



Steps for Receiving the GI Bill Educational Benefits

First Time Benefit User Checklist

- Apply to RCC at www.rcc.edu
- Complete any required Assessment Testing & Orientation/Counseling
- Apply for Financial Aid if eligible at www.fafsa.ed.gov
- Complete the 1990/5490 required form:

Veterans – Chapter 30/33/1606/ REAP 1607

Application for VA Education Benefits -Form 22-1990

- Attach Member 4 copy of DD214 Discharge Paper (Chapter 30 & 1607) or NOBE (Chapter 1606) with the completed VA Application for Education Benefits or signature page if applying online at www.gibill.va.gov.
- Mail to the VA Regional Office at Muskogee, OK

Dependents/Spouse –Chapter 35

VA Application for Survivor's or Dependent's Educational Assistance- Form 22-5490

- Attach a copy of the Marriage Certificate (spouse) or a copy of the birth certificate (dependent) with the completed VA Application for Survivor's or Dependent's Educational Benefits or signature page if applying online at www.gibill.va.gov. (include veteran's VA file #).
- Mail to the VA Regional Office at Muskogee, OK (at the address listed).

Note: After applying, in about 3-4 weeks two copies of the Certificate of Eligibility will be mailed to you.

- Bring one copy to RCC Veterans' Services.
- Request **all** transcripts be sent to RCC: Military All previously attended colleges High School
Note: Transcripts must be official, sealed, and printed less than 90 days ago.
Have your transcripts sent to: **RCC Incoming Transcripts, 4800 Magnolia Ave, Riverside, CA 92506**
- Check if your transcripts have been received by RCC. Go to www.rcc.edu, and log on to Web Advisor. Look under *Transcripts Received* to see if your transcripts have reached us. **Your user name is your initials and student ID#, Lisa Jones (example L J 3 0 3 0 3 2 0). Your initial password is your 6-digit birth date (example 060378).**
- Choose a VA approved program of study. Listing available at: www.gibill.va.gov.
VA approved transfer programs available to view at: www.assist.org.
- Call RCC Veterans' Services at 951-222-8607 once all transcripts have been received by RCC and request to start the evaluation process; you must notify them of your intended Program of Study.
Note: The evaluation process will take approximately 2 weeks.
- Set-up an appointment with the RCC Counseling office to meet with a VA Counselor by calling (951)222-8440 for Riv, (951) 571-6104 for MoVal, or (951) 372-7101 for Norco Campus. Make the appointment two weeks ahead so that there is time to have your transcripts evaluated. You will be meeting to have your VA Student Education Plan (SEP) prepared for your VA approved program.
The VA will not pay for classes that are not required on the VA Student Education Plan.
- Register for courses listed on your VA Student Educational Plan (SEP). To find out your registration date log in to Web Advisor at www.rcc.edu.
- Turn in a Blue Sheet (Veteran's Statement of Responsibility) after you are enrolled in classes. This must be done every term to request your benefits.

If you have any questions, call the RCC Veterans' Services at 951-222-8607