

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
**FIELD TRIP REQUEST**

Date of request: \_\_\_\_\_ Approximate number of students: \_\_\_\_\_

Date(s) of field trip: \_\_\_\_\_

Name of course/club: \_\_\_\_\_

Time of departure: \_\_\_\_\_ Estimated time of return: \_\_\_\_\_

Destination: \_\_\_\_\_

Transportation:

- District Sponsored Rental Vehicle
- Private Vehicle
- Other \_\_\_\_\_

Approved Driver(s):

- Name \_\_\_\_\_  Student  Employee
- Name \_\_\_\_\_  Student  Employee
- Name \_\_\_\_\_  Student  Employee
- Name \_\_\_\_\_  Student  Employee

\*For Private Vehicles: "Use Consent Form" and all required documents is required for every field trip\*

\*District Driver approval form, only required once\*

**\*All students must pay their Student Services fees in order to participate\***

**\*\*Include a copy of T.R. when submitting this paperwork.\*\***