Authorization

Declare the listed property to be surplus; find that the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District, by unanimous vote; (Appendix No. 73)

Surplus Property

Accept the project as complete; approve the execution of the Notice of Completion (under Civil Code Section 3093 – Public Works), and authorize the Board President to sign the notice;

Notice of Completion – Food Service Remodel Project

Accept the project as complete; approve the execution of the Notice of Completion (under Civil Code Section 3093 – Public Works); and authorize the Board President to sign the notice;

Notice of Completion – Life Science Air Handler Replacement Project

Accept the project as complete; approve the execution of the Notice of Completion (under Civil Code Section 3093 – Public Works); and authorize the Board President to sign the notice.

Notice of Completion – Seismic Project

Accept the donated items from the Miné Okubo bequest; (Appendix No. 74)

Donation – Miné Okubo Collection

Motion carried. (4 ayes, 1 absent [Medina]) (Ms. Figueroa abstained on V-A-1-b-1e; and item V-A-6-b not approved. (2 ayes, 2 noes [Figueroa/Takano], 1 absent [Medina])

Information

The Board received the summary of financial information from July 1, 2008-May 31, 2009.

Monthly Financial Report

The Board received for review and information a report on Measure C general obligation bond financial activity through the period ended May 31, 2009.

Measure C Project Commitments Summary Report

The Board received the information for the period ended on March 31, 2009.

CCFS-311Q – Quarterly
Financial Status Report for the
Quarter Ended March 31, 2009

BOARD COMMITTEE REPORTS

Teaching and Learning

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve the second follow up report for submission to the Accrediting Commission for Community Junior Colleges. Motion carried. (4 ayes, 1 absent [Medina])

Riverside City College
Accreditation

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve the 2009 Institutional Self Study Report for the Norco Campus. Motion carried. (4 ayes, 1 absent [Medina])

Norco Campus Accreditation

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve the 2009 Institutional Self Study Report for the Moreno Valley Campus. Motion carried. (4 ayes, 1 absent [Medina])

Moreno Valley Campus
Accreditation

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees ratify the subcontract with California State Fullerton Auxiliary Services Corporation which provides business counseling and training services, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the subcontract. Motion carried. (4 ayes, 1 absent [Medina])

TriTech Small Business
Development Center Services

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve the agreement with Foundation for California Community Colleges to provide funding for students from Egypt to attend RCCD, for an amount not to exceed \$208,500, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Medina])

Egypt Community College
Initiative Program

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees ratify the agreement with Riverside County Economic Development Agency to provide work readiness training and paid work experience, for an amount not to exceed \$660,000, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Medina])

Summer Youth Employment Program

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve the curricular changes for inclusion in the catalog and in the schedule of class offerings. Motion carried. (4 ayes, 1 absent [Medina])

Proposed Curricular Changes

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve the agreement with Blue Mountain Two, L.P., to supply office space and adequate classroom and laboratory facilities, at a rate of \$19,970.85 per month, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Medina])

Culinary Academy Lease

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve the one-year lease agreement with the March Joint Powers Authority to lease space commencing on July 1, 2009 and ending on June 30, 2010, and authorize the Vice Chancellor, Administration and Finance, to sign the lease agreement. Motion carried. (4 ayes, 1 absent [Medina])

Moreno Valley Campus – March Dental Education Center Lease

Resources

Mr. Takano, seconded by Ms. Green, moved that the Board of Trustees approve the 2009-2010 Tentative Budget, which consists of the funds and accounts noted therein, and authorize staff to forward a copy to the Riverside County Superintendent of Schools; announce that the proposed 2009-2010 Budget will be available for public inspection beginning September 8, 2009, at the Office of the Vice Chancellor, Administration and Finance; and the public hearing will be held at 6:00 p.m., at a Board meeting on September 15, 2009, to be followed by the adoption of the 2009-2010 Final Budget; and authorize the Chancellor to sign a notice relative to

Tentative Budget for 2009-2010 and Notice of Public Hearing on the 2009-2010 Budget

these dates. Motion carried. (4 ayes, 1 absent [Medina])

Mr. Takano, seconded by Ms. Figueroa, moved that the Board of Trustees approve the change orders for the project for Blazing Industrial Steel, Inc. - \$22,532.44; Budget Electric Contractors, Inc. - \$44,911.49; HP Construction Management, Inc. - \$167,877.19; Munson Plumbing, Inc. - \$19,634.47, and Southcoast Acoustical Interiors, Inc. - \$11;7.12, and authorize the Vice Chancellor, Facilities Planning, Design and Construction, to sign the change orders. Motion carried. (4 ayes, 1 absent [Medina])

Phase III – Norco/Industrial Technology Project – Change Orders

Mr. Takano, seconded by Ms. Figueroa, moved that the Board of Trustees approve the amendment with KCT Consultants, Inc. for the Market Street Properties CEQA and EIR, and approve the amended amount not to exceed \$34,640, and authorize the Vice Chancellor, Administration and Finance, to sign the amendment. Motion carried. (4 ayes, 1 absent [Medina])

Market Street Properties: CEQA Amendment

Mr. Takano, seconded by Ms. Figueroa, moved that the Board of Trustees approve the project design, the tentative budget for said project, in the amount of \$18,411,120, utilizing \$10,156,000 funded by the State Construction Act Funds, and the use of Measure “C” funds for the remainder. Motion carried. (4 ayes, 1 absent [Medina])

Wheelock Gymnasium, Seismic Retrofit Project – Project Design Presentation and Tentative Budget Approval

Mr. Takano, seconded by Ms. Green, moved that the Board of Trustees approve agreements for the project with River City Testing, in the amount of \$235,313.93, for DSA Special Inspection and Testing Laboratory Services, and Inland Inspections and Consulting, in the amount of \$190,030, for DSA Inspector of Record services, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements. Motion carried. (4 ayes, 1 absent [Medina])

Riverside Aquatics Complex Project: Inspection Services

Planning Committee

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve the construction plan: the Initial Project Proposals for Moreno Valley – Center for Health and Wellness; Riverside – Cosmetology Building; and the Final Project Proposals for Moreno Valley – Health Science Center; Norco – Center for Health, Wellness and Kinesiology; and Riverside – Life Science/Physical Science Reconstruction. Motion carried. (4 ayes, 1 absent [Medina])

2011-2015 Five-Year Capital Construction Plan

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve the agreement with tBP/Architecture for development of the Letter of Intent and the Needs Assessment Study for the project, for an amount not to exceed \$84,500, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Medina])

Ben Clark Public Safety Training Center Status Project

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve additional Measure “C” funding, in the amount of \$700,000 for the planning and design of the March Dental Education Center; and approve the agreement with HMC Architects to provide design services; and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Medina])

March Dental Education Center

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve Measure “C” funding for the project, in the amount of \$900,000, and authorize the Vice Chancellor, Administration and Finance, to award bids, with bid awards brought to the Board for review and ratification at its August 2009 meeting. Motion carried. (4 ayes, 1 absent [Medina])

Moreno Valley Campus Safety and Site Improvement Project

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve Measure “C” funding for the project, in the amount of \$1.7 million, approve the agreement with GKK Works to provide design services and preparation of bid specifications, in the amount of \$43,950, and authorize the Vice Chancellor, Administration and Finance, to sign the

Norco Campus Safety and Site Improvement Project

agreement and award the bids with bid awards to be brought to the Board for review and ratification at its August 2009 meeting. Motion carried. (4 ayes, 1 absent [Medina])

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve use of \$50,000 in Measure “C” funding for the planning and design, the assignment of Higginson + Cartozian Architects, Inc., to plan and design the new and existing space, and authorize the Vice Chancellor, Administration and Finance, to sign all related agreements. Motion carried. (4 ayes, 1 absent [Medina])

Moreno Valley Campus
Administrative Move to
Humanities Building

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve use of \$500,000 in Measure “C” funds for Phase I of the project, and authorize the Vice Chancellor, Administration and Finance, to sign all related contracts. Motion carried. (4 ayes, 1 absent [Medina])

Moreno Valley Campus Science
Laboratories Remodel Project

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve funding for the facility, for an amount not to exceed \$80,000, of which \$52,000 will come from Measure “C” funds and \$28,000 from Food Services Operation Funds, and authorize the Vice Chancellor, Administration and Finance, to sign all lease agreements pertaining to the lease of the facility. Motion carried. (4 ayes, 1 absent [Medina])

Moreno Valley Campus: Interim
Food Service Facility

Governance Committee

Ms. Figueroa, seconded by Ms. Green, moved that the Board of Trustees accept for first reading Board Policies 2015, 2713, 3950, 4106, 5160, 5400, 5405, 5410, 5420, 5430, 7210, and 7217, as well as Administrative Procedure 2015. Motion carried. (4 ayes, 1 absent [Medina])

Revised and New Board Policies
– First Reading

Ms. Figueroa, seconded by Mr. Takano, moved that the Board of Trustees approve the contract with Capital Alliance Consulting, LLC, from July 1, 2009 to June 30, 2010, in an amount not to exceed \$75,000, with approved additional actual expenses not to exceed \$2,000, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Medina])

Federal Representation for
RCCD

The Board received for information the minutes from the May 12, 2009 Board of Trustees Resources, Planning, and Teaching and Learning Committee Meetings.

Board of Trustees Committee Meeting Minutes

ADMINISTRATIVE REPORTS

Ms. Figueroa, seconded by Mr. Takano, moved that the Board of Trustees approve the 2009-2010 College/Campus Catalogs as submitted. Motion carried. (4 ayes, 1 absent [Medina])

2009-2010 College Catalogs

Ms. Figueroa, seconded by Mr. Takano, moved that the Board of Trustees approve Resolutions No. 55-08/09 and No. 56-08/09 authorizing participation in the CalSTRS 403(b) and 457(b) Plans. Motion carried. (4 ayes, 1 absent [Medina])

Resolution Authorizing Third Party Administrators for Tax Sheltered Annuity Programs

Ms. Figueroa, seconded by Mr. Takano, moved that the Board of Trustees approve the implementation plan for the Hay Classification Study and the following schedules: Management and Supervisory Salary Schedule (Annual); Placement of Management and Supervisory Positions on Salary Schedule; Classified Confidential Salary Schedule (Annual); and Placement of Classified Confidential Positions on the Salary Schedule. Motion carried. (4 ayes, 1 absent [Medina])

Management/Supervisory and Classified Confidential Salary Schedules

ACADEMIC SENATE REPORTS

Mr. Soto presented the report on behalf of the Moreno Valley Campus Academic Senate.

Moreno Valley Campus

Mr. Mahon presented the report on behalf of the Riverside City College Academic Senate.

Riverside City College

BARGAINING UNIT REPORTS

Dr. Haghighat, President, CTA, presented the report on behalf of the CTA.

CTA – California Teacher’s Association

BUSINESS FROM BOARD MEMBERS

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees adopt the resolution recognizing the service of Dr. Irving G. Hendrick to the Riverside Community College District. Motion carried. (5 ayes)

Resolution No. 57-08/09 –
Resolution Recognizing Interim
Chancellor Irving G. Hendrick

Ms. Figueroa, seconded by Ms. Green, moved that the Board of Trustees report out the findings of the annual self evaluation; that the Board plans to:
1. Meet with the new Chancellor to set goals, priorities and protocols for the coming year; 2. Work with the new Chancellor to define and adhere to the Board’s policy role and the Chancellor’s role as chief administrator; 3. Calendar its self-evaluation to occur annually in May; and 4. Establish meetings between Board Committee Chairs/Co-chairs and staff to set priorities and to discuss and plan possible agenda items, topics, and presentations for future meetings. Motion carried. (5 ayes)

Board of Trustees Annual Self
Evaluation – Reporting Out

The Board adjourned to closed session at 10:30 p.m., pursuant to Government Code Section 54956.9(b), significant exposure to litigation; one (1) potential case; pursuant to Government Code Section 54956.8, to confer with real property negotiator; properties known as APN 279-460-053 and APN 279-460-051; Agency Negotiator: Interim Chancellor Irving G. Hendrick; pursuant to Government Code Section 54956.8, to confer with real property negotiator; properties known as APN 219-330-022 - APN 219-330-032; Agency Negotiator: Interim Chancellor Irving G. Hendrick. Recommended action to be determined.

CLOSED SESSION

The Board reconvened to open session at 1:08 a.m., next day, Wednesday, June 17, 2009, announcing no action, and adjourned the meeting.

RECONVENE AND ADJOURN