

**RIVERSIDE ASSESSMENT COMMITTEE
MEETING MINUTES - DRAFT
December 4, 2020
12:00-2:00 PM, via Zoom**

Members			
X	Sharon Alexander	X	Kevin Maroufkhani
X	Hayley Ashby	X	Wendy McEwen
X	Kelly Brautigam	X	Scott McLeod
	Kathryn Brooks		Mike Medina
	Deborah Brown	X	Joseph Muganza (ASRCC)
X	Debbie Cazares	X	Joshua Orlando
	Rita Chenoweth	X	Anne Pattison
X	Pamela Crampton		Paul Richardson
X	Jim Elton	X	Nicholas Robinson
	Mona Jazayeri	X	Daniel Slota
X	Katie Johnson	X	Rochelle Smith
X	Jasminka Knecht	X	Takashi Suzuki
X	Denise Kruizenga-Muro	X	Rana Tayyar
X	David Lee	X	Jude Whitton
X	Cecilia Lusk		
Guests/Liaisons/Admins			
X	Bryn Glover (recorder)	X	Johanna Vargas

- I. Approval of the Agenda m/s/c – Jim Elton / Wendy McEwen - approved
- II. Approval of the Minutes (November 2020) m/s/c Debbie Cazares / Jim Elton – approved, 3 abstentions
- III. Reports
 - EPOC – had a retreat and discussed how to refine the prioritization process. Department program review deadlines are March 31th and will be enforced. The group also reviewed Guided Pathways plan.
 - GEM-Q – reviewed Guided Pathways plan and Program Review checklist
 - Program Review – reviewed the Program Review checklist ahead of EPOC retreat, discussed revising the committee’s charge to take on a more coaching/facilitating/advocacy role similar to the Assessment Committee’s.
 - Accreditation – The draft of the fall report was completed and taken to EPOC and Academic Senate for a first read. The focus is on the evaluation process and the recommendation we received for that standard. As we make progress with the evaluation process, the report will be updated and sent for a second read in spring.
 - Co-curricular Assessment –
Cal Works – Program enrollment numbers are very low. The program is making phone calls to students who are enrolled in fall who haven’t enrolled

in winter classes yet. They are mailing to students school supplies and holiday themed pencils, erasers, candy, stickers etc. to share with their children.

TRIO – Is still working on recruiting students. The Veteran grant is hardest to recruit for, they have openings for an additional 44 students; they need 12 for the Classic grant, and 23 for the Disability grant. Please send any and all student referrals to Cecilia Lusk or sss@rcc.edu

- ASRCC – no report

IV. Ongoing Business

- Tabled until next meeting

V. New Business

- GE SLO #4 Self Development and Global Awareness Assessment: With your groups you are going to complete part 1 and part 2 of the rubric
 1. Create the Standard: Norm words together for GE 4.1 & 4.2
 2. Apply the Standard: Apply the standard created for part 1 to complete part 2 for both GE 4.1 & 4.2 REMEMBER: YOU ARE NOT GRADING THE ASSIGNMENT—You are determining to what extent the assignment facilitates the students' practice, competency development, and/or mastery of the SLO.

Breakout rooms were created, the rubric reviewed. The norming standard will be created by each group individually unlike previous years. Then groups are asked to complete the Microsoft form to complete the assessment.

Artifacts for the following were reviewed:

HES 1 Health Science

HUM 10 World Religion

KIN 4 Nutrition

TRIO Welcome Wellness Self Care survey

- Rubric:
<https://forms.office.com/Pages/DesignPage.aspx?FormId=F5tmSTP640qOzDzxFreQ5Z8jbh4MsC5Om99B3X17B8RUMkVDOEIZUFc1VIJQTKlOQIUzTUZO NUFQUy4u&Token=05d201319b584a78b34797fbf79c71f6>

The committee decided that the artifacts reviewed did not meet GE SLO 4. 4.1 was met, but 4.2 was not except by the artifact for HUM 10.

There is starting to be some discussion around 4.2 in relation to the discussions of equity and the goals of the college.

It was suggested that when assignments are written they should be linked to the GE SLO (in addition to the SLO) creating intentionality in the assignment.

VI. Other