

**DISTRICT CURRICULUM COMMITTEE MINUTES**  
**November 12, 2008 3:30PM**  
Spruce Street Conference Room #307

Dina Humble chaired the meeting.

**Members Present:**

Moreno Valley:

Chris Rocco..... College Curriculum Committee Chair

Norco:

Dina Humble..... College Curriculum Committee Chair

Riverside:

Les Dean..... College Curriculum Committee Chair

**Members Absent:**

Moreno Valley

None

Norco

None

Riverside

None

**Guests:** Sharon Crasnow, Monica Green, Chip Herzig, Cynthia Morrill

- A. MSC Rocco/Dean (unanimous) to accept the agenda for today's meeting with the exception of items E2-E4. These items should be deleted from today's agenda. MSC Dean/Rocco (unanimous) to approve the minutes of the October 28, 2008 curriculum meeting.
- B. College Committee Updates:  
Riverside (Les Dean) – The meeting focused on CurricUNET training, and how to review and approve proposals in the system. In addition, the most recent draft of the curriculum process was distributed to committee members.

Moreno Valley (Chris Rocco) – DAN-D31 was approved, and SOC-50 was reviewed for practice. The committee reviewed the revised draft of the curriculum process, but had some questions regarding adjudication. The feeling is that the intention isn't clear, nor is it clear if adjudication occurs at the local level. Sylvia Thomas spoke to this concern, and clarified that adjudication does not occur at the local level but is instead built into the entire process.

Norco (Dina Humble) – DAN-D31 was also approved by Norco. Courses that are in the approval process in CurricUNET were reviewed and committee members are familiar with how to view them online. The committee also discussed the need for bylaws. The next college meeting was rescheduled to November 19<sup>th</sup>.

- C. Ad Hoc Committee Update – The newly revised process has gone to the local senates for discussion. It is expected that they will review it on Monday.

- D. CurricUNET Update – Our CurricUNET representatives are working on our issues, and have made some headway. Chip Herzig would like the committee members to review the work flow and make sure that things are in order and set up appropriately at the proper approval levels. The CurricUNET team will be out on November 18 and 19 to work hand-in-hand with us to address our concerns and problems.
- E. MSC Dean/Rocco (unanimous) to pull the following course revision proposal from the agenda:
1. SCE-808B – Music Therapy for Seniors  
This course was prematurely submitted into the approval process in CurricUNET. The originator, Cyndi Pardee, has requested that it be backed out.
- F. MSC Rocco/Dean (unanimous) to approve the following new course proposal:
1. DAN-D31 – Hip-Hop Dance  
This course has been proposed to broaden the technical skills of transferring dance students, as well as to supplement the Jazz technique courses currently offered at RCC.
- G. MSC Rocco/Dean (unanimous) to approve the following new course proposal:
1. FIT-S3A – Introduction to Fire Academy and Physical Conditioning for Fire Academy Students  
This course has been proposed to improve student retention and reduce injuries in the Fire Academy by providing a pre-Fire Academy conditioning and orientation course.
- H. MSC Dean/Rocco (unanimous) to approve the following new program:
1. Film Studies  
This AA degree has been proposed to give students recognition for gaining critical and historical knowledge of film studies.

Meeting Adjourned: 4:50 PM  
Administrative Co-Chair: Sylvia Thomas  
Secretary: Toni Van Buhler