

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Board of Trustees – Regular Meeting –
June 16, 2009 – 6:00 p.m. – Board Room AD122, Riverside City College

AGENDA

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a “REQUEST TO ADDRESS THE BOARD OF TRUSTEES” card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in this meeting should contact Heidi Wills at (951) 222-8801 as far in advance of the meeting as possible.

Any public record relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the RCCD District Chancellor’s Office, Suite 210, 1533 Spruce Street, Riverside, California, 92507.

- I. Approval of Minutes - Special Meeting of May 12, 2009
Special Meeting of May 19, 2009
Regular Meeting of May 19, 2009
Special Meeting of June 3, 2009

- II. Chancellor’s Reports

- A. Communications

- Chancellor will share general information to the Board of Trustees, including federal, state, and local interests and District information.

- Information Only**

- 1. “Administration of Oath of Office to Student Trustee” – Irving G. Hendrick, Interim Chancellor
 - 2. “Presentation of Spring 2009 Scholarship Award to Student Trustee” – Irving G. Hendrick, Interim Chancellor
 - 3. “Recognition of RCC Staff for Memorial Day Celebration” – Dr. Jan Muto, President, Riverside City College
 - 4. “Recognition of RCC Men’s Track and Field State Championship” – Dr. Jan Muto, President, Riverside City College

- *B. State Construction Reimbursement Program and Riverside City College Nursing/Sciences Building Project

- Recommend ratification of the submission of the letter regarding the Riverside City College Nursing/Sciences Building project.

- Recommended Action: Request for Approval**

III. Student Report

IV. Comments from the Public

V. Consent Items

A. Action

1. Personnel

- Appointments and assignments of academic and classified employees.

a. Academic Personnel

1. Appointments

(a) Management

(b) Contract Faculty

(c) Long-Term, Temporary Faculty

(d) Department Chair Assignments, Academic Year 2009-2010

(e) Coordinator Assignments, Academic Year 2009-2010

(f) Extra-Curricular Assignments, Academic Year 2009-2010

2. Summer Coaching Compensation

3. Notices of Employment – Academic Managers

4. Notices of Employment – Faculty, Academic Year 2009-2010

5. Notices of Employment – Faculty, Academic Years 2009-2010 and 2010-2011

6. Notices of Employment – Categorically-Funded Faculty, Academic Year 2009-2010

7. Salary Placement Adjustment

8. Salary Reclassification

9. Academic Rank

10. Emeritus Awards
 11. Nursing Grant Compensation Stipends
 12. Separations
- b. Classified Personnel
1. Appointments
 - (a) Management/Supervisory
 - (b) Management/Supervisory – Categorically Funded
 - (c) Classified/Confidential
 - (d) Classified/Confidential – Categorically Funded
 - (e) Short Term
 - (f) Temporary As Needed Student Workers
 2. Requests for Leave Under the California Family Rights Act and the Federal Family and Medical Leave Act
 3. Request for Temporary Reduced Workload During the 4/10 Work Schedule
 4. Request to Rescind Approval for Temporary Reduced Workload During the 4/10 Work Schedule
 5. Separations
2. Purchase Order and Warrant Report—All District Funds
 - Recommend approving/ratifying the Purchase Orders, Purchase Order Additions, and District Warrant Claims issued by the Business Office.

3. Budget Adjustments
 - a. Budget Adjustments
 - Request approval of various budget transfers between major object codes within the approved budget concerning supplies, services, equipment and personnel as requested by administrative personnel; request authorizing the necessary balancing transfers among various accounts and funds of the District.
 - b. Resolutions to Amend Budget
 1. Resolution to Amend Budget – Resolution No. 51-08/09 2008-2009 Summer Youth Employment Program
 - Recommend adopting a resolution to add revenue and expenditures to the adopted budget and authorize signing of said Resolution.
 2. Resolution to Amend Budget – Resolution No. 52-08/09 2008-2009 Workforce Investment Act Allied Health Program Expansion
 - Recommend adopting a resolution to add revenue and expenditures to the adopted budget and authorize signing of said Resolution.
 3. Resolution to Amend Budget – Resolution No. 53-08/09 2008-2009 Norco Industrial Technology Facility Project – Equipment
 - Recommend adopting a resolution to add revenue and expenditures to the adopted budget and authorize signing of said Resolution.
 4. Resolution to Amend Budget – Resolution No. 54-08/09 2008-2009 Resource 3200 – Food Services
 - Recommend adopting a resolution to add revenue and expenditures to the adopted budget and authorize signing of said Resolution.
 - c. Contingency Budget Adjustments
 - Recommend approving, by a two-thirds vote, contingency budget transfers as presented.
4. Bid Awards
 - a. Award of Bid – Wallpaper Removal and Paint Project – Norco
 - Recommend awarding a bid.

- b. Bid Awards – Student Success Center – Norco
 - Recommend awarding bids as listed.
- 5. Out-of State Travel
 - Recommend approving out-of-state travel requests.
- 6. Grants, Contracts and Agreements
 - a. Contracts and Agreements Report Less than \$76,700 – All District Funds
 - Recommend ratifying the listing of the District’s contracts and agreements that are less than \$76,700, pursuant to Public Contract Code Section 20650.
 - b. Amendment to Agreement for Facility and Business Planning Services
 - Recommend approving an addendum to an agreement.
 - c. Riverside Gateway to College
 - Recommend approving a Memorandum of Understanding to provide staff to operate and assist to meet the Charter School objectives as prescribed by the agreements with Riverside Unified School District.
- 7. Other Items
 - a. Signature Authorization
 - Recommend authorizing the removal and the addition of administrative staff relative to signing listed documents.
 - b. Surplus Property
 - Recommend declaring listed property as surplus; finding the property does not exceed \$5,000, and authorizing the property be sold on behalf of the District.
 - c. Notice of Completion – Food Service Remodel Project
 - Recommend accepting a project as complete, approving the execution of the Notice of Completion and authorizing its signature.
 - d. Notice of Completion – Life Science Air Handler Replacement Project
 - Recommend accepting a project as complete, approving the execution of the Notice of Completion and authorizing its signature.

- e. Notice of Completion – Seismic Project
- Recommend accepting a project as complete, approving the execution of the Notice of Completion and authorizing its signature.
- f. Donation – Miné Okubo Collection
- Recommend accepting the donated items from the bequest.

Recommended Action: Request for Approval and Ratification

B. Information

- 1. Monthly Financial Report
- Informational report relative to financial activity for the period from July 1, 2008 through May 31, 2009.
- 2. Measure C Project Commitments Summary Report
- Informational report relative to Measure C general obligation bond financial activity through the period ended May 31, 2009.

Information Only

VI. Board Committee Reports

A. Teaching and Learning Committee

- 1. Riverside City College Accreditation
- Recommend approving the Accreditation Second Follow Up report.
- 2. Norco Campus Accreditation
- Recommend approving the Institutional Self Study Report.
- 3. Moreno Valley Campus Accreditation
- Recommend approving the Institutional Self Study Report.

Recommended Action: Request for Approval

- 4. TriTech Small Business Development Center Services
- Recommend ratifying the agreement to provide funding for the center that provides business counseling and training services.

Recommended Action: Request for Approval

5. Egypt Community College Initiative Program
 - Recommend approving the agreement to provide funding for the program to enable students from Egypt an opportunity for study and professional development.

Recommended Action: Request for Approval
6. Summer Youth Employment Program
 - Recommend ratifying the agreement to provide funding for the program to provide work readiness training and paid work experience for current and former foster young adults.

Recommended Action: Request for Ratification
7. Proposed Curricular Changes
 - Recommend approving the changes in curriculum.

Recommended Action: Request for Approval
8. Culinary Academy Lease
 - Recommend approving the lease agreement to provide classroom and lab space at its existing location.

Recommended Action: Request for Approval
9. Moreno Valley Campus - March Dental Education Center Lease
 - Recommend approving the lease agreement for continued use of the current facility for the Dental Hygiene, Dental Assisting and Dental Technology Programs.

Recommended Action: Request for Approval

B. Resources Committee

1. Tentative Budget for 2009-2010 and Notice of Public Hearing on the 2009-2010 Budget
 - Recommend approving the District's 2009-2010 Tentative Budget.
2. Phase III – Norco/Industrial Technology Project – Change Orders
 - Recommend approving change orders.
3. Market Street Properties: CEQA Amendment
 - Recommend approving an amendment to provide additional environmental report services.
4. Wheelock Gymnasium, Seismic Retrofit Project – Project Design Presentation and Tentative Budget Approval
 - Recommend approving a project design, a tentative project budget, and the use of Measure C funds.

5. Riverside Aquatics Complex Project: Inspection Services
- Recommend approving inspection services agreements.

Recommended Action: Request for Approval

C. Planning Committee

1. 2011-2015 Five-Year Capital Construction Plan
- Recommend approving the Five Year Capital Construction Plan, Initial Project Proposals, and Final Project Proposals.
2. Ben Clark Public Safety Training Center Status Project
- Recommend approving an agreement to develop a Letter of Intent and Needs Assessment Study for the project.
3. March Dental Education Center
- Recommend approving additional funding for the development of a permanent center facility and an agreement to provide design services.
4. Moreno Valley Campus Safety and Site Improvement Project
- Recommend approving the funding for the project and the awarding of bids.
5. Norco Campus Safety and Site Improvements Project
- Recommend approving the funding for the project, an agreement to provide design services and bid specifications, and the awarding of bids.
6. Moreno Valley Administrative Move to Humanities Building
- Recommend approving the funding for the planning and design of administrative office space.
7. Moreno Valley Science Laboratories Remodel Project
- Recommend approving the funding for the assessment and planning of the project.
8. Moreno Valley Campus: Interim Food Service Facility
- Recommend approving the funding for installing a temporary facility during the remodel of the existing facility.

Recommended Action: Request for Approval

D. Governance Committee

1. Revised and New Board Policies – First Reading
- Recommend accepting Board Policies 2015, 2713, 3950, 4106, 5160, 5400, 5405, 5410, 5420, 5430, 7210, and 7217, as well as Administrative Procedure 2015.

Recommended Action: Accept for First Reading

2. Federal Representation for RCCD
- Recommend approving the contract to represent the District on federal issues in Washington, DC.

Recommended Action: Request for Approval

E. Board of Trustees Committee Meeting Minutes

- Recommend receipt of minutes from the May 12, 2009 Board of Trustees Resources, Planning, and Teaching and Learning Committee meetings.

Information Only

VII. Administrative Reports

A. Vice Chancellors

1. 2009-2010 College Catalogs
- Recommend approving the College/Campus Catalogs.

Recommended Action: Request for Approval

2. Resolution Authorizing Third Party Administrators for Tax Sheltered Annuity Programs
- Recommend approving the resolutions authorizing participation in the CalSTRS 403(b) and 457(b) Plans.

Recommended Action: Request for Approval

3. Management/Supervisory and Classified Confidential Salary Schedules
- Recommend approving the implementation plan for the Hay Classification Study and the Management and Supervisory Salary Schedule (Annual); Placement of Management and Supervisory Positions on Salary Schedule; Classified Confidential Salary Schedule (Annual); and Placement of Classified Confidential Positions on the Salary Schedule.

Recommended Action: Request for Approval

B. Presidents

VIII. Academic Senate Reports

- A. Moreno Valley Campus/Riverside Community College District
- B. Norco Campus
- C. Riverside City College

IX. Bargaining Unit Reports

- A. CTA – California Teachers Association
- B. CSEA – California School Employees Association

X. Business from Board Members

- A. Board members will briefly share information about recent events/conferences they have attended since the last meeting.
Information Only
- B. Resolution No. 57-08/09 - Resolution Recognizing Interim Chancellor Irving G. Hendrick
- Recommend approving the resolution.
Recommended Action: To be Determined
- C. Board of Trustees Annual Self Evaluation – Reporting Out
- Recommend approving the reporting out of the Board of Trustees Annual Self Evaluation.
Recommended Action: Request for Approval

XI. Closed Session

- Pursuant to Government Code Section 54956.9(b); significant exposure to litigation; one (1) potential case.

Recommended Action: To be Determined

- Pursuant to Government Code Section 54956.8, conference with real property negotiator; properties known as APN 279-460-053 and APN 279-460-051; Agency Negotiator: Interim Chancellor Irving G. Hendrick.

Recommended Action: To be Determined

- Pursuant to Government Code Section 54956.8, conference with real property negotiator; properties known as APN 219-330-022- APN 219-330-030 and APN 219-330-032; Agency Negotiator: Interim Chancellor Irving G. Hendrick.

Recommended Action: To be Determined

- Pursuant to Government Code Section 54957, public employee discipline/dismissal/release.

Recommended Action: To be Determined

XII. Adjournment