

DISTRICT CURRICULUM COMMITTEE MINUTES

September 23, 2008 4:00PM

Riverside – DL 409

Teleconferenced to Norco – ST 107

Teleconferenced to Moreno Valley – HM 234

Dina Humble chaired the meeting.

Members Present:

Moreno Valley:

Chris Rocco..... College Curriculum Committee Chair

Norco:

Dina Humble..... College Curriculum Committee Chair

Riverside:

Les Dean..... College Curriculum Committee Chair

Members Absent:

Moreno Valley

None

Norco

None

Riverside

None

Guests: Patricia Bufalino, Greg Burchett, Richard Davin, Monica Green, Chip Herzig, Carolyn Quin, Pat Schwerdtfeger

- A. MSC Rocco/Dean (unanimous) to accept the agenda for today's meeting. MSC Dean/Rocco (unanimous) to approve the minutes of the September 9, 2008 curriculum meeting.
- B. College Committee Updates:
Riverside (Les Dean) – CDs containing files from the Curriculum Institute were distributed to committee members and the material was reviewed at today's meeting. CurricUNET issues were also discussed.

Moreno Valley (Chris Rocco) – Stand Alone training was conducted today and a list of the participants will be sent to Sylvia Thomas by Thursday. The curriculum process was also reviewed and there are concerns that paragraph B doesn't allow for campus-specific courses without approval from the entire discipline. If the proposal is college-specific, there should be no reason to involve the other campuses.

Norco (Dina Humble) – Covered CurricUNET and the challenges we are currently facing as we continue to migrate. The curriculum process was reviewed, and committee members share the same concerns regarding paragraph B that Moreno Valley has. The issue will be brought to the Ad Hoc committee for further discussion.

- C. CurricUNET – Some complaints concerning CurricUNET include:
- The right people aren't getting the right e-mail notifications;
 - Visually, the CORs are a problem;

Chip Herzig has re-entered all faculty into disciplines so that they should now be receiving e-mail notifications correctly, and discipline members should be receiving notification before the department level. In addition, CurricUNET representatives have been working on their end to resolve the e-mail notification issues. The problem with the SLOs not displaying should have been corrected this morning, and the Distance Ed proposal form was fixed last week. There is uncertainty as to how to handle curriculum for Ben Clark. Natalie Hannum currently handles FIT and Dave Kroh ADJ. There is a concern that there wouldn't be any "check and balance" if Natalie is the facilitator for both the department and discipline levels.

Meeting Adjourned: 4:42 PM
Administrative Co-Chair: Sylvia Thomas
Secretary: Toni Van Buhler