

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Budget Allocation Model Development Task Force

Friday – September 5, 2008

9:00 - 11:00 a.m.

AGENDA

- I. Welcome and Call to Order
 - Review Minutes of last meeting
- II. Budget Allocation Model
 - FY 08-09 Budget Update
 - BAM Components to Consider and Prioritize for Evaluation
 - New and Vacant Position Funding Allocation Methodology
 - Treatment of Budget Savings and Base Budget Adjustments
- III. Other
- IV. Next Meeting
 - To be determined
- V. Adjournment

RIVERSIDE COMMUNITY COLLEGE DISTRICT

*Budget Allocation Model Development Task Force
Meeting of September 5, 2008*

MINUTES

Task Force Members

Peter Boelman, Associate Professor, Economics, Social & Behavioral Sciences (Norco) - Present
Aaron Brown, Associate Vice Chancellor, Finance - Present
Patti Braymer, Interim Vice President, Business Services (Moreno Valley) - Present
Becky Elam, Vice President, Business Services (Riverside) - Present
Norm Godin, Vice President, Business Services (Norco) - Present
Beth Gomez, District Budget Manager - Absent
Michael McQuead, Associate Professor, CIS (Moreno Valley) - Present
Cindy Taylor, Outreach/Passport to College Coordinator (Riverside) - Present
Tom Wagner, Associate Professor, Business Administration (Norco) - Present
Ajene Wilcoxson, Associate Professor, Business Administration (Riverside) – Present
Kristen Van Hala – (Recorder)

I. Meeting was called to order

II. Minutes of August 7, 2008

The minutes of the August 7, 2008 meeting were reviewed and approved without change.

III. Budget Allocation Model

- FY 2008-09 Budget is still pending on the State Adopted Budget
 - Cash flow arrangements are being made for September – December.

IV. New Position Funding Allocation Methodology for Faculty/Management/Classified

- Criteria
 - Program Review (Instructional, Administrative or Student Services)^a
 - To Strategic Planning Committees (Colleges and District / DSS)
 - For prioritization (consider “Faculty Hiring Policy” passed by Academic Senate)

^a Revised 10/6/08 per N.G.

- Where does it go from there:
 - Campus only/District only/some combination
 - What bodies (DSPC/Executive Cabinet/Other/some combination)
 - Funding Methodology
- Consensus of the Task Force
 - Campus/District only/DSS will make final decisions on specific positions based on Executive Cabinet funding allocations for new positions.
 - Funding allocations for positions would consider:
 - F/T to P/T faculty ratio
 - 50% law compliance
 - M & O Standards
 - Program / Accreditation requirements
 - Existing Base Budgets
 - Full-Time Faculty Hiring Process
 - Economic outlook / forecast
 - Board Priorities

V. Position Vacancies

- Retirements, resignations, terminations
 - What happens:
 - Positions retained at the entity level (Campus/DO/DSS)
 - Can be reconstituted (new disciplines/support areas, etc.)
 - Position “reallocation” considerations could be made due to circumstances:
 - Loss of enrollment at one location vs. another

- F/T to P/T ratio goals, etc.
- Board priorities
- “Golden Handshake”
- Vacancies due to extended leave:
 - No current process for hiring replacement staff.
 - How will the position be funded?
 - Permanent or temporary basis?

VI. Budget Savings (Considered one-time, to be used for one-time only)

- Position vacancies (salary and benefits)
 - Considerations:
 - Net Permanent Position Vacancy Savings
 - Retain in full at entity level?
 - Retain in full at District level?
 - Split retention?
 - Methodology?
 - Timing (cy/py/combo)?
 - Fiscal stability will be the priority
 - 5000 object codes
 - Contracts
 - Utilities
 - Other

IV. Next Meeting

- Next BAM Meeting is scheduled for Friday, October 10, 2008.
 - Finalize decisions on New Positions and Position Vacancies.
 - Continue discussions on Budget Savings and Base Budget Savings and Base Budget Adjustments (Red List)
 - Bradshaw Building – Citrus Room
 - 9:00 a.m. to 11:00 a.m.

Full-Time Faculty Hiring Process

All full-time faculty members hired into tenure track positions will be hired in accordance with the steps established below:

1. Identify a Position and Develop Hiring Plan (each spring)
 - a. Each spring the Vice Chancellor of Academic Affairs will ask the campus/college Chief Instructional Officer to solicit a Hiring Plan Form from their departments.
 - (1) The need for a faculty position will be identified by departments and justified by annually updated program reviews and department academic plans.
 - (2) The department chair with the departmental faculty will prepare a draft job description and job announcement. In this process, they must consult with the district-wide discipline and if necessary with outside expertise in order to prepare the most appropriate job description.
 - (a) The job description must be detailed in terms of the programmatic needs of the college; including a description of the discipline and areas of expertise within that discipline that the faculty member should be prepared to teach.
 - (b) The job description will include a requirement for sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.¹
 - (c) Standards and criteria for employment must be clearly stated in the job announcement. These shall include that all full-time faculty members hired by the Riverside Community College District must possess, prior to the effective date of employment, the minimum qualifications², or will be certified to possess equivalent qualifications through a process established by the Academic Senate and the District Board³.

*Sharing this information with everyone in the discipline may help expand the pool of applicants.

¹ Section 53022

² Established by Education Code, Section 87356

³ In accordance with Ed. Code, Section 87359b, Sec. 53022 and 53023 apply when any standards exceeding minimum qualifications are applied as appropriate steps must be taken to eliminate any adverse impact.

* As we become independent colleges Program Review will become college based.

- b. The job description and job announcement will be submitted to the campus/college Chief Instructional Officer who will then consult with area Deans, if appropriate, before approving of the job description. If changes are needed, the description and announcement will be sent back to the department with a rationale for the changes.
 - c. The Chief Instructional Officer on each campus/college in consultation with their Academic Planning Council (Department Chairs) will develop a suggested prioritized list and rationale for those positions.
 - (1) In preparing the list due consideration will be given to the District guidelines for requested faculty positions (see Appendix A).
 - d. The Vice Chancellor of Academic Affairs working in concert with the campus/college Senate President and the campus/college President will finalize the list of requested faculty positions and make a recommendation to the Chancellor.
 - e. The Chancellor will make the final determination about the hiring plan.
 - f. The Department Chair, in consultation with department faculty and members of the discipline in the district, will finalize a comprehensive job description and job announcement.
 - g. In special circumstances, such as the availability of categorical funding, the Chancellor makes the final determination about a hiring need outside the plan in consultation with the department and discipline involved (see Appendix A).
 - h. The District Office of Academic Affairs will announce the hiring plan internally typically during the summer.
2. Transfer Requests
- a. Transfer requests will be processed in accordance with the Agreement between the Riverside Community College Chapter CCA/CTA /NEA and the Riverside Community College District.
3. The Search Committee will be established:
- a. The Department Chair will work with the campus/college Chief Instructional Officer to select four committee members from the discipline or closely related discipline. Due consideration will be given to diversity and equity.
 - (1) Normally, the four members will come from the requesting campus/college. If desired the Department Chair and campus/college Chief Instructional Officer will name members of the discipline from the other campuses/colleges in the District.

- (a) Priority will be given to tenured faculty; however when there are not four tenured faculty members in the discipline, non-tenured RCCD faculty in the discipline may be appointed.
 - (2) If three members of the discipline are not available, then the Chair and campus/college Chief Instructional Officer will nominate persons from closely related disciplines, giving priority to those from their campus/college.
 - (3) Furthermore, if deemed appropriate, in the absence of available RCCD faculty in the field of hire, non-RCCD individuals who are full-time faculty in the discipline at a local institution may be appointed.
 - b. The Department Chair or their designee (usually someone from the discipline) will serve as the fifth member of the committee and serve as its chair.
 - c. The committee will be made aware of the importance of providing fair and thorough applicant screening, and of interview and selection processes that conform to principles of equal employment opportunity by participating in the required training program. Members shall be sensitive to the concept of fairness and non discrimination. No current employee shall participate in any decisions relating to the employment of any person related to them by either birth or marriage.
 - d. The recommended committee membership will be communicated to the campus/college Chief Instructional Officer who will work collaboratively to finalize the committee membership.
- 4. Human Resources, Diversity, Equity and Compliance and Finance
 - a. The job description and committee list will be forwarded to Human Resources and subsequently to the Office of Diversity, Equity and Compliance for review. Any concerns, including those regarding equity and diversity will be communicated to the campus/college Chief Instructional Officer for resolution.
 - b. Human Resources will notify the appropriate Office of Administration and Finance of specific hiring positions and budgetary codes will be assigned.
- 5. Announcement of Recruitment Plan
 - a. Human Resources will issue the job announcement.

- b. Human Resources will be responsible to manage the paperwork and ensure their process includes the following:
 - (1) Applicants will need to apply for positions on one or more campus/college when multiple positions are available.
 - (2) The screening and selection process shall conform to Title V, Section 53024 which includes references to the screening or selection techniques, including the procedure for developing broad interview topics, and the selection process as a whole.
 - (3) Job announcements shall be advertised so as to encourage a broad applicant pool. Human Resources shall solicit suggestions for recruitment. The department and the discipline members in the district will be given copies of the job announcement and encouraged to be proactive in recruiting a diverse pool of outstanding applicants.
- c. The Office of Diversity, Equity and Compliance will review the pool with regard to “no adverse impact” per EEO.⁴
- d. The Search Committee will review the pool and select those to be interviewed.
- e. First round interviews will be conducted by the Search Committee and held on the campus/college of hire. A Human Resources representative will facilitate the work of the committee.
 - (1) The interview process will reflect the following:
 - (a) A select number of qualified candidates, screened from the initial pool, will be invited for a personal interview at their expense.
 - (b) After review of the applications, the committee will determine if the pool has sufficient numbers or sufficiently prepared applicants to proceed. If not, the committee can request extension of the deadline and/or additional recruitment. Sufficiency shall be defined by the committee.
 - (c) The committee will conduct interviews of the applicants using the same process for each. The interview will include a teaching or skills demonstration. All candidates interviewed for a particular

⁴ This review shall include reference to Title 5, California Code of Regulations sections 51010, 53000, 53001, 53002, 53003, 53004, 53005, 53006, 53020, 53021, 53022, 53023, 53024, 53025, 53026, 53027, 53030, 53033, 53034.

position will go through the same process.

- (d) The committee shall recommend at least two, unranked finalists to the campus/college President and/or designee via the Chair of the Screening Committee.
 - (e) The committee may decide that no candidates from those interviewed will be recommended as finalist, in which event the campus/college President or designee, after consultation with the screening committee, will determine whether to extend or terminate the process.
- f. Second round interviews will occur on each campus/college.
- (1) The second round committee will consist of the campus/college President, the Vice Chancellor of Academic Affairs, the campus/college Chief Instructional Officer, and Department Chair or their designee (and a discipline representative if the chair or designee is not a member of the discipline). If appropriate, the area Deans will be included.
- g. Reference calls will be made by the campus/college President or their designee. The Department Chair may be included in this process.
- h. Human Resources in consultation with the campus/college President will work to determine salary range appropriate for the offer.

6. Process of Positions Offered

- a. The campus/college President or their designee will make the job offer.
 - (1) The campus/college President or their designee will notify Human Resources that the individual has tentatively accepted the position pending salary and benefit offer.
- b. Human Resources will inform the applicant about the salary range and benefit package, and inform the campus/college President if the applicant has accepted the position.
 - (1) Human Resources will inform the search committee and the Office of Institutional Effectiveness that the applicant has accepted the position pending Board Approval.
- c. The Office of Institutional Effectiveness will follow-up for welcome, orientation and additional information from the District. The campus/college Chief

Instructional Officer or their designee will follow up for welcome, orientation and additional information from the campus/college.

Appendix A

District Guidelines for Transmitting Faculty Position Requests

The transmitting of faculty positions shall reflect the following priorities:

- A. A program without a full-time faculty member. A program is defined as a course of study with a minimum of 18 plus units, leading to a certificate or to a degree, or a series of activities relevant to the campus/college.
- B. A discipline without a full-time faculty member.
- C. A component of a program or a segment of a discipline sufficiently focused that requires specialized faculty expertise. This could be courses already offered in the curriculum (e.g. physiological psychology) or proposed curricular needs of a discipline or program (e.g. Asian history courses)
 - 1. Consideration will be given to total hours as well as specific daytime hours taught by adjunct faculty.
 - 2. Consideration will also be given to those disciplines and programs where recruiting adjunct faculty staffing is difficult.
- D. To improve the ratio of full-time to part-time faculty teaching hours within a discipline or department; faculty needed to maintain the full-time strength of a department.
 - 1. Consideration will also be given to those disciplines and programs where recruiting adjunct faculty staffing is difficult.
- E. The availability of a uniquely qualified person. This may be related to subject expertise.

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**Riverside Community College District
Phase I Budget Allocation Model
Component Description Notes
FY 2008-2009**

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1. Per Board Policy BP 6200, the first item funded is the minimum 5% contingency reserve of Total Available Funds (TAF). Use of the contingency reserve requires a two-thirds vote of the Board of Trustees.
2. "1% Reserve for Economic Uncertainty" represents a set-aside to provide a "safety-net" to respond to significant unexpected, mid-year occurrences which impact the current year adopted budget. Such occurrences could include mid-year budget cuts imposed by the State, statewide property tax and enrollment fee shortfalls that are not backfilled by the State, unrealized District growth estimates, emergency situations (fires, floods, winds, earthquakes), mid-year utility spikes, information technology infrastructure failures, etc. The amount set aside in this reserve will equal 1% of TAF. Use of this reserve must be approved by Executive Cabinet.
3. "Interfund/Intrafund Transfers" represents monies set-aside to fund the District's match requirements for categorical programs such as DSP&S, Instructional Equipment and Federal Work Study, and to provide administrative support relative to programs such as Performance Riverside, Early Childhood Services, Customized Solutions and Self-Insured Health & Liability as approved by Executive Cabinet.
4. "New District/College Programs/Initiatives" represents budget set-aside to fund new or expanded District/College programs that have been approved through the District Strategic Planning/Executive Cabinet processes and that cannot be supported through existing base budget funding.
5. "Operating Costs for New Facilities" represents funds set-aside to provide for increased operating costs associated with new facilities that are coming on line in the next fiscal year. This line item is established to temporarily provide for projects that are already in the "pipeline" until a mid-range financial model is developed and the District's/College's planning processes are more fully developed and integrated. Included are items such as increased

Riverside Community College District
Phase I Budget Allocation Model
Component Description Notes
FY 2008-2009

utilities costs, maintenance supplies, additional support staff, new equipment maintenance agreements, etc.

6. "Set-Aside for New Positions/PT Faculty Growth" represents budget provided to fund new full-time faculty; increased part-time faculty costs associated with anticipated growth; and new classified, confidential and management positions arising from the Program Review process, prioritized and approved by the Strategic Planning Committees, and Executive Cabinet after consideration for growth funding limitations, facility capacity, the Full-Time Faculty Obligation Number (FON, 75/25 Goal), 50% Law, and applicable staffing standards (such as M&O).
7. "Base Budget Adjustments" represent expected changes to the adopted budget that arise during the current year for items such as staff reclassifications and promotions, new positions, etc. that will have an ongoing effect on the Base Budget. Base Budget Adjustments also represent known or expected changes for the subsequent year that are not in the current year Base Budget for such items as bargaining unit contractual provisions, utility rate increases, contracts, election costs, etc.
8. "Small College Factor" represents an advance of new apportionment funding that the District will receive when Norco and Moreno Valley are recognized by the State Chancellor's Office as independent colleges for funding purposes. The amount that has been allocated to Norco and Moreno Valley will be added to their base budgets and will provide funding to begin addressing identified operating and staffing needs as they transition to full college status. A minimum of 50% of the allocated amounts will be committed to "Current Expense of Education" applicable expenditures in order to comply with the requirements of the 50% Law. The BAM Task Force will analyze the Small College Factor as a component of the Phase II BAM for fiscal year 2009-2010 and will make recommendations for modification as necessary.

Riverside Community College District
Phase I Budget Allocation Model
Component Description Notes
FY 2008-2009

9. "Enrollment Efficiency Incentive" represents funds added to a colleges' base budget based on the results of effective enrollment management practices as measured by a three year weighted average of Fall Term WSCH:FTEF above the standard of 525. For fiscal year 2008-2009 only, the allocation methodology assigns a dollar value to each "unit" above the 525 standard. The "unit" value has been established at the 2008-2009 Base Credit FTES funding rate of \$4,564.83. As an example, a campus whose three year weighted average WSCH:FTEF is 550 will receive an Enrollment Efficiency Incentive of \$114,121 ($550-525 = 25$ "units" x \$4,564.83). The BAM Task Force will analyze the Enrollment Efficiency Incentive as a component of the Phase II BAM for fiscal year 2009-2010 and will make recommendations for modification as necessary.
10. "District Office/District Support Services" (DO/DSS) allocation, added to the base budget for fiscal year 2008-2009, represents the increase provided to the DO/DSS areas to support: 1) the impact of institutional growth on the DO and DSS areas; 2) District Strategic Planning Committee/Executive Cabinet priorities and initiatives; 3) capital equipment and facility renovation needs, etc. The calculation of the DO/DSS allocation increment equates to 1% of the prior year DO/DSS Base Expenditure Budget. Historically, the District Office and District Support Services budgets have been combined under the "Axx" location designation in the District's budget and accounting system. In fiscal year 2008-2009, the District Office budgets and the District Support Services budgets will be disaggregated. The District Office has been defined as the offices of the Chancellor, Vice Chancellors, and Chief of Staff. District Support Services has been defined as those areas which support and assist the operations of the Colleges and District as a whole, including such areas as Finance, Purchasing, Payroll, Information Services, Risk Management, Diversity and Equity, Human Resources, Grants & Contracts, Administrative Support Center, District Facilities Planning Design and Construction, and all of the associated costs for those areas. The BAM Task Force will analyze the DO/DSS allocation in the Phase II BAM for fiscal year 2009-2010 and will make recommendations for modification as necessary.

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Riverside Community College District
Phase I Budget Allocation Model
Component Description Notes
FY 2008-2009

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11. "Remaining Allocation Increment" represents the amount of remaining funds available to allocate after all other allocations have been made. This allocation is calculated using a three year weighted average of credit FTES.

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Riverside Community College District
Proposed Phase I Budget Allocation Model
Prior Year Base Expenditure Budgets (FY 2007-2008)
As of April 22, 2008

	Moreno Valley	Norco	Riverside	DO/DSS	Totals
Three Year Weighted Average Credit FTES %	<u>23.29%</u>	<u>22.30%</u>	<u>54.41%</u>		
PY Base Expenditure Budgets	<u>\$ 26,846,535</u>	<u>\$ 21,227,306</u>	<u>\$ 64,137,288</u>	<u>\$ 30,225,278</u>	<u>\$ 142,436,407</u>

Riverside Community College District
Proposed Phase I Budget Allocation Model
Base Budget Adjustments
As of April 22, 2008

Description	Moreno Valley	Norco	Riverside	District	Total
One Percent Increase	\$ 196,522	\$ 187,431	\$ 532,795	\$ 140,388	\$ 1,057,136
Step & Column	117,467	112,048	318,437	83,880	631,832
Health & Welfare	115,160	103,080	350,290	231,470	800,000
Reclassifications and Other Personnel Changes	34,975	(1,117)	49,829	121,260	204,947
Chancellor and President Recruitments	-	-	-	(200,000)	(200,000)
Contractual Adjustments	111,147	-	(10,000)	(10,535)	90,612
Rent/Utilities Adjustments	-	-	13,170	1,315	14,485
Election Expense	-	-	-	700,000	700,000
Grant and Categorical Adjustments	-	-	-	(13,431)	(13,431)
Various Other Adjustments	(49,522)	(44,700)	(14,847)	(164,738)	(273,807)
Totals	<u>\$ 525,749</u>	<u>\$ 356,742</u>	<u>\$ 1,239,674</u>	<u>\$ 889,609</u>	<u>\$ 3,011,774</u>

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Riverside Community College District
 Proposed Phase I Budget Allocation Model
 Projected Ending Balance and Estimated 2008-2009 Revenues
 As of April 22, 2008

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Beginning Balance 7/1/07	\$ 18,576,517
Add Revenues	
Approved Revenue Budget for FY 2007-2008	134,906,283
Plus:	
2006-2007 Apportionment Recalculation Adjustment	(2,140)
2007-2008 Apportionment Adjustment	7,663,767
2007-2008 Property Tax Shortfall - Deficit	(2,047,775)
Food Sales	15,000
Cosmotology Sales	(15,000)
Interest Income	400,000
Other Student Fees	1,500
Other Revenue	100,000
Indirect Cost Recovery from Grants and Categorical Programs	<u>20,000</u>
Total Available Funds (TAF) for FY 2007-2008	<u>\$ 159,618,152</u>
Deduct Expenditures	
Approved Expenditure Budget for FY 2007-2008	\$ 153,482,800
(Less) Plus:	
Contingency from 2007-2008	(9,423,484)
Estimated Positive Budget Variance	<u>(2,000,000)</u>
Total Estimated Expenditures for FY 2007-2008	<u>142,059,316</u>
Estimated Ending Balance 6-30-08	<u>\$ 17,558,836</u>
Estimated Beginning Balance 7-1-08	\$ 17,558,836
Estimated Revenue for FY 2008-2009	<u>143,241,635</u>
Total Available Funds (TAF)	160,800,471
Less, 5% Contingency	8,700,000
Less, 1.0% Reserve for Uncertainty	1,608,005
Less, Inter/Intrafund Transfers	<u>1,635,010</u>
Available for Allocation for FY 2008-2009	<u>\$ 148,857,457</u>

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Riverside Community College District
 Proposed Phase I Budget Allocation Model
 Three Year Weighted Average Credit FTES and WSCH:FTEF
 As of April 22, 2008

FY	Weight	Moreno Valley		Norco		Riverside		District	
		Unweighted	Weighted	Unweighted	Weighted	Unweighted	Weighted	Unweighted	Weighted
FY 2004-2005 (weighted .20)	0.20	5,413	1,083	5,427	1,085	13,729	2,746	24,569	3,934
FY 2005-2006 (weighted .30)	0.30	6,083	1,825	5,781	1,734	14,274	4,282	26,138	7,841
FY 2006-2007 (weighted .50)	0.50	6,130	3,065	5,799	2,900	13,852	6,926	25,781	12,891
Three Year Weighted Average Credit FTES		5,875	5,973	5,669	5,719	13,952	13,954	25,496	25,646
Three Year Weighted Average Credit FTES %		23.04%	23.29%	22.23%	22.30%	54.72%	54.41%	100.00%	100.00%
Fall 2005 WSCH (Common Disciplines) (weighted .20)	0.20	514.97	103	518.95	103.79	543.44	108.69		
Fall 2006 WSCH (Common Disciplines) (weighted .30)	0.30	533.00	160	555.41	166.62	521.70	156.51		
Fall 2007 WSCH (Common Disciplines) (weighted .50)	0.50	581.91	291	646.03	323.01	563.19	281.59		
Three Year Weighted Average Fall WSCH		543.29	553.85	573.46	593.43	542.78	546.79		
Units over 525 Standard			28.85		68.43		21.79		
Percent of Standard		103.48%	105.50%	109.23%	113.03%	103.39%	104.15%		
Modified Three Year Weighted Average Credit FTES		6,079.79	6,300.72	6,192.25	6,464.63	14,424.63	14,533.21	26,696.67	27,298.56
Modified Three Year Weighted Average Credit FTES %		22.77%	23.08%	23.19%	23.68%	54.03%	53.24%	100%	100%

↑ rounded to 4 decimals

Riverside Community College District
Proposed Phase I Budget Allocation Model
Interfund and Intrafund Transfers
As of April 22, 2008

Interfund and Intrafund Transfers to/from Resource 1000

To:		
Resource 1090 - Performance Riverside	\$	193,257
Resource 1170 - Customized Solutions		173,470
Resource 1190 - Grants and Categorical Programs		
DSP&S		665,157
Instructional Equipment Match		86,267
Federal Work Study		176,859
Resource 3300 - Child Care		240,000
Resource 6100 - Health and Liability Self-Insurance		250,000
From:		
Resource 1110 - Contractor-Operated Bookstore		<u>(150,000)</u>
Total	\$	<u>1,635,010</u>

Riverside Comm College District
 Budget Allocation Model
 FY 2008-2009 Tentative Budget

Revenue

Contingency from 2007-2008	\$ 9,423,484	
Additional Revenue from 2007-2008	2,457,250	
Unspent DO/DSS 2007-2008 Budget	650,000	
Unspent Moreno Valley Campus 2007-2008 Budget	950,000	
Unspent Norco Campus 2007-2008 Budget	950,000	
Unspent Riverside Campus 07-08 Budget	1,450,000	
Estimated Beginning Balance 7/1/08		\$ 15,880,734
Projected Revenue FY 2008-2009		141,074,072
Total Available Funds (TAF)		156,954,806
Notes		
1. Less, 5% Contingency Reserve (Board Policy)	(8,567,708)	
2. Less, 1.0% Reserve for Economic Uncertainty	(427,196)	
3. Less, Interfund/Intrafund Transfers	(1,642,000)	
4. Less, New District/College Program/Initiatives	-	
5. Less, Operating Costs for New Facilities	-	
6. Set-Aside for New Positions/PT Faculty Growth	-	
		(10,636,904)
Total Available Funds for Allocation (TAFA)		\$ 146,317,902

*****NOTE*****
The amounts shown in the Budget Allocation Model are based on budget assumptions for the Tentative Budget. Amounts will change during the final budget development process as budget assumptions are adjusted based on updated information.

Allocation Increment

PY Base Expenditure Budget (2007-2008)	\$ 142,436,406
CY TAFA (2008-2009)	146,317,902
Allocation Increment (A.I.)	3,881,496
7. Less, Base Budget Adjustments	(3,881,496)
8. Less, Small College Factor	-
9. Less, Enrollment Efficiency Incentive	-
10. Less, District Office/District Support Services	-
	(3,881,496)
11. Remaining Allocation Increment	\$ -

Expenditures

	Moreno Valley	Norco	Riverside	DSS	D.O.	Total
PY Base Expenditure Budget (FY 2007-2008)(as of 4/30/08)	\$ 26,852,718	\$ 21,233,736	\$ 65,948,338	\$ 23,324,271	\$ 5,077,343	\$ 142,436,406
Base Budget Adjustments	243,085	143,549	1,458,033	1,105,685	931,144	3,881,496
subtotal	27,095,803	21,377,285	67,406,371	24,429,956	6,008,487	146,317,902
District Office/District Support Services						
subtotal	27,095,803	21,377,285	67,406,371	24,429,956	6,008,487	146,317,902
Small College Factor	-	-	-	-	-	-
Enrollment Efficiency Incentive	-	-	-	-	-	-
Remaining Allocation Increment	-	-	-	-	-	-
Base Expenditure Budget for FY 2008-2009	\$ 27,095,803	\$ 21,377,285	\$ 67,406,371	\$ 24,429,956	\$ 6,008,487	\$ 146,317,902

% Increase to PY Base Budget	0.91%	0.68%	2.21%	4.74%	18.34%	2.73%
\$ Increase to PY Base Budget	\$ 243,085	\$ 143,549	\$ 1,458,033	\$ 1,105,685	\$ 931,144	\$ 3,881,496
% of Allocation Increment	6.26%	3.70%	37.56%	28.49%	23.99%	100.00%

Riverside Community College District
Proposed Phase I Budget Allocation Model
As of April 22, 2008

Revenue

Contingency from 2007-2008	\$ 9,423,484
Additional Revenue from 2007-2008	6,135,352
Unspent DO/DSS 2007-2008 Budget	900,000
Unspent Moreno Valley Campus 2007-2008 Budget	300,000
Unspent Norco Campus 2007-2008 Budget	300,000
Unspent Riverside Campus 07-08 Budget	500,000
Estimated Beginning Balance 7/1/08	<u>\$ 17,558,836</u>
Projected Revenue FY 2008-2009	<u>143,241,635</u>
Notes Total Available Funds (TAF)	<u>160,800,471</u>
1. Less, 5% Contingency Reserve (Board Policy)	(8,700,000)
2. Less, 1.0% Reserve for Economic Uncertainty	(1,608,005)
3. Less, Interfund/Intrafund Transfers	(1,635,010)
4. Less, New District/College Program/Initiatives	-
5. Less, Operating Costs for New Facilities	-
6. Set-Aside for New Positions/PT Faculty Growth	<u>(1,068,714)</u>
	<u>(13,011,729)</u>
Total Available Funds for Allocation (TAFA)	<u>\$ 147,788,742</u>

*****NOTE*****
The amounts shown in the Proposed Phase I - Budget Allocation Model are based on budget assumptions as of April 22, 2008. These amounts will change during the budget development process, as budget assumptions change due to updated information.

Allocation Increment

PY Base Expenditure Budget (2007-2008)	\$ 142,436,406
CY TAFA (2008-2009)	<u>147,788,742</u>
Allocation Increment (A.I.)	5,352,336
7. Less, Base Budget Adjustments	(3,011,774)
8. Less, Small College Factor	(1,300,000)
9. Less, Enrollment Efficiency Incentive	(543,538)
10. Less, District Office/District Support Services	<u>(302,253)</u>
	<u>(5,157,565)</u>
11. Remaining Allocation Increment	<u>\$ 194,771</u>

Expenditures

	Moreno Valley	Norco	Riverside	D.O./DSS	Total
PY Base Expenditure Budget (FY 2007-2008)	\$ 26,846,535	\$ 21,227,306	\$ 64,137,288	\$ 30,225,277	\$ 142,436,406
Base Budget Adjustments	525,749	356,742	1,239,674	889,609	3,011,774
District Office/District Support Services				302,253	302,253
Small College Factor	650,000	650,000			1,300,000
Enrollment Efficiency Incentive	131,701	312,361	99,476		543,538
Remaining Allocation Increment	45,359	43,436	105,976		194,771
Base Expenditure Budget for FY 2008-2009	<u>\$ 28,199,344</u>	<u>\$ 22,589,845</u>	<u>\$ 65,582,414</u>	<u>\$ 31,417,139</u>	<u>\$ 147,788,742</u>
% Increase to PY Base Budget	5.04%	6.42%	2.25%	3.94%	3.76%
\$ Increase to PY Base Budget	<u>\$ 1,352,809</u>	<u>\$ 1,362,539</u>	<u>\$ 1,445,126</u>	<u>\$ 1,191,862</u>	<u>\$ 5,352,336</u>
% of Allocation Increment	25.28%	25.46%	27.00%	22.27%	100.00%