

DISTRICT CURRICULUM COMMITTEE MINUTES

October 28, 2008 4:00PM

Riverside – DL 409

Teleconferenced to Norco – ST 107

Teleconferenced to Moreno Valley – HM 234

Dina Humble chaired the meeting.

Members Present:

Moreno Valley:

Chris Rocco..... College Curriculum Committee Chair

Norco:

Dina Humble..... College Curriculum Committee Chair

Riverside:

Les Dean..... College Curriculum Committee Chair

Members Absent:

Moreno Valley

None

Norco

None

Riverside

None

Guests: Pat Bufalino, Sharon Crasnow, Richard Davin, Monica Green, Chip Herzig, Pam Kollar, Ana-Marie Olaerts, Carolyn Quin, Pat Schwerdtfeger

A. MSC Rocco/Dean (unanimous) to accept the agenda for today's meeting. MSC Dean/Rocco (unanimous) to approve the minutes of the October 14, 2008 curriculum meeting.

B. College Committee Updates:

Riverside (Les Dean) – Riverside approved the course proposal for DAN-D31. Another detailed CurricUNET training session was held as well. It looks like many proposals are “stuck” somewhere along the approval process and not making it to the TR committee for review. Unfortunately, there are only three more curriculum meetings left in the year. With this in mind, departments are being strongly urged to review proposals and “push the button”. The question came up again regarding outside assignments and how they relate to activity courses. There was also discussion about the difference between a major modification and a minor modification.

Moreno Valley (Chris Rocco) – Moreno Valley approved FIT-S3A. In addition, there was discussion regarding the scope of the TR committee and the curriculum process agreement.

Norco (Dina Humble) – No items to report.

C. Curriculum Process – The District curriculum committee was asked what their consensus is regarding submissions to the Ad Hoc committee and the Senate. The District would like to see one idea submitted at a time. There is another Ad Hoc meeting planned within the next week or so. This should allow enough time for the curriculum committee to review any proposals before they are presented to the Senate.

- D. Distance Ed – The feeling is that it will be difficult to police the 508 compliance issue. When should 508 compliance be enforced? When a course is first proposed or later? The problem is compounded because the originator of a DE proposal is often not the same person who will be teaching it. After much discussion, it was decided that DSPS must sign off on any DE course proposal indicating that it is 508 compliant before the proposal can move on in CurricUNET.
- E. CurricUNET Update – COR integrity has become a real problem. In-house staff is working to clean up the CORs in CurricUNET, and the CurricUNET team will be visiting RCC in late November to address some of the issues we are experiencing and to work toward some solutions. It was also decided that we would not globally apply the numbering scheme that the Nursing discipline uses to all other course outlines. Lastly, a CurricUNET newsletter is in development and will focus on the how-to of CurricUNET.
- F. Richard Davin spoke about the Academic Standards committee, and its charge and focus. This committee will concentrate on ensuring the integrity of the Areas of Emphasis and will work to extract program learning outcomes from the AOE descriptions. It was suggested that all CORs should be annotated to reflect AOE/degree application. Additional discussion concerned placing new courses within an AOE in order to cut down on the number of stand-alone courses.

Meeting Adjourned: 5:15 PM
Administrative Co-Chair: Sylvia Thomas
Secretary: Toni Van Buhler