

Riverside City College
Teaching & Learning Leadership Council (TLLC)
May 23, 2022 | Meeting Minutes | Zoom

Members present: Star Taylor, Melissa Harman, Diana MacDougall, Sal Soto, Mia Timme, Peter Curtis, Jeanine Gardner, Daniel Gregory, Lynn Wright, Brit Osgood-Treston, Star Romero, Diana DeCastro, Nicholas Rodriguez, Daniel Turrubiartes, Sharon Walker, Aubrey Weston, Kristi Woods, Jacob English and Brandon Sumrall

Members unable to attend: , Gregory Russell and James Knieriem

Guests present: John Adkins, Shari Yates, Tammy Vant Hul, Adrienne Grayson,

I. Call to Order – Meeting called to order at 3:03 pm

II. Approval of the Agenda

A. M/S/C Gardner/McDougall

III. Approval of Minutes

A. March 2022 minutes: M/S/C Woods/Sumrall

B. April 2022 minutes: M/S/C Woods/Sumrall

IV. Check in

A. Council members checked in

V. Committee Reports

A. Faculty Development – no report

B. Curriculum Committee

- last meeting of the year, lots of curriculum approved this year

C. Strategic Enrollment Management

- Doing the best we can to make Summer and Fall number

D. Distance Education – submitted by email, will be sent out to committee members

E. Guided Pathways – no report

F. Department Leadership Council – Lynn Wright

- Last meeting of the year is next week
- Chair elections are taking place

G. Integrated Academic Support – no report

H. Equity – Kristi Woods

- Metrics for new student equity plan shared
- Team of 10 members worked on plan
- Shared metrics showing most impacted groups of students
- Feedback and questions on metrics presented

I. Open Education Resources – no report

VI. New Business

A. Chair elections

- Melissa Harman nominates Star Taylor, nomination accepted
- Sal Soto seconds Star Taylor as chair
- Star Taylor is elected TLLC Chair by acclamation with a quorum present

B. Student update: Albert Jaramillo, President, ASRCC

- Not present

- C. COVID update
 - Buildings with “breakouts” are required to wear masks indoors – Kane, Quad, MTSC
 - 3 or more positive COVID cases in one building are considered in ‘outbreak’ status
 - Students have not all been messaged regarding the outbreaks, faculty are not all notified either because risk management does not seem to have a full list of those in each building
 - Unclear on who or how the students are being notified about COVID exposures
- D. Ebook v. digitized books – Sally Ellis
 - Unlike ebooks, digitized books are checked out per seat, in order to comply with copyright laws
 - Older version of textbooks are not always lower costs because they may be out of print
 - Students do not be on campus to check out these books
 - Reserved books can be digitized and this allows them to be ‘checked out’
- E. DE Consortium and rubric
 -
- F. Equity Convo-how are you showing your students they matter? How are you affirming your student's personhood and existence?
 - tabled
- G. Teaching and Learning Policies – keep it or burn it. What’s working and what’s not?
 - tabled

VII. Open Forum - none

VIII. Adjournment

- A. Motion to adjourn at 5:06 p.m.