

## DISTRICT CURRICULUM COMMITTEE MINUTES

December 2, 2008 3:30PM

Spruce Street Conference Room 307

Dina Humble chaired the meeting.

### Members Present:

#### Moreno Valley:

Chris Rocco..... College Curriculum Committee Chair

#### Norco:

Dina Humble..... College Curriculum Committee Chair

#### Riverside:

Chip Herzig for Les Dean..... College Curriculum Committee Chair

### Members Absent:

#### Moreno Valley

None

#### Norco

None

#### Riverside

Les Dean (Chip Herzig substituting)

**Guests:** Sharon Crasnow, Monica Green, Gaither Loewenstein

A. MSC Rocco/Herzig (unanimous) to accept the agenda for today's meeting. MSC Rocco/Herzig (unanimous) to approve the minutes of the November 12, 2008 curriculum meeting.

B. College Committee Updates:

Riverside (Chip Herzig) – The Riverside Curriculum Committee voted to approve the following proposals:

- ADJ-2 – Principles and Procedures of the Justice System (Hybrid & Online)
- ACC-65 – Computerized Accounting (Hybrid & Online)
- BIO-17 – Human Biology
- COS-801 – Level VI Cosmetology Concepts
- ENG-39 – Screenwriting II (Hybrid & Online)
- SOC-50 – Introduction to Social Research Methods

Moreno Valley (Chris Rocco) – The Moreno Valley Curriculum Committee voted to approve the following proposals:

- ACC-65 – Computerized Accounting - Hybrid and Online Formats
- BIO-17 – Human Biology
- FIT-E3C – First Responder Medical/EMT 1A Upgrade Program
- FIT-S1D – Basic Fire Engine Operation
- FIT-S18 – Fire Department Water Tender Operations

The following proposals did not receive approval from the Moreno Valley Curriculum Committee:

- ADJ-2 – Principles and Procedures of the Justice System (Hybrid & Online)
- ENG-39 – Screenwriting II (Hybrid & Online)
- SOC-50 – Introduction to Social Research Methods

In addition, The Moreno Valley Senate passed the most recent draft of the curriculum process.

Norco (Dina Humble) – The Norco Curriculum Committee voted to approve the following proposals:  
ADJ-2 – Principles and Procedures of the Justice System (Hybrid & Online)  
ACC-65 – Computerized Accounting (Hybrid & Online)  
BIO-17 – Human Biology  
ENG-39 – Screenwriting II (Hybrid & Online)  
SOC-50 – Introduction to Social Research Methods

In addition, the committee reviewed a draft of the new bylaws, and the Norco Senate voted to have two representatives from each department serve on the curriculum committee starting in spring 2009.

- D. Curriculum Process Update: Moreno Valley and Norco have both approved the most recent version of the curriculum process. Riverside rejected it because the discipline review vs. discipline approval issue is still a problem. They are also dissatisfied with adjudication and feel that it comes too late in the process.
- E. CurricUNET Update: We have added “hold containers” in the approval flow to enable the Tech Review and Curriculum Chairs to hold proposals so that the originator can make minor changes. This will alleviate the need to have a Super User or Tech Review Chair manipulate the proposal in the approval flow.
- F. New Discipline Creation Process: We do not currently have a process in place for the introduction of new disciplines, and Title 5 does not provide any guidelines. Past practice has been to submit the rationale to support the request to the curriculum committee. MSC Rocco/Herzig (unanimous): Local college curriculum committees have the authority to adopt state-approved disciplines.
- G. MSC Rocco/Herzig (unanimous) to approve the following curriculum proposals:  
ADJ-2 – Principles and Procedures of the Justice System (Hybrid & Online)  
ACC-65 – Computerized Accounting (Hybrid & Online)  
BIO-17 – Human Biology  
COS-801 – Level VI Cosmetology Concepts  
ENG-39 – Screenwriting II (Hybrid & Online)  
FIT-E3C – First Responder Medical/EMT 1A Upgrade Program  
FIT-S1D – Basic Fire Engine Operation  
FIT-S18 – Fire Department Water Tender Operations  
SOC-50 – Introduction to Social Research Methods
- SCE-804 – Senior Topics  
SCE-805 – Creative Writing for Older Adults  
SCE-809 – Computer Basics for Older Adults  
SCE-810 – Photography for Older Adults  
SCE-811 – Drawing and Painting for Older Adults  
SCE-813 – Dynamic Activities for Older Adults  
SCE-814 – T'ai-Chi Ch'uan for Older Adults  
SCE-815 – Yoga for Older Adults  
SCE-816 – Swim and Water Exercise for Older Adults  
SCE-819 – Walking for Health for Older Adults  
SCE-820 – Music for Active Seniors  
SCE-821 – Music Therapy for Frail Seniors  
SCE-830 – Mature Driver Improvement  
SCE-833 – Health Wellness and Nutrition for Older Adults  
SCE-840 – Craft Design for Older Adults  
SCE-842 – Needle Arts for Seniors

Meeting Adjourned: 4:55PM  
Administrative Co-Chair: Sylvia Thomas  
Secretary: Toni Van Buhler