

Riverside City College Academic Senate

March 4, 2024 • 3:00 - 5:00 PM • Hall of Fame

3:00 I. Call to Order at 3:01 pm, quorum met

Roll Call

Academic Senate Officers

President: Jo Scott-Coe

Vice President: Ajené Wilcoxson

Secretary-Treasurer: Micherri Wiggs

Department Senators

Applied Technology: Patrick Scullin (not present)

Art: Will Kim

Behavioral Science: Eddie Perez

Business Admin/IST: Skip Berry

Chemistry: Leo Truttmann

Communication Studies: Star Romero

Cosmetology: Peter Westbrook (not present)

Counseling: Sal Soto

Dance and Theatre: Jodi Julian (left at 4:25pm)

School of Education & Teacher Preparation: Emily Philippsen

Economics/Geography/Political Science: Kendralyn Webber

English: Christine Sandoval

History/Philosophy/Humanities/Ethnic Studies: Daniel Borses (not present)

Kinesiology: Dennis Rogers (not present)

Library: Sally Ellis

Life Sciences: Lisa Thompson-Eagle

Mathematics: Evan Enright

Music: Steve Mahpar

Nursing: Lee Nelson

Physical Science: James Cheney

World Languages: Araceli Calderón

Associate Faculty Senator

Lindsay Weiler

Ex-Officio Senators

Teaching and Learning LC: Greg Russell

ASC: Jacquie Lesch (not present)

EPOC: Ajené Wilcoxson (interim)

Government, Effectiveness, Mission, and Quality LC: Wendy McKeen

Resource Development & Administrative Services LC: Patrick Scullin (not present)

Student Access and Success LC: Vacant

Curriculum: Kelly Douglass

Parliamentarian: Sal Soto

RCCD Faculty Association

Mike Chavez

Administrative Representatives

College President: Claire Oliveros

VP Academic Affairs: Lynn Wright

VP Business Services: Vacant

VP Planning and Development: Kristine DiMemmo (not present)

VP Student Services: FeRita Carter (not present)

ASRCC Representative

Jennifer Shaw (not present)

Recorder of Minutes

Elena Santa Cruz

Guests

Jim Elton, Kinesiology

Rebecca Goldware, Vice Chancellor, Institutional Advancement & Ed Services

Debra Mustain, Dean, Community Partnerships

Mark Carpenter, Humanities

Joannah Clemente, Viewpoints Reporter

Jennifer Cardona-Leon, Viewpoints Photographer

Herb English, Dean of Counseling and Special Programs

3:01 II. Approval of the Agenda

- M/S/C: (Soto/Calderon) Approved by consensus
- IX.A – RCC BAM will not be discussed due to Dr. DiMemmo's absence

3:03 III. Approval of the Minutes – February 12, 2024

- M/S/C: Thompson-Eagle/Romero, approved by consensus
- Edits to be made: clarifying word will be added on VI.B.c

3:04 IV. Public Comments

- Public comments guidelines shared
- No public comments

3:06 V. Liaison Reports

A. RCCD Faculty Association-

- Mike Chavez shares questions regarding retirement incentives should be sent to STRS, not the faculty association.
- If you are retiring, you should consider applying for preference if you want to teach part-time. Preference rules are still applicable in retirement. The retirement packet includes a form to apply for preference. FT Faculty that retire are eligible to receive preference for the first semester only. Mike Chavez will share the MOU that speaks to preference for PT faculty.
- Faculty Association would like to mobilize more faculty engagement so requests more faculty attendance at board of trustees meetings.
- Incident on campus has raised concerns about safety and hostility on campus. Any witnesses or if you were involved, please reach out to Mike Chavez. Faculty Association wants to gather the information to share with the board.

B. College President-

- Happy Women's Month!
- Congrats on successful Black history month events, FLEX keynote presentation, FLEX workshops, BOT presentation on student parents club, and various other recent campus events.
- Regarding campus safety, had a conversation with Chancellor Isaac at his on-campus forum. Protocol and procedures need to be revisited to make all are safe on campus.
- Vision 2030, State Chancellor convening, will be on campus next week, flyer passed out. Topics will include dual enrollment & rising scholars.

C. ASRCC Representative-

- No representative present.

3:23 VI. Committee or Council Updates

A. Curriculum Committee faculty co-chair and Standards Committee member Kelly Douglass will provide an update following first meetings of Spring 2024, along with an update on the GE Plan timeline (information and discussion)

- Feb 27th meeting, 4 disciplines (CIS, COM, HIS, and MAT) had proposals that were summarized, clarifying questions were asked, special standards meeting was held where the proposals were discussed.
- Academic Standards reviewed and made recommendations to stay on the original timeline and plan for aligning the GE pattern with Title V requirements.
- This is a local two-year plan, this will not affect any matriculation agreements in place.
- Senators asked a few clarifying questions related to World Languages as well as impact on part time faculty.

3:40 VII. Special Report

A. Rebecca Goldware, RCCD Vice Chancellor, Institutional Advancement and Economic Development, and Debra Mustain, Dean, Workforce and Economic Development & Entrepreneurship provide an update about the Inland Empire Trade Technical Institute (IETTC) (information and discussion)

Presentation: Inland Empire Technical Trade Center and Q&A.

Dean Mustain and VC Goldware responded to questions from senators following the presentation.

1. Which programs will be offered?
 - No decisions have been made about programming.
2. Is there a committee at the district level with student and faculty? If so, is there room for more students and faculty to participate?
 - Initial committee had faculty, CSEA, county partners, city partners, etc. More student input is needed for example transportation, support services, widen circle.
3. Who is controlling the project?
 - RCCD is shepherding with state and local government funding.
4. San Bernardino & Riverside are the two largest counties, who will the IETTC be serving?
 - On ground, mostly western Riverside & San Bernardino residents.

5. How much is industry involved?
 - Labor unions have been at the table from the beginning.
6. Is there assessment of impact to existing programs? Will they be tied to our numbers or will this take from our FTEs?
 - Replication is not the goal; will be tied to RCCD.
7. Entrepreneurship is part of this, we have entrepreneurship programs so could our on-campus course offerings be affected?
 - Entrepreneurship is part of many programs.
8. When will the senate receive new updates?
 - At this stage, VC Goldware can provide updates when requested.

3:54 VIII. Ongoing Business

- A. Secretary-Treasurer Micherri Wiggs will lead the senators in a discussion of the schedule for spring elections as indicated in RCCAS bylaws, with review of possible typos for cleanup and consistency (information and first read)
 1. Article II, Section 7 of the RCC Academic Senate bylaws lists the departments that will elect even/odd years and this does not match to Article III, Section 3, D.1.e., Article III, Section 4, D.2.d, & Article III, Section 4, D.3.d.
 2. This error was an oversight that was meant to be corrected when the bylaws were reviewed in fall 2023.
 3. The understood, historical intention of the bylaws was to have departmental representation for any senate committees to be elected on the same cycle. The intention is meant to alleviate impact to smaller departments, where, if departmental elections are off-cycle, a faculty member may have a year of overlap where they are finishing a term for one committee (e.g. course and program assessment) and also serving in the first year of a term on another committee (e.g. academic program review). Noted that these corrections will create disruption whenever they happen.
 4. Changes to bylaws are presented today for a first read. A second and, if needed, third read will happen before brought forward for a vote. The second read may include corrections of off-cycle errors for division elections, if any.
 5. Suggestion made to leave the elections as is, with the off-cycle error, for now, since there is desire from the curriculum committee chair to discuss three-year terms instead of two-year terms, due to learning curve.
 6. Senators were encouraged to share objections to repairing this error. Given that no objections were shared, the expectation is that departments can proceed with elections for senator, Curriculum representative, Course and Program Assessment representative, and Academic Program Review. The elections should align with Academic Senate election cycle stated in Article II, Section 7. Elections would be this spring, 2024, for a start in fall of 2024.
- B. President Scott-Coe or designee will lead the senators in a discussion about rotation of council and committee reports to RCCAS during Spring 2024
 1. Committee reports are often duplicative and take a lot of time from the agenda; we need to ensure that we are sharing accurate information while also guarding against unnecessary redundancy where we can. This is complicated due to our

- size and the number of bodies that are doing important work and also need to communicate.
2. Senators shared suggestions including a repository for updates, scheduling certain meetings for committee updates.
 3. EPOC will be discussing this item soon and is encouraged to bring ideas/recommendations to the senate.

4:23 IX. New Business

- A. RCC Budget Allocation Model (BAM) project and process for 2023-24 – Postponed
- B. Ratification of new and ongoing appointments: President Scott-Coe or designee will present candidates for the following committees or councils: (action)
 1. Faculty Co-Chair for SAS (open) – Postponed due to not having a candidate

4:23 X. RCCAS Officer Reports

- A. Vice President Ajene Wilcoxson
 1. Strategic Planning Kick off meeting scheduled May 17th from 11:30am – 1:30 pm
 2. Timeline previously shared intends to achieve approval of revised strategic plan by May 2025
 3. BAM will be discussed at EPOC and brought back to senate
- B. Secretary Treasurer Micherri Wiggs
 1. Next senate mixer, known as “Collegiality in Action” is March 20. Invites will be going out by the end of this week. Remind faculty groups to be looking out for them and to consider coming to a spring mixer if they missed their invite date in fall.
 2. Fall scheduling is underway in most departments. It’s a good time to think about and engage one another in conversations about equity in terms of our patterns in scheduling classes for students, amongst one another in our disciplines/departments, with respect to our associate faculty, and how our choices may create a mixed impression with administration. In other words, how can we balance our contractual rights with the impact we may have (for example on course offerings, students, programs we serve, etc). Secretary Wiggs has been reflecting on these questions personally.
 3. The Academic Senate Foundation is offering scholarships for faculty to attend the ASCCC Spring Plenary Session. All faculty, (including full- and part-time faculty) from all disciplines are encouraged to apply by the deadline of Monday, March 11 at 5:00pm. Secretary Wiggs will email information to senators for distribution to departments.
 4. Senators are encouraged to attend plenary. Let senate leadership know if interested.
 5. Given the faculty association’s call for more general faculty presence and senate presence at BOT meetings, perhaps we can work on a rotation for senators to attend BOT meetings.
- C. President Jo Scott-Coe
 1. AI related thread on new RCCD-Faculty listserv last week was an important artifact. TLLC has been addressing the subject of AI since Fall 2023. The listserv conversation demonstrates a validation for the need for college-wide and cross-

disciplinary input. TLLC faculty co-chair Gregory Russell was invited to share a few updates about the documents they are gathering and will share later this spring.

2. VC Susan Mills has shared the Emeritus lists for each college with the Academic Senate Presidents. Together we are working on how to standardize our messaging and outreach to individuals who have been named. The goal is to have these individuals recognized at April BOT.
3. An RFP (Request for Proposals) to select a vendor to conduct a security assessment districtwide will be starting up soon. Senate presidents were invited during winter to find representatives to serve. Scott-Coe will be representing RCC faculty and will keep senate apprised of timeline and relevant developments. The vendor assessment should inform RCCD how to meet baseline requirements of SB 553, new CA legislation that requires workplaces to have violence prevention plans in place by July 1. Beiwei Tu will be calling the first meeting for the RFP in March.
4. DBAC (District Budget Allocation Committee): Budget shortfall at state level will be much higher than expected. Potentially up to \$27 million for our district. The May Revise letter from the governor will inform us more.
5. DSPC (District Strategic Planning Council): 1st meeting produced questions that will be brought back
6. Course Caps Task Force met last Friday and is finishing a draft of processes for principles and procedures for requesting changes of course caps. Attention is being given to clarifying what this looks like when it is initiated at the faculty/discipline side and also from the administrative side. The group will be meeting again next month.
7. District Academic Senate:
 - i. Passed the process proposed by the Assessment Committees for revising ILO language. Senate appreciates Assessment leadership identifying a challenge and finding a way to solve it!
 - ii. Discussed CPL (credit for prior learning) and P/NP options for CPL courses. Ongoing discussion at District Curriculum. Concerns include: how to ensure equity, transparency, and fairness as well as ensuring curriculum questions stay within the purview of discipline experts through the curriculum process.
 - iii. Executive Director of Adult Education & Community Initiatives, Michael Peterson, shared about RCCD's Promoting Achievable College Transitions (PACT) program. This initiative aims to provide neurodiverse students with a dedicated academic pathway at colleges throughout the District. Opportunities for faculty participation, innovation, and input. Let faculty know so they can opt in.
8. Kudos to Student-Parent Club leaders for an amazing Senate Spotlight last month—and many thanks to the students, faculty, and classified folks who turned out with a show of support.
9. Looking forward to feedback at our next meeting from EPOC about electing faculty co-chairs (in the event that we cannot fill that position from within a council) --as well as feedback from councils about reporting/bringing other items to senate in April and May.

4:50 IX. Open Hearing

- Evan Enright – serving on BAM workgroup and is asking for comments or info to bring back to the group
- Skip Berry – taking 6 female students to the cyber security conference
- Araceli Calderon – Spanish ADT outreach – 1st open house held recently
- Sal Soto – virtual counselor to counselor event upcoming

4:54 X. Learn, Share, Do

- Make sure dept knows about department election cycle
- Vision 2030 conference let everyone know
- Share about IETTC vision
- May 17th strategic planning event
- Senate mixer 3/20/24
- AS Plenary 4/18-20/2024, scholarships available
- BOT consider attending and encouraging others
- Share PACT program with your faculty
- Talk to Senator Evan Enright about BAM

5:00 XI. Adjourn at 5:00 pm

- M/S/C: (Perez/Weiler)

Glossary:

M/S/C = Motion Seconded and Carried

Minutes approved March 18, 2024