

EPOC September 5, 2019 ▪ 12:50pm – 1:50pm ▪ Hall of Fame

	Members	Liaisons/Admin./Staff/Guests
	Gloria Aguilar, <i>SAS Staff Chair</i>	Allison Douglas – Chicoye
x	Tucker Amidon, <i>RDAS/E.M. Faculty</i>	Sandy Baker
	Gregory Anderson, <i>College President</i>	Kristi Woods
x	Hayley Ashby, <i>Accreditation</i>	John Adkins
x	Stephen Ashby, <i>RDAS Staff Chair</i>	Inez Moore
x	Malika Bratton, <i>GEMQ Staff Chair</i>	Wendy McEwen
x	FeRita Carter, <i>SAS Administrative Chair</i>	Brandon Owashi
	Debbie Cazares, <i>GEMQ Faculty Chair</i>	Daniel Slota
x	Carol Farrar, <i>T & L Administrative Chair</i>	
	Monique Greene, <i>Guided Pathways</i>	
x	Mary Legner, <i>T & L Faculty Chair</i>	
x	Akia Marshall, <i>T & L Staff Chair</i>	
x	Cynthia Morrill, <i>Faculty Chair Program Review</i>	
x	Eddie Perez, <i>SAS Faculty Chair</i>	
	Kathleen Sell, <i>Faculty Chair</i>	
x	Mark Sellick, <i>Senate President</i>	
x	Garth Schultz, <i>Ex-Officio</i>	
	Patrick Scullin, <i>Technology Resources</i>	
x	Chip West, <i>RDAS Administrative Chair</i>	

- I. Approval of Agenda – M/S/C – Amidon/Carter
 - Approved with amendment: presentation of website moved to first order
- II. Approval of June 2019 minutes – M/S/C – Amidon/Carter
- III. Strategic Planning Goals/ Tasks for the College 2019-2020
 - a. Preparing for the Accreditation Site Visit
 - o The full draft of ISER is being reviewed
 - o Continuing to edit the front matter and standards
 - o Presentation to board of trustees; gave information on milestones, highlights from all three colleges, reviewed themes by standards with faculty leads and ALOs from each college.
 - o September 13th college wide ACCJC training
 - o Finalizing tiger notes and a video on student perspective
 - o Make it a priority to be at the training on the 13th, good opportunity to start thinking about the questions that may arise. 1pm -3pm college wide open Q and A with Gohar Momjian.
 - o Presented on accreditation at flex day, hoping student activities will encourage students to attend the training.
 - o Dr. West will arrange for us to meet with marketing consultant.

- b. Prioritization
 - o Program review and plans completed by Faculty, Deans, VP's are in process. Scheduled to be released on Sept. 16th. Series of trainings to refresh our memory how to move through the process. September 27th will be the first training.
 - o Wendy will send out survey monkey
 - o Spend time reading VP plans
 - o Prioritization camps to help provide dedicated time and space and get help with the process.
 - o November 8th 9am-12pm – prioritization meeting
- c. Ongoing guided pathways work, and work of councils/ committees (e.g. refresh of HR staffing plan, ongoing work of the onboarding taskforce, etc.)
 - o 6th and final guided pathways conference this week
 - o GP core group will reconvene
 - o Councils tasked with evaluating the structure that we have and see ways to consolidate work; maybe less committees and just taskforce, meetings occasionally.
 - o HR staffing plan needs updating, see what progress we have made with targets from the original plan. Gathering data and put in plan.
- d. Preparing the 2020-2025 Strategic Plan and moving it through RCC and District approval processes
 - o Timeline on the EPOC newsletter
 - o Analyzing committee structure
- e. This fall, revisit calendar conversation to determine how best to schedule EPOC/ASC and leadership council meetings starting in Spring 2020
 - o Implement this fall leaving the 2nd and fourth Fridays open. Avoid official committee meetings. As we need strategic retreats those days will be available.
 - o Major issue for spring is to shift EPOC. Proposed for the second Monday.
 - o Faculty would need to work this in with their Spring schedule
 - o Council leads need to meet and get this information out

IV. Information

- a. Accreditation Update—H. Ashby – covered in III. a.
- b. Equity Plan update—K. Woods/ W. McEwen
 - o Presented equity plan to Board of Trustees
 - o Student equity committee in fall 2018 worked on mission, vision and value statement
 - o Winter 2019 task force looking at the data, organizing principles, developing strategies.
 - o 3 female groups African American, foster youth, Pacific Islander have a despair from application to enrollment.
 - o 6 categories of strategies how to get the student to the gate to transfer.
- c. Update on Website progress—C. West
 - o Chip went over the links created for the new website
 - o 1200 pages, four big areas, infrastructure piece is completely new layout
 - o Website should be outward facing
 - o Brand new content, rewriting every page, redoing all photos, videos, student stories, experiences, engage in social media
 - o Fully ADA complaint, compatible with phones, tablets
 - o Draft 2 of site, redesigned upper menu, new student aligned to easily find things.
 - o How to become a student, tight focus, why RCC is different
 - o Gave examples of Music being in different areas
 - o Went over the instructional pathways, program maps, trailheads
 - o Community of learning; tailor each page of the information you want
 - o Is there faculty resources, password protected, separate site on the intranet
 - o Did not buy the faculty module to search for faculty
 - o Launch date first week of April, shadow site in November
 - o Should we notify the Accreditation visiting team regarding the updating of the new website?

V. New Business

- a. District Strategic Plan—action item C. Farrar
 - o District released first draft
 - o Need to give feedback to Chancellor
 - o Considered for first read move to approve to accept as first read
M/S/C - Sellick/Amidon
 - o Suggestion to edit wording Chancellor's message seems tough
 - o Send any comments to Kathleen and Kristi

VI. Discussion

- a. Proposed changes to strategic planning meeting times for Spring 2020
- b. Adjustments to committees under each council—follow up to Aug. 22—C. Farrar
- c. Committee charge/ membership templates

VII. Leadership Councils – no discussion due to time constraints

Reports from each council

- i. GEMQ
- ii. RDAS
- iii. SAS
- iv. TLLC

VIII. Announcements

IX. Adjourn – 1:58pm

Meeting minutes submitted by: Melinda Miles