

EPOC/ASC

	Members	Liaisons/Admin./Staff/Guests
	Vacant <i>Faculty Chair</i>	
X	Kristine Di Memmo, <i>Administrative Chair</i>	Shari Yates
	Jake England, <i>ASRCC President</i>	Rachel Weiss
X	Al Weyant-Forbes, <i>SAS Classified Chair</i>	Brandon Owashii
	Thomas Cruz-Soto, <i>SAS Administrative Chair</i>	Herb English
	Carolyn Rosales, <i>SAS Faculty Chair</i>	John Adkins
	Vacant, <i>T & L Faculty Chair</i>	
	Lynn Wright, <i>T & L Administrative Chair</i>	Kristi Woods
	Daniel Gregory, <i>T & L Classified Chair</i>	Adrienne Grayson
	Patrick Scullin, <i>RDAS Faculty Chair</i>	Courtney Carter
X	Danny Villanueva, <i>RDAS Administrative Chair</i>	
	Stephen Ashby, <i>RDAS Classified Chair</i>	
	Wendy McKeen, <i>GEMQ Faculty Chair</i>	Natalie Halsell
X	Wendy McEwen, <i>GEMQ Administrative Chair</i>	Malika Bratton
X	Casandra Greene, <i>GEMQ Classified Chair</i>	
X	Jacqueline Lesch, <i>Accreditation</i>	
X	Alicia Berber, <i>Student Equity</i>	
	Tim Gutierrez, <i>Student Equity</i>	
X	Virginia White, <i>Faculty Chair Program Review</i>	
X	Melissa Harman, <i>Faculty Development Coordinator</i>	
	FeRita Carter, <i>Interim President Ex Officio</i>	
	Scott Brown, <i>CTA Ex Officio</i>	
	Mark Sellick, <i>Academic Senate Ex Officio</i>	

- I. Approval of Agenda – no quorum
- II. Approval of Minutes – no quorum
- III. Open Forum
 - Pride month starts today, share with students, the kick off was great, AAPI heritage month starts as well.
- IV. ASRCC Updates – no report
- V. College Updates – F. Carter – no report
- VI. Accreditation Updates – J. Lesch/K. Di Memmo
 - o J. Lesch gave a brief update on where we are in the accreditation cycle
 - o RCC accreditation website - past and current reports
 - o Timeline/Key dates – Mid-term report submission deadline 03/15/2024
 - o Guidelines for midterm report
 - o Quality focus essay: Projects
 - o Interviews & evidence gathering
- VII. Leadership Council and Committee Reports
 - a. Leadership Council Updates/ Report Outs – LC Chairs
 - TLLC
 - o No report

SAS

- Working on getting an idea what is going on campus, C. Carter presented updates on incoming students. J. Lesch presented on library digitized textbooks, A. Calderon presented on the needs of student parents. L. Lecona presented the campus map now has all gender restrooms on campus.

RDAS

- Visit from S. Disalvio about safety and security. Discussion on electronic doors and the problems we are having. Most buildings still use lock and key. Discussed problems we see in future. Need to prioritize security of the buildings and elevate it to be resolved as quickly as possible,
- Drafting an operational plan, met with district staff, A. Brown will be on campus to get additional feedback. Provide extra safety and security. S. DiSalvio needs a budget to do what needs to be done.
- K. Di Memmo asked for some additional updates at the next EPOC regarding safety and security.

GEMQ

- Time spent on prioritization, how things are funneled up from faculty, department chairs, deans.
- Concerns on closing the loop on prioritization. What are we looking at for next steps? Plan to get with business services to understand the process. RDAS and GEMQ get together to understand the process and bring back to GEMQ and see how we bridge the gap.

Questions for TLLC

- Wondering are we going to be looking at assessing the process of leadership councils and strategic planning. Send out a survey, what are your goals for the year, how did you meet the goals.
- Assessing strategic planning process program review and planning we have a lot of notes and discussions, development of the SP itself not much documentation. Assessment on the SP report card how we annual assess.
- GEMQ handling the assessment of the processes. New senate leadership assessing the LC's, will have a retreat and talk about how our LC's are affective. How can we reinvigorate and make sure our strategic planning structure and leadership councils are effective?

EQUITY – Malika

- Good discussion, talked about the future of student equity, answered questions, define our role and recommend initiatives, discussion on the report card.
- Next meeting May 19th
- Discuss on how we move forward with the two committees

GUIDED PATHWAYS – K. DiMemmo

- Moving forward with our main priorities for spring, top priority is linking roles to guided pathways.

- Engagement center coordinators need our full team in place so that we can lean into the work we want to be doing. Navigators and connectors relating to the engagement for students. Strengthening coordinating efforts so that students are getting served in similar ways.
- The new Dean of Counseling will be a big part of the collaboration with Deans, Center coordinator and Ed Advisors. Talking with any current center coordinators for feedback, big wins, how the GP coordinator can support moving forward.
- Spending time working on the plan. Where we have come where we are going. Leaning into GP and Equity, trying to combine many aspects to move forward to accomplish all goals.
- Will attend academic senate to present the plan.

PROGRAM REVIEW – V. White/W. McEwen

- Revisited the process for the departments for spring, new resource request procedure within Nuventive.
- Some issues getting the requests into Nuventive
- Most all departments had their plans in on time. Identified best practices department chairs to email the Dean with program reviews and top priorities.
- Deans level back down to the chairs to go over and catch any issues.
- Representation was reorganized asked for departmental representative.

FACULTY DEVELOPMENT – M. Harman

- Service awards on May 24th
- Equity walk book reading reception with refreshments will be open to everyone to attend and can serve as a spring reception.
- Hoping to roll out faculty tool kit in the fall. Will have resources, DE resources, minutes, agenda, equity best practices, etc.
- Updated procedure for faculty travel requests. Travel has increased since COVID will be implementing soon.
- Call for fall flex sessions, fill out the form, suggestions please contact M. Harman and provide input. Retreat in June to plan fall flex.
- Programs that will take place are EMLI and applications due soon, EQ academy, crucial conversations, book discussions.
- Working on a faculty survey with the help of Wendy.

PROFESSIONAL DEVELOPMENT – N. Halsell

- Reflecting in May on all the things accomplished; workshops offered, countless Concur workshops, development plans, resume reviews, annual classified survey will be sent out during CSEA week, service awards
- May 25 professional development day with workshops
- Natalie will engage with classified to get them involved with trainings for equity.

VIII. New Business/Discussion

a. Strategic Planning report Card – W. McEwen

- SP planning documents are posted, slightly updated, trying to make it more readable. Provides metrics and narrative with sharing progress information. Works well as a reference. A lot of data, tried over the years to make it a jazzier document, we haven't closed equity gaps, made some progress towards our goal but not as much as we would like.

b. Voice of the student

- Gap identified having students participate. In the past students attended flex and shared their experience. Include students, this year street team doing small surveys, mini focus groups, English has used them making English 1a more attractive. Couple major gaps.
- Having a better understanding of deeper dive qualitative researcher doing a lot of work uses interactive qualboard. Allows for instant feedback like social media site. 60 students scheduled will get final report for transfer level math and GP student engagement centers.
- Student equity wanting focus groups, looking at different ways to support that. May look at the researcher for this.

c. Guided Pathways draft Plan

- Take plans to agenda for LC for discussion and feedback. Will take to academic senate, fluid documents, want to make sure everyone had the draft to share with LC's.
- C. Carter went over the GP work plan 22-26, set your mind toward this infusion and support of student equity lens as we dive into guided pathways plan. Please give feedback as we continue to develop the document.
- All plans must be integrated, a lot of duplication, extremely important they are integrated together.
- It was asked how do we explain the vision. We don't have a clear vision what we want as a college. How are we going to increase persistence rates, we have a lot of programs and structures.
- H. English thanked C. Carter for the hard work he has been doing, RCC has an opportunity to do what the chancellor's office is pushing for. RCC is further ahead than many other campuses. Keep in mind we have opportunity to simplify and get to the end goal. Students to enter and leave more successful. Zero cost textbook, etc. remember our engagement centers will not look alike, do the same things, but with integration to get things done. Enter and finish in a timely fashion.

d. Integrated Strategic Enrollment Management Plan

- K. Di Memmo went over the ISEMP that aligns with SEP and GP plans.
- Several people worked on ISEMP.

IX. Other

X. Adjourn

Meeting minutes submitted by Melinda Miles