

GEMQ• 3:00pm – 5:00pm •September 27, 2021•via zoom

	Members	Liaisons/Admin./Staff/Guests
x	Wendy McKeen	
x	Kristine Di Memmo	
x	<i>Casandra Greene</i>	
	<i>John Byun</i>	
x	<i>James Cheney</i>	
x	<i>Bryn Glover</i>	
x	Shannon Hammock	
x	Rebecca Kessler	
x	Stephanie Lowry	
x	Louie McCarthy	
	Wendy McEwen	
	<i>Michael Medina</i>	
x	Cynthia Morrill	
	<i>Linda Sing</i>	
x	<i>Kris Flowers</i>	
x	<i>Jennifer Corr</i>	
x	<i>Lucretia Wright</i>	

1. Call to order – 3:03pm
2. Get to know you – Di Memmo
 - o Icebreaker activity performed
3. What does it mean to be on GEMQ? – McKeen
 - o Quality control, making sure things align with educational master plan and guided pathways. As well as accreditation standard I, IV.
 - o Fall focus – review and revise mission, vision, values. Observe prioritization process and ensure it aligns with strategic planning and guided pathways.
 - o You can find good information on the website under strategic planning-program review-GEMQ
 - o 2021-2022 Prap checklist.
 - o Spring focus – Assess the prioritization process, provide feedback to the VPs on their program review.
4. Approval of Agenda – M/S/C – McCarthy/Kessler
5. Approval of Minutes (April 26, 2021) – M/S/C – Greene/Cheney 2 abstentions – (May 24, 2021) M/S/C – Wright/Kessler 4 abstentions
6. Equity Best Practices and Suggestions for Improvement – Greene
 - o Part of the curriculum institute an idea to open up the opportunity for discussion, challenges, ideas.
 - o Putting together an equity base guide to use in the classroom.
 - o This will always be on the agenda, not a formal presentation.
 - o Business puts an equity base on Business department SLO's.

- Communication Studies has an equity standing item every meeting.
- Normalize the conversation so that it becomes the foundation of everything we do.
- Would like to put together something that aligns with what we do in GEMQ. Present that document at the end of the year.
- Sometimes it is not always comfortable but it needs to happen.
- What kind of grace is given to students, how to create accountability in light of the climate.
- How to take our process and adapt accordingly.

7. Old Business

8. New Business

- a. Prioritization of VP Plans
 - We had our first Q&A session on September 24th , second one is Oct. 22nd
 - Linked plans to the initiatives but had security issues, working with IT to resolve
 - Get the word out to faculty for prioritization on October 29th

- b. Equity processes/terminology in VP Summaries and Program Review – Greene
 - Onboarding with classified and discussed prioritization
 - Language in program review does it support an equity based institution?
 - La Casa, Umoja are labeled as non-academic engagement center. They are serving academic needs for students. How do we identify those things. It was suggested to call all centers Engagement Centers.
 - How do we look at equity minded language and make sure we are respectful to everyone.
 - Use of certain terms, equity minded language, standard definitions how we describe equity.
 - Equity definitions presented at senate. Where did they come from, student equity was not consulted. Were these definitions from the state or faculty development?

- c. Guided Pathways – GEMQ participation in webinars – Di Memmo
 - Monique is attending all LC's to cover G.P. There are upcoming webinars as part of phase 2 requesting two teams of 12. Hoping to send one member per webinar.
 - Friday October 15th Creating Classroom Conditions of Belonging and Psychological Safety for Students of Color: 12-1:30pm – C. Morrill, J. Corr, K. Flowers
 - December 3rd Student Financial Stability Resources - 12-1:30 – W. McKeen, J. Corr, K. Flowers

9. Committee Reports

- a. Confirmation of Committee representatives
 - Confirm that we have the right representation

- b. Student Equity (Brandon Owashi)
 - Lucretia Wright will report out from the equity committee.
 - A lot of concerns around student equity and the talk of dropping students.
 - Folks are feeling there needs to be a type of consensus and treating this like an emergency if students are out because of the pandemic.

- c. Guided Pathways (representative)
 - o W. McKeen would like to join GP committee.
 - o Currently hiring GP student ambassadors.
 - o GP committee restructuring to four faculty project leads. Four teams 1. equity data analysis & coaching 2. faculty advising, 3. program to career connections 4. cultural competency.

- d. Program Review Committee (Cynthia Morrill)
 - o Discussion on the future of PR and a new transformation, still recruiting more people
 - o No official meeting in October, November, January will be the big event.
 - o Question brought up at EPOC will engagement centers write program reviews, asked people at RCC what they think is a program. None of them mentioned strategic planning. It is more than getting into prioritization.
 - o GEMQ needs to discuss what is program review
 - o Curriculum has the same discussion as to what is a program

- e. Assessment Committee (Kristine Di Memmo)
 - o Jude and Denise have been doing a great job putting together a full plan, taking the presentation to anyone that will listen. GEMQ needs to support and help increase numbers and move things forward.

- f. Report from EPOC (Wendy McKeen/Casandra Greene)
 - o LASSE presentation how to better support our LGBTQ students.
 - o Kristi will share the presentation.
 - o Broad range of students with these equity needs.
 - o Accreditation follow up report making its way through the process.
 - o Discussion on prioritization process.

- g. Methods and Metrics – Kristine Di Memmo
 - o Brandon is leading the data coaching element.
 - o Pulling together a student survey, our students may have survey fatigue, decided to pull together representation from all areas to develop one survey district wide.

- h. Governance Committee (representative)

10. Open Forum

Louie: April minutes were already approved

Casandra: Do we have student representatives for the leadership councils? Yes GEMQ's ASRCC rep is Tristian Morales.

11. Adjourn – 4:48pm

Minutes submitted by Melinda Miles