

SASLC Minutes

3:00pm – 5:00pm May 24, 2021

Zoom Room

RCC Mission Statement: *Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.*

ATTENDANCE: Eduardo Perez, Allan Weyant-Florbes, Thomas Cruz-Soto Jr., Ismael Davila, Oliver Thompson, Stacie Eldridge, Liz Gonzalez, Michael Love, Jacqueline Lesch, Carolyn Rosales, Sunny Siu, Inez Moore, Lanesha Judon, Patricia Avila, Stefany Moctezuma, and Mary Renteria

GUESTS:

1. Call to order (3:03) – Dr. Eduardo Perez
 - a. Welcomed everyone to the meeting

2. Approval of Agenda (3:00) – Dr. Eduardo Perez
 - b. Stacie Eldridge motioned to approve
 - c. Allan Wyant-Forbes seconded the motion to approve
 - d. Abstentions: No Votes: No
 - e. Approved by consensus

2. Approval of Minutes (April 26, 2021) (3:00) – Dr. Eduardo Perez
 - a. Allan Wyant-Forbes motioned to approve
 - b. Michael Love seconded the motion to approve
 - c. Abstentions: No Votes: No
 - d. Approved by consensus

3. Land Acknowledgement – Dr. E. Perez read to members an announcement of land ownership acknowledgement within Riverside County not officially adopted; however, an ongoing process. Dr. Perez would like to acknowledge and honor the indigenous community native to this region past, present, and emerging. In conclusion, as we are all simultaneously teachers', learners, and guests here this land acknowledgement is a small part of our ongoing process of working to be in good relationships with the land and the people of the land.

4. Ongoing Business/Action Items
 - a. Teams Site
 - i. Structure, assignments, due dates, notes – In Progress

b. Strategic Plan

- ii. Handbook - In Progress. SAS had a couple of plans to address and was given the assignment to write the student handbook which SAS didn't have to write because it was already written. The student handbook was addressed and edited from various areas such as in Counseling and Matriculation Departments. Everyone has done a great job by looking over the document and it was addressed at the last EPOC meeting that our part is done and how much had been completed.
- iii. Strategies and Targets - In Progress. One assignment was the Integrated Student Support which is under Student Life and the Community Engagement component which is the internship program that SAS is trying to put together for Guided Pathways. Each of the plans had goals that were from the Vision for Success as well as the Strategic Planning goals that were assigned to groups and subgroups. The subcommittees as other work groups have been working on the plans for over the last couple of months. Dr. Perez is very pleased on a great job from all SAS members participation.

c. Subcommittees -

i. Student Life (Dr. Thomas Cruz-Soto) – Dr. Cruz-Soto has a document to share and will be submitting this to Dr. Perez. Dr. Perez would like this document to be sent to all SAS members for any revisions/questions etc. on document.

a. Assignments – Document to include a lot of different topics such as: Technology, Access to Mental Health, Safe Practices, Conduct, and Pilot Programs. An example: Rising Scholars as a restorative justice practices that relates to Student Life.

b. Due dates – Draft document May 25, 2021

d. Integrated Student Support (Dr. Inez Moore)

1. Purpose Statement/Charge –

a. Assignments – The committee decided to take a look at the Supplement documents along with the Strategic Plan and Equity Plans and any other plans that can help inform practices during this summer and complete by August. This will give them time to provide a draft for feedback, fine tune the document, and share for any necessary additions to omit on what is no longer needed.

Suggestion/discussion ideas for document:

- Starting Point – 1st stage
- Tracking students in the fall
- Safety Measures
- Key members

- Share draft with Marc Sanchez
- Teaching & Learning

b. Due dates – Draft document to be written and address for the fall semester. Dr. Perez mentioned he has had critical conversations that in the document there should be some type of indication regarding “safe opening”. Dr. Moore had agreed to indicate some type of indication on that along with how there is a great need of documentation in reference to having ‘tracking software’ information for all to take place regarding returning back to campus. Dr. Perez stated these topics will have to be discussed back in fall due to no meetings during the summer. Dr. Moore agreed that the draft document she will work on will have a focus plan along with a quality plan integrated and communicated with members. Dr. Perez will move forward and share this with EPOC.

e. Community Engagement – Dr. Perez

1. Purpose Statement/Charge – Dr. Perez introduced an Internship Program document which can be a component for Guided Pathways to SAS members submitted from Dr. Melissa Matsuzak. The document is very outstanding and has a lot of information. It is half way completed which includes an introduction, overview, and what is intended for the outreach aspects. SAS will need to have input.

a. Assignments – Discussion Dr. Perez asked SAS members if we want to coordinate the document with the Engagement Centers or do we want to have a ‘point to go person’ on this assignment/lead? Dr. Perez would like to have some type of recommendation as a generalized proposal put together for all internship programs. SAS would have to make a proposal and address this document to Administration and EPOC for approval. Dr. Perez would like to have a generalized proposal put together for all internship programs.

b. Due dates – Dr. Perez and Michael Love will work together and let notify SAS members before the semester ends to have some sort of plan in alignment regarding on having a full-time position to be the assigned person as an ‘Internship Director/Lead’ as its own identity/department for recruiting internships programs within all the different disciplines.

f. Dual Enrollment – Steven Purdy – Amy DeArcos on behalf of Steven Purdy

1. Purpose Statement/Charge – Ms. DeArcos shared with SAS that a few members had a meeting regarding dual enrollment, more information to follow.

a. Assignments – workbook is being prepared more information to follow in the fall.

b. Due dates – continue to fall

g. Guided Pathways – Dr. Perez has received emails regarding Guided Pathways and once he receives clarification on the plans he will share with SAS.

a. Working Draft of GP Plan - continue to fall

b. Community Engagement Cont. – continue to fall

h. Faculty Development/Engagement Centers (Dr. Patricia Avila) –

Dr. Avila shared with SAS the Engagement Centers have finalized for this summer engagement dates. The summer dates will be Virtual. A flyer announcement will be distributed to the college community by tomorrow or by May 26, 2021. This is focusing on new students coming in fall. For fall information faculty will be receiving continued announcements. This information is a good outreach for the summer and faculty being aware of the summer engagements dates/events for involvement. Peer Mentors will be also utilized within instructional pathways in various Engagement Centers. The Peer Mentors will keep the data documented, continue with surveys for the students, and assess everything to see if the efforts actually worked and share with SAS in the fall.

Discussion on having “informational booths’ available for the first two weeks of fall semester in front of the various Engagement Centers so that students can have a better idea on what the centers offer and with resources for them available. Dr. Perez or Dean Thomas Cruz-Soto Jr., will work on sending an email request to VP F. Carter Student Services, if possible to add more informational booths during the first/second week of fall classes. It was discussed if the Engagement Center Coordinators could be in charge of the booths at the different locations doing outreach on their various programs.

Dr. Avila will bring this subject regarding extending “informational booths” on campus to the next Faculty Development members.

Dr. Avila shared with SAS Victor Rios was a guest speaker this week and would like to have seen more involvement. Plans for more guest speakers to continue in fall when more participation will be expected with the return of students in fall. Additionally, a hybrid type of schedule is being planned so that students, faculty, and staff will be able to do in person, but also some virtual events. These were very well attended in the past; the committee is in the process coming up with a theme for fall. Ideas are to put together some sessions that are tailored and centered around that theme and again, the focus will continue to be equity.

Any suggestions or workshops to present email Dr. Avila so she can share with the committee.

- i. Student Equity (Marc Sanchez) – tabled for next meeting
- j. Formerly Incarcerated Students (Ismael Davila) – Discussion on a future workshop which was a goal to get out this month, but due to end of the semester more information to follow. The goal is to finalize the workshop to include equality. A former incarcerated student will be used a model to align with various groups and equity on campus as focus workshop. Marc Sanchez is the faculty representative; however, due to Student Equity he has a lot of other areas to work on and Ismael Davila has asked to be included in the various workgroups within Student Equity. The plan is to continue having communication before the semester ends to gather all information on having a future workshop, more information to follow.

5. Other – None reported

6. Adjourn 4:05pm

In order to streamline and reduce copies being made, all reference documents will be made available electronically prior to this meeting.

Minutes submitted by Mary Renteria