

DISTRICT CURRICULUM COMMITTEE MINUTES

October 14, 2008 4:00PM

Riverside – DL 409

Teleconferenced to Norco – ST 107

Teleconferenced to Moreno Valley – HM 234

Dina Humble chaired the meeting.

Members Present:

Moreno Valley:

Chris Rocco..... College Curriculum Committee Chair

Norco:

Dina Humble..... College Curriculum Committee Chair

Riverside:

Les Dean..... College Curriculum Committee Chair

Members Absent:

Moreno Valley

None

Norco

None

Riverside

None

Guests: Richard Davin, Monica Green, Chip Herzig, Richard Mahon, Ana-Marie Olaerts, Carolyn Quin, Pat Schwerdtfeger, John Seniguar

- A. MSC Dean/Rocco (unanimous) to accept the agenda for today's meeting. MSC Dean/Rocco (unanimous) to approve the minutes of the September 23, 2008 curriculum meeting.
- B. College Committee Updates:
 - Riverside (Les Dean) – The committee approved the Film Studies degree in today's meeting. Questions regarding CurricUNET and outside assignments were also addressed.

Moreno Valley (Chris Rocco) – The MOV committee did not meet today as there is no curriculum to approve yet. Advije Tolunay is a new member of the curriculum committee, but still needs to complete the Stand Alone Course training.

Norco (Dina Humble) – Norco covered Distance Ed and 508 compliance in today's meeting. The Ad Hoc committee and CurricUNET updates were also discussed. A question was asked about the Film Studies degree; does it go to the District now for a vote, or is it just an informational item? The answer is that if curriculum is college-specific, then it comes to the other two colleges and the district as an informational item on the agenda. Another question was how do we handle programs now? Unfortunately, CurricUNET is not yet equipped to facilitate programs so we will continue to handle these with the old paper method. A certificate can be processed in CurricUNET only if the courses associated with it currently exist in CurricUNET.

- C. Ad Hoc Committee Update – The committee met last Friday and is working on yet another revision to the approval process.

- D. Distance Ed – There was discussion regarding 508 compliance and who is responsible for enforcing it. The feeling among certain committee members is that the curriculum committee is not a technical body, whereas 508 compliance is a technical issue. Perhaps there is another body that is more appropriate for reviewing DE courses for final 508 compliance before the courses are actually scheduled. Dina Humble will draft a memo addressing this issue and send it to the Senate once the curriculum committee has had a chance to look at it. There was also some uncertainty regarding the checkbox in CurricUNET and what it really means. It does not mean that the course is 508 compliant, just that the originator has contacted DSPS to set up an appointment to review the course for 508 compliance. In addition to 508 compliance, the curriculum committee's stance on distance education approval was also revisited. We have gone back and forth on this – should DE approval apply to all forms of distance education (hybrid and online) or should each mode of distance education require separate approval? MSC Rocco/Dean (unanimous) to revise the Distance Ed approval process to require separate approval for each DE mode. It was also reiterated that DE courses are district courses, and have district-wide approval. If a college does not want a particular course to be offered in DE format, they simply do not schedule it.

- E. CurricUNET Update – Things are moving more smoothly in the past week. We will continue to tackle glitches as they arise.

Meeting Adjourned: 5:04 PM
Administrative Co-Chair: Sylvia Thomas
Secretary: Toni Van Buhler